



GARDEN REACH SHIPBUILDERS & ENGINEERS LTD.

गार्डन रीच शिपबिल्डर्स एण्ड इंजीनियर्स लिमिटेड

(A GOVERNMENT OF INDIA UNDERTAKING) / (भारत सरकार का प्रतिष्ठान)

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CIN / सी आई एन: L35111WB1934GOI007891

NOTICE INVITING TENDER (NIT)

निविदा आमंत्रण सूचना

Job Title / कार्य का नाम	Dismantling of Old General Building at GRSE Main Unit Kolkata	
NIT No / निविदा संख्या:	SCC/NK/OT/DISMANTLING/MAIN/017/ET-1859 Dtd.30-Apr-2022	
Tender issuing Dept. / बिभाग द्वारा जारी	Contract Cell (संविदा बिभाग)	
Cardinal Dates		
Date of Prebid Meeting / बोलीपूर्व बैठक	06-May-2022	10:00 hrs.
Bid submission Starting Date निविदा जमा करने की प्रारंभिक तिथि	13-May-2022	15:00 hrs.
Tender Due Date निविदा जमा की अंतिम तिथि	21-May-2022	12:00 hrs.
Tender Opening Date (Part I) निविदा खुलने की तिथि	23-May-2022	14:00 hrs.
Contact Persons		
Query regarding SOTR / Drawing or other technical Terms	Mr. Tanay Saha, SM (YM), E-mail: Saha.Tanay@grse.co.in Mobile no.: + 91-7603039445 / 8013383530	
In case of any difficulty in submitting / uploading of e- tender	Mr. Saraswat Palit, Sr. MGR (GRSE E-PROCUREMENT), e-mail: Palit.Saraswata@grse.co.in Contact: +91-33 24893902	



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NIT No / निविदा संख्या:

SCC/NK/OT/DISMANTLING/MAIN/017/N.ET-XXXX

INTRODUCTION

Garden Reach Shipbuilders & Engineers Limited, a **leading Warship Builders and Engineering Product Company**, invites interested, reputed, resourceful and financially solvent contractors to submit **single stage two-part bids (Part I : Techno-Commercial & Part II- Price Bid)** through e-tendering mode for the work of **"DISMANTLING OF OLD GENERAL BUILDING AT GRSE MAIN UNIT KOLKATA"**.

1. ARTICLE 1 / अनुच्छेद-1: Schedule of Calendar Dates / समायावली की अनुसूची:

SCHEDULE सारणी		
Date of Prebid Meeting / बोलीपूर्व बैठक	05-May-2022	10:00 hrs
Bid submission Starting Date / निविदा जमा करने की प्रारंभिक तिथि	09-May-2022	15:00 hrs
Tender Due Date / निविदा जमा की अंतिम तिथि	16-May-2022	12:00 hrs
Tender Opening Date (Part I) / निविदा खुलने की तिथि	16-May-2022	14:00 hrs
Minimum Offer Validity Period / ऑफर की नियुक्तम वैधता अवधि	120 days from date of opening of Tender (Part- I)	

2. ARTICLE 2 / अनुच्छेद-2: Commercial Requirement for the NIT / निविदा की व्यवसायिक आवश्यकता:

FEES / DEPOSITS	
Tender Fee (refer clause 3 of STAC) निविदा प्रपत्र मूल्य (स्टैक के परिच्छेद 03 में उद्धृत)	INR 500/- (Rupees Five Hundred only)
Earnest Money Deposit (EMD) बयाना राशि जमा (स्टैक के परिच्छेद 04 में उद्धृत)	INR 2,21,500/- (Rupees Two Lakh Twenty-one Thousand and Five Hundred only)
Security Deposit (SD) प्रतिभूति	3% of Work Order Value (inclusive of GST) for Dismantling Work i.e. excl. Salvage Value
PBG पी बी जी	NOT APPLICABLE
Liquidated Damages परिनिर्धारित नुकसान	½% per week, Max 5% of unexecuted job
Billing Frequency बिल करने की अवधि	Once on Completion of each Phase
Evaluation of L1 एल1 का मूल्यांकन	On Totality Basis



3. ARTICLE 3 अनुच्छेद-3: ANNEXURES ENCLOSED FORMING PART OF THIS e-TENDER ई-निविदा की संलग्नक प्रपत्र:

- 3.1. Please find all enclosures as indicated below in GRSE website by clicking the link <http://www.grse.in/index.php/tender.html> and then click Enclosure Related to tenders of Sub-Contracting Activities.

Annexure / संलग्नक	Description
1.	GRSE Standard Terms and Conditions (STAC) (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
2.	Statement of Technical Requirement (SOTR) and Special Terms and Conditions
3.	Format for – Bank Guarantee Format for EMD (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
4.	Self-Certification for Tender Holiday (Annexure – 4A) AND/OR Blacklisting (Annexure-4B) (attached with NIT SLA and PQ criteria)
5.	Format for Technical Eligibility Criteria
6.	Format for Financial Eligibility Criteria
7.	Format for Safe Manhour Certificate
8.	Format for Disclosure by Contractor of existing work load
9.	Format for Deployment Plan for Tendered Job
10.	Format for – Non-Disclosure Agreement (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
11.	Fire & Safety Guidelines (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
12.	Special condition of contract (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
13.	Contractors Responsibility (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
14.	General Requirement (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
15.	Check List for Bill submission (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
16.	PF, ESI declaration form (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
17.	Format for Bank Guarantee Format for SD (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
18.	Guide line for Bank Guarantee (please refer www.grse.in →Tender→Enclosures Related to tenders of Sub-Contracting Activities)

4. ARTICLE 4 अनुच्छेद-4: DOCUMENTS TO BE UPLOADED अपलोड हेतु दस्तावेज

- 4.1. Self-Attested documents are to be scanned and uploaded with Part I of e-bid / ई-बिड के भाग-1 के साथ स्कैन एवं अपलोड हेतु स्वअभिप्रामाणित दस्तावेज

Sl. No.	Description
1.	DD/PO or MSE/NSIC Exemption certificate towards tender fee
2.	DD/PO /BG or MSE/NSIC Exemption certificate towards EMD
3.	Technical Acceptance format as available with NIT after being downloaded and filled up



Sl. No.	Description
4.	Commercial Acceptance Format as available with NIT after being downloaded and filled up
5.	Self-Certification for not having blacklisted as per format at Annexure 4
6.	Documents meeting the Technical Eligibility Criteria as per format at Annexure 5
7.	Audited/Certified Annual Accounts and Annual Report for immediate last three (03) financial years ending on 31 st Mar'21 in support of Financial Eligibility.
8.	PAN /TAN, GST, Labour License Certificate, Registration Certificate of the Company with ROC
9.	Partnership Deed / Memorandum and the Article of Association of the firm confirming partners and lead partner
10.	Joint Venture Agreement / Memorandum of Understanding with Power of Attorney in favour of lead member.
11.	Copies of registration with PF, ESI authorities.
12.	Government e-Market Place (GeM) registration certificate with Unique GeM Seller ID
13.	The Registration Number allotted to MSME's by Trades Receivable e-Discounting System (TReDS)

- 4.2. The Bidders has to submit ink signed hard copy of all above documents within 03 days from opening of Part I bid.
- 4.3. The Bidders should mention the following in the Commercial Matrix of NIT:
- 4.3.1. Unique **Seller ID** allotted by **GeM** (Government e-Market Place)
- 4.3.2. The Registration Number allotted by Trades Receivable e-Discounting System (TReDS). The TReDS Registration Number is only applicable for MSME firms.
- 4.3.3. The Bidders not registered for Sl. No. 12 & 13 above should apply for registration of the following facilities in portals as per directives of the Government of India.
- 4.3.4. GeM (Government e-Market Place) → website: <https://gem.gov.in>
- 4.3.5. TReDS (Trades Receivable e-Discounting System) → website: www.invoicemart.com

NOTE: Registered Vendors with GRSE need not upload documents at Sl. No. 9 above, if valid documents already submitted / available with GRSE Vendor Registration Cell.

5. ARTICLE 5 अनुच्छेद-5: DOCUMENTS IN PHYSICAL FORM TO SUBMIT वास्तविक प्रपत्र जो जमा करने हैं:

PHYSICAL SUBMISSION	
1.	Tender Fee instrument
2.	EMD Instrument
Within 03 days from opening of Part I bid	
NOTE:	If instruments submitted through demand draft, the same to be drawn in favour of: GARDEN REACH SHIPBUILDERS & ENGINEERS LIMITED
	The demand drafts should be payable at KOLKATA
Above mentioned original Negotiable Instruments as stipulated, to reach the office of Addl. General Manager, Contract Cell, Commercial Department, New Building complex, 1st Floor, GRSE Main Unit, 43/46, Garden Reach Road, Kolkata-700 024 within stipulated period as indicated above in a sealed envelope with tender number and job duly superscripting on it (preferably through speed post /courier service).	



6. **ARTICLE 6 अनुच्छेद-6: JOB EXECUTION SCHEDULE कार्य निष्पादन सूची**

- 6.1. **Job Starting Date** कार्य आरम्भ तिथि - Job is to be started within 07 Days on receipt of LOA/PO.
- 6.2. **Job Completion Schedule** कार्य समाप्ती तिथि – Job Completion is the essence of this Contract. The job to be completed as per Schedule mentioned at Clause - 28 of SoTR (Annexure-1) i.e. as follows:
 - 6.2.1. **Phase-1** Dismantling and Clearing of Material: Total **02 (Two) calendar months** from the date of issue of Letter of Award (LOA) .
 - 6.2.2. **Phase-2** Dismantling and Clearing of Material: Total **02 (Two) calendar months** from the handing over of site/front for Phase-2 work.
- 6.3. **Quality Assurance:** As per Clause - 10 of SoTR (Annexure-1)

7. **ARTICLE 7 अनुच्छेद-7: JOB EXECUTION कार्य निष्पादन**

- 7.1. Job is to be carried out strictly as per SOTR and GRSE requirement and in case of doubt, instructions of the officer-in-charge of YM Dept. / nominated representative of YM Dept. / their authorised representative is to be followed.

8. **ARTICLE 8 अनुच्छेद-8: GUARANTEE & WARRANTY गारंटी एवं वारंटी**

- 8.1. Not Applicable

9. **ARTICLE 9 अनुच्छेद-9: PRICE मूल्य**

- 9.1. Price quoted will be firm and fixed with all taxes & duties (excluding GST) for the entire contract period till completion of work.
- 9.2. GST is to be indicated separately in the Price bid and will be paid extra.
- 9.3. No escalation whatsoever will be considered under any circumstances within the stipulated period of contract.

10. **ARTICLE 10 अनुच्छेद-10: ESCALATION मूल्य वृद्धि**

- 10.1. Not Applicable

11. **ARTICLE 11 अनुच्छेद-11: FREAK LOW QUOTES अतर्कसंगत भाव**

- 11.1. In case the price of L1 bidder is found to be unreasonably low and/or express desires to withdraw from the tender then such bid will be cancelled and EMD will be forfeited and bidder may be evaluated for tender holiday by the Company.
- 11.2. However, in case the L1 Bidder agrees to take-up the job with such unreasonable low quote, lower by 30% or more than estimate and also if the difference in price between L1 & L2 is 30% or more, then the quoted price to be analyzed w.r.t. tender requirement and if the L1 bidder fails to justify their quoted rate, the obtained L1 quote may be rejected.

12. **ARTICLE 12 अनुच्छेद-12: OFFER VALIDITY प्रस्ताव की वैधता**

- 12.1. Offer should be valid for **120 Days** from the date of opening of Part-I bid i.e. Techno-commercial bid. Under exceptional circumstances GRSE may request for extension of price validity, beyond 120 days against valid reason.



13. **ARTICLE 13 अनुच्छेद-13: CONDITIONAL OFFER सशर्त प्रस्ताव**

- 13.1. Conditional offers w.r.t. SoTR (Annexure 1) will not be accepted. However, in case the bidder wishes to deviate from any/ some commercial Terms & conditions, then separate deviation statement has to be uploaded along with Part-I bid. **However, GRSE reserves the right to accept / reject the deviations / bid with deviations after giving reasonable opportunity to the Bidder.**
- 13.2. If the deviation is acceptable to GRSE, then suitable loading factor for such deviation on the price quoted by the bidder will be formulated during technical/commercial negotiation and the factor will be loaded on the price quoted by the bidder for determination of L1 price.

14. **ARTICLE 14 अनुच्छेद-14: DETERMINATION OF L1 एल-1 का चयन**

- 14.1. **L1 bidder will be decided on lowest quoted price in totality.**
- 14.2. However, in case of loading the price due to any deviation against the tender, GRSE will evaluate L1 bidder offline, considering suitable loading factor for such deviation on the quoted price as mentioned in Article 13 above.

15. **ORDERING MODALITY**

- 15.1. After determination of L1 Bidder, 2 separate but linked orders i.e. one Purchase Order for Dismantling & Clearance Work (consisting of 2 line items one each for Phase-1 & 2) and one Sale Order for Scrap & Salvageable Material (consisting of 2 line items one each for Phase-1 & 2) shall be placed on the same vendor i.e. L1 Bidder (on totality basis).
- 15.2. Bidders offer for Dismantling & Clearance Work and Scrap & Salvageable Material shall be distributed among the 2 line items of each order equally for each of Phase 1 & 2 i.e. as follows:
- 15.3. 50% of Offer / Negotiated Price of Dismantling & Clearance Work for Line Item 1 (Phase-1) of PO & the rest 50% for Line Item 2 (Phase-2) of the PO.
- 15.4. 50% of Offer / Negotiated Price of Scrap & Salvageable Material for Line Item 1 (Phase-1) of SO & the rest 50% for Line Item 2 (Phase-2) of the SO.
- 15.5. Bidder shall be bound to accept both the PO & SO and in case of non-acceptance on any one of the PO / SO, the bid shall be treated as per Clause A4.7 of STAC and full EMD Shall be forfeited.

16. **ARTICLE 15 अनुच्छेद-15: BOQ बी ओ क्यू**

- 16.1. The detailed BOQ is given below:

Sl. No.	Description	Quantity	UOM
01	Dismantling (in 2 PHASE) of Old General Office Building in accordance with the Scope of Work & Other Clauses of SoTR including necessary temporary works during dismantling, control of dust/pollution, removal / disposal of all debri/unsalvageable materials out of GRSE premises, transportation charges, all precautionary & safety measures, STATUTORY Permissions, etc. & all allied jobs.	1	LS
02	Value of all Salvageable items (in 2 PHASE) as per Scope of Work, SoTR including necessary shifting, transportation charges of all salvageable materials out of GRSE premises & all allied jobs.	1	LS

NB: i)UOM = Unit of Measurement, ii) LS= Lump sum



17. **ARTICLE 16 अनुच्छेद-16: OPENING OF BIDS निविदा खुलना**

17.1. Part I (techno-commercial) bid will be opened on the date declared in NIT. Part II bid will be opened post techno-commercial evaluation by GRSE. Price bid of only those who qualify techno-commercially will be opened. Opening date of Price Bid will be intimated accordingly to all qualified bidders. Disqualified bidders, either during technical assessment or commercial discussion will also be intimated about their non-consideration for farther processing.

18. **ARTICLE 17 अनुच्छेद-17: MICRO & SMALL ENTERPRISES सूछम एवं छोटे उद्योग**

18.1. Purchase preference may be given to eligible Micro and Small Enterprise Firms as per MSME Act provided, the tendered job is listed in their MSE document. (Detail at Clause 2 of STAC).

18.2. All Micro & small enterprises are required to declare their Udyog Aadhar Memorandum (UAM) number on the Central Public Procurement Portal (CPPP). Documentary evidence of the said declaration is to be submitted along with the techno-commercial bid failing which benefits being accorded to Micro & Small Enterprises will not be extended.

19. **ARTICLE 18 अनुच्छेद-18: AWARDING JOBS TO MULTIPLE BIDDERS बहुल बिडर के लिए ठेका कार्य**

19.1. Not Applicable

20. **ARTICLE 19 अनुच्छेद-19: ELIGIBILITY CRITERIA पात्रता के मापदंड**

20.1. Technical Eligibility Criteria: As per Clause 21.1 of SoTR (Annexure-1), i.e. as follows:

20.1.1. The bidder shall have experience of successful execution of Similar Nature/Type of work i.e. dismantling of Building/Shed/Industrial Structure made of RCC/Masonry/Steel during last five (07) years. Supporting documents meeting above Technical Eligibility Criteria to be submitted along with the bid. Also, full contact details like name, address, telephone numbers of the person under whose direct jurisdiction the work was executed etc. to prove that they had carried out such works successfully in any PSU / Corporate house / Big Industry/ Reputed organization.

20.1.2. Bidder has to fulfill experience in successful completion of aforesaid similar jobs of value not less than following in last 07 years:-

One (1) job of Dismantling work excluding salvage value Rs. 40 lakh Or Dismantling work including salvage value Rs. 16 lakh.

OR

Two (2) jobs of Dismantling work excluding salvage value Rs. 25 lakh each Or Dismantling work including salvage value Rs. 10 lakh each.

OR

Three (3) jobs of Dismantling work excluding salvage value Rs. 20 lakh each Or Dismantling work including salvage value Rs. 8 lakh.

20.2. Financial Eligibility Criteria:

20.2.1. Bidder's Average Audited Annual financial turnover during last 03 financial years ending on 31-March-2022 should be at least **Rs. 33 Lakh**.

20.2.2. Bidder shall provide **Solvency certificate for a sum of not less than Rs. 50 Lakh** from a Scheduled Commercial Bank (Other than Co-operative Bank)

20.2.3. Audited/Certified (as applicable) Balance Sheet and Profit & Loss Account of the company for last 03 (three) financial years, preceding the Financial Year in which the tender is published, need to be submitted in support of above requirement.



- 20.2.4. In case where audited statement is mandatory as per norms (based on annual turnover value), and Audited Balance Sheet and Profit & Loss Account is not available for the year immediately preceding the year of Tender, bidder to submit Certified Balance Sheet and Profit & Loss Account for last 01 (One) financial year along-with Audited Balance Sheet and Profit & Loss Account for 03 (three) financial years preceding the last Financial Year for which Certified Balance Sheet and Profit & Loss Account is submitted.
- 20.2.5. Format for Financial Eligibility Criteria in this regard has been attached to this document as Annexure - 6. The format has to be filled up and to be uploaded with the Techno-commercial Bid.
- 20.3. Vendors on Tender Holiday / Blacklisted vendors**
- 20.3.1. In case if any participating firm (bidder) has received any **Tender Holiday** (during last 03 years ending on 31-Mar-2022) from OR has been **Blacklisted** by any Central / State Govt. Department / Organization (PSU/PSE/PSB/Trust, etc.), the same has to be declared by the bidder as per format attached at Annexure – 5A (for Tender Holiday) and Annexure - 5B (Blacklisted) along with the techno-commercial offer, clearly indicating the date of imposition and date of withdrawal/revocation (if any) by appropriate authority of such Tender Holiday / Blacklisting along with supporting documents.
- 20.3.2. The bidder has to submit self-certification for the same along with the techno-commercial offer.
- 20.3.3. GRSE reserves the right to independently verify the same. In case violation of declaration is detected at any stage of tender process and during currency / pendency of contract, the order may be terminated forthwith.
- 20.4. GRSE solely reserves the right to accept / reject offer of the bidder who has been imposed Tender Holiday (within last 3 years) / has been Blacklisted by any Central / State Govt. Department / Organization (PSU/PSE/PSB/Trust, etc.).
- 20.5. Satisfactory Work Completion Certificates indicating the work order number and value of work issued by the party for whom the work is done to be submitted for assessment during TNC and/or CNC meeting. GRSE has the right to verify / cross verification of authenticity of the said documents whenever felt necessary.
- 20.6. Documents mentioned in above clause to be submitted with Techno-commercial bid.
- 20.7. Requisite formats attached with NIT as Annexure 5 & 6 of Article 4 to be filled up in support of above technical and financial eligibility criteria.

21. ARTICLE 20 अनुच्छेद-20: INSTRUCTION TO THE BIDDERS बिडर हेतु अनुदेश

- 21.1. Before submitting a bid, bidders are expected to examine the Bid Documents carefully. If they desire, **may visit the work front**, fully inform themselves of existing conditions and limitations including all items described in the Bid Documents. NO consideration will be granted for any alleged misunderstanding or the materials to be furnished, work to be performed or actual considerations to complete all work and comply with conditions specified in the Bid Document.
- 21.2. Any qualified deficiency, errors, discrepancies, omissions, ambiguities or conflicts in the Bid Documents, or there be any doubts as to the meaning of a provision or requirement, the same shall immediately brought to notice of GRSE Tendering Dept. in writing not less than 07 days prior to bid closing date.
- 21.3. It is understood that in receiving this bid, GRSE assumes no obligation to enter into a contract for the WORK covered by this bid request. GRSE reserves the right to reject any and all unqualified proposals or waive irregularities therein. GRSE reserves the right to evaluate each and every proposal and accept the whole or any part of the tender and the Tenderer shall be bound to perform the same at the rates quoted.



- 21.4. GRSE also reserves the right to reject any and all bids and accept the bid, which in its opinion, appears to be most advantageous to GRSE. Receipt and review of this Bid Request constitutes an agreement of confidentiality between GRSE and each of the contracting Firms preparing its Bid. GRSE reserves the right to change the form of this request to Bids, or make clarifications thereto, within a reasonable time before date of submission of Bids.
- 21.5. General Contractors assume all safety related responsibilities for the site and will furnish and maintain its own safety program for itself and its subcontractors. Contractor are bound to comply with all applicable Environmental, Health & Safety rules, regulations, policies, procedures and guidelines when performing work in the facility or site.
- 21.6. Bidders objecting on any grounds to any bid specification or legal requirements imposed by these bidding documents shall provide written notice to GRSE within 10 calendar day from the day bid document was made available to public. Failure of a bidder to object in the manner set forth in this paragraph shall constitute an irrevocable waiver of any such objection.
- 21.7. Job is to be carried out as per SoTR and instruction of the Engineer in-charge.
- 21.8. Any Drawings or technical information attached / provided with this NIT is the Intellectual Property of the Company and will be governed by the specific Acts applicable thereto.
- 21.9. Post submission of Tender, such drawings and technical information are to be physically returned. Also, all soft copies are to be destroyed and a self-certification to be submitted during CNC, failing which the processing of bid will not be taken further.
- 21.10. Contractors are responsible to clean up the area of work w.r.t all sort of debris generated on daily basis. If they fail to do so GRSE reserves the right to perform the cleaning activity and charge the contractor with penalty of up to 25%.
- 21.11. Bidder has to declare, in what capacity he is participating in the tender viz PSU, Limited Co, Pvt. Ltd. Co., Sole Proprietorship Organization, Partnership firm, Joint Venture, etc. Supporting documents (scanned copy) confirming such status to be uploaded as attachment to Part I bid.
- 21.12. A Bidder is allowed to submit only one Bid under any capacity / status.
- 21.13. Difficulty in submitting the bid:
- 21.13.1. In case of any query / difficulty in understanding of SOTR or other technical Terms the same may be got clarified from **Mr. Tanay Saha, SM (YM), E-mail: Saha.Tanay@grse.co.in, Mobile no.: + 91-7603039445 / 8013383530** prior to submission of offer.
- 21.13.2. In case of any difficulty in submitting / uploading of e-tender or for any system help **Mr. Saraswat Palit, SR. MGR (GRSE E-PROCUREMENT), e-mail: Palit.Saraswata@grse.co.in / GRSE Service Provider M/s. NIC** personnel may be contacted [Land line no: 033 24893902]
- 21.14. **E-mail Address for communication** संचार हेतू ई. मेल पता: Vendor to provide e-mail address to enable faster communication.

22. **ARTICLE 21 अनुच्छेद-21: e-BID INSTRUCTION ई बिड के अनुदेश**

- 22.1. To participate in the e-Bid submission for GRSE, it is mandatory for the bidders to get their firms registered with E-Procurement portal <http://eprocoregrse.co.in>
- 22.2. It is mandatory for all bidders to have class – III Digital Signature Certificate (DSC) in the name of the person who will digitally sign the bid from any of licensed Certifying Agency (CA). Bidders can see the list of licensed CAs from the link <http://www.cca.gov.in>.
- 22.3. Bidders can view / download Part-I (Techno-Commercial) bid documents along with all attachments in E-Procurement portal <https://eprocoregrse.co.in>; Central Public Procurement Portal <https://eprocure.gov.in/cppp/> and GRSE website <http://www.grse.in/index.php/tender.html>. They need to fill up the downloaded documents as per instruction and upload the same during bid



submission. Non-acceptance of any techno-commercial criteria is discouraged. However, if there is any, it is to be commented accordingly and also stated in the separate deviation format.

- 22.4. Bidders need to fill up Part-II (Price) bid online in HTML price bid format by inserting unit price only. No other attachment to the price bid will be reckoned.
- 22.5. In case the bidder does not quote his rate for any item(s), it will be presumed that the bidder has included the cost of that/those item(s) in the rates of other items and the rate for such item(s) shall be considered as ZERO (0) and the tender will be evaluated by the Employer accordingly and the work executed by the successful bidder accordingly.
- 22.6. Bids can be submitted only during validity of registration of bidder with GRSE e-Procurement portal.
- 22.7. The amendments / clarifications to the bid document, if any, will be posted on e-Procurement portal / GRSE web site only.
- 22.8. It will be the bidder's responsibility to check the status of their Bid on-line regularly after the opening of bid till award of work.

23. AMENDMENT OF TENDER DOCUMENT

- 23.1. Ltd. by issue of addenda/corrigendum. Issue of addenda / corrigenda will however be stopped 7 days prior to the deadline for submission of tenders as finally stipulated.
- 23.2. Addendum/corrigendum, if any, will be hosted on website / e procurement portal and shall become a part of the tender document. All Tenderers are advised to see the website for addendum/corrigendum to the tender document which may be uploaded up to 7 days prior to the deadline for submission of Tender as finally stipulated.
- 23.3. To give prospective Tenderers reasonable time in which to take the addenda/ corrigenda into account in preparing their tenders, extension of the deadline for submission of tenders may be given as considered necessary by GRSE.

24. PREVALANCE OF VERSION / संस्करण की व्यापकता:

- 24.1. In case of any discrepancy between English and Hindi version the **English Version shall prevail.** / अंग्रेजी और हिंदी संस्करण के बीच किसी भी विसंगति के मामले में **अंग्रेजी संस्करण मान्य होगा।**

25. ARTICLE 22 अनुच्छेद-22: BID REJECTION CRITERIA बिड अस्वीकृति के मापदंड

- 25.1. Following bid rejection criteria may render the bids liable for rejection:
- 25.2. Bidder's failure to furnish sufficient or complete details for evaluation of the bids within the given period which may range in between two to three weeks depending on the deficiencies noticed in the drawings / technical data which shall not however conflict with validity period.
- 25.3. Incomplete / misleading / ambiguous bid in the considered opinion of the Technical Negotiation Committee (TNC) of GRSE.
- 25.4. Bid with technical requirements and/or terms not acceptable to GRSE / Customers / External agency nominated, as applicable.
- 25.5. Bid received without qualification documents, where required as per the tender.
- 25.6. Bid not meeting the pre-qualification parameters / criteria stipulated in the Tender Enquiry.
- 25.7. Bid with validity expiry date shorter than that specified in the Tender Enquiry.
- 25.8. EMD validity period is shorter than specified in the tender enquiry.
- 25.9. Bidders who have not agreed for the fixed price till the validity of the tender or have quoted the variable price.
- 25.10. Bidder not agreeing for furnishing of the required Security Deposit (SD).



25.11. Bidders not submitting Original instrument of EMD within 7 GRSE working days from the tender closing date.

26. **ARTICLE 23 अनुच्छेद-23: POST AWARD APLICABLE CLAUSES ठेका जारी करने के पश्चात लागू उपधारा**

26.1. **Security Deposit प्रतिभूति जमा**

26.1.1. Non-interest-bearing security deposit of 3% Work Order Value (inclusive of GST) for Dismantling Work i.e. excl. Salvage Value is to be deposited in the manner elaborated at clause 5 of STAC. In case of non-submission of SD as per schedule, penal interest will be charged for delayed period of submission of SD beyond 15 days at the prevailing SBI cash credit rate on the amount of SD to be submitted.

26.2. **Work Done Certificate (W.D.C.) कार्य पूर्ति प्रमाण-पत्र (डबल्यू.डी.सी.)-**

26.2.1. Work done certificate will be issued by the **Engineer In-Charge deputed by YM Dept.** W.D.C. is to include whether work has been completed as per delivery schedule or with delay [in days/weeks specified therein]. Any recovery towards usage of GRSE resources is also to be indicated.

26.3. **Bill Certifying Authority बिल प्रमाणन प्राधीकर:**

26.3.1. Bill to be certified by AGM (YM)/ his Nominated officer.

26.4. **Bill Submission बिल प्रस्तुति:**

26.4.1. On obtaining WDC, bills are to be raised by item-wise progressive basis for the respective shipsets. Bills are to be submitted along with supporting documents (Work Done Certificate copy) at the Bill Receiving Counters located at the respective unit of Company. Bill is to be submitted (in 03 copies) in sealed envelope super-scribing on the envelope the Purchase Order No., Vendor code, Bill / Invoice No., Name of person /employee to whom bill is addressed, for processing. The Name of the person to be mentioned on sealed envelope will be the Bill certifying officer, GM (MW)/PS P17A/GM (FOJ).

26.5. **Payment Terms भुगतान की शर्तें:**

26.5.1. For Dismantling work, 90% (ninety percent) of the value of work will be paid on respective completion of Phase-1 & Phase-2 dismantling including area clearance, Balance 10% payment will be released / paid after completion of entire work. The Contractor shall submit RA bills (in triplicate) to the Engineer for the above payments.

26.5.2. For salvage value, the Contractor shall make 100% payment to GRSE against respective Phase-1 & Phase-2 salvage before commencing respective dismantling in phase.

26.5.3. Works completed shall be jointly measured and monitored by the Contractor & Engineer/Engineer's representative.

26.6. **Liquidated Damages निर्णीत हर्जाना**

26.6.1. The vendor will be liable to pay minimum Liquidated Damages @ ½ % per week or part thereof on the undelivered work subject to a maximum of 5 % of the value of the order for delayed part. The amount of L.D. may be adjusted or set-off against any sum payable to the Contractor under this or any other Contract with GRSE Ltd.

26.7. **Risk Purchase जोखिम खरीद**

26.7.1. In case the progress of work is not satisfactory and the contractor fails to maintain the schedule, GRSE reserves the right to get the work done by alternative source at the risk and cost of sub-contractor.

26.7.2. GRSE shall be at liberty to purchase/obtain the service from the alternative source as it deems fit, to make good such default and or in the event of the contract being terminated, the balance



of the remaining service to be delivered there under. Any excess over the job price / service rates, paid and incurred by GRSE, as the case may be, over the contract price shall be recoverable from the firm. To make good the recoverable excess amount paid, GRSE shall be at liberty to invoke Bank Guarantee and/or with other available dues of the firm.

26.8. Contractor's Safety Personnel (संविदाकार के बचाव कर्मचारी):

26.8.1. One fully specialist and certified Safety Personnel has to be posted at the site during progress of work. The responsibility of the safety personnel is to supervise and monitor the site safety obligations of all work places and to comply all laid down Fire & Safety Rules of GRSE. He also ensures all workmen working under the sub-contractor at site are made aware of and comply with all the safety norms.

27. ARTICLE 24 अनुच्छेद 24: SUBMISSION OF BID बिड की पेशी

27.1. Last date of submission of Bid / Date of opening of bid is indicated in Tender Document. Tender is liable to be rejected if all the requisite documents are not enclosed with the Part I, Techno-Commercial offer. However, if the scanned copies are not uploaded with Part-I bid, then the original copies are to be submitted within 03 days from opening of Part I bid.

27.2. Date of opening of Part II offer i.e. Price Bid will be notified to all Techno-Commercially qualified bidders in due course after conclusion of TNC/CNC meetings and acceptance of Techno-Commercial offer. After opening of e-Price bids, the techno-commercially qualified bidders can view the System Generated Price Comparison Sheet from their own portal.

27.3. GRSE reserves the right to accept / reject any Tender in full or in part without assigning any reason.

27.4. Acceptance Format Matrix should be filled up and attached with techno-commercial bid as marks of acceptance of NIT/SOTR/STAC. In case of non-receipt of filled in STACs acceptance format matrix, it would be presumed that you have accepted all our terms & conditions as per GRSE tender until & unless deviation is specially mentioned in offer.

28. ARTICLE 25 अनुच्छेद 25: PRE-BID MEETING बोलीपूर्व बैठक

28.1. Prebid Meeting shall be held on **06-May-2022** at 14:00 Hrs at Yard Modernisation Department, GRSE Main Unit located at 43/46, G. R. Road, Kolkata – 700024.

28.2. Bidders are requested to forward their queries over email to the e-mail address: **Saha.Tanay@grse.co.in** by **05-May-2022 (14:00 hrs)**.

29. Discrepancy between NIT (Notice Inviting Tender) and STAC

29.1. For any discrepancy between NIT (Notice Inviting Tender) and STAC, NIT statement may be taken as final.

Nilanjan Kar

Manager (Contract) / प्रबन्धक (संबिदा)

Garden Reach Shipbuilders & Engineers Limited

43/46, Garden Reach Road, Kolkata – 700063.



ANNEXURE – 1: STANDARD TERMS & CONDITIONS (STAC) /

मानक निबंधन और शर्ते (एसटीएसी)

A1. Integrity Pact समग्रताअनुबंध (For the value of Contract more than Rs.2.0 Cr.):

- A1.1. All the participating vendors in this tender are required to enter into agreement by signing an Integrity Pact.
- A1.2. "The Pact essentially envisages as agreement between the prospective vendors/bidders and the buyer, committing the persons/officials of both the parties, not to exercise any corrupt influence on any aspect of the contract".
- A1.3. Signing of Integrity Pact will be preliminary qualification for participation of this tender, only those vendors who have entered into this Pact with GRSE will qualify for the contract. This Integrity Pact will be effective from the stage of invitation of bids till the date of complete execution of this contract.
- A1.4. Signing Authority for Integrity Pact:
- Vendor: Proprietor / Director / Authorized representative
 - GRSE: Head of the ordering department, not below the rank of DGM / AGM
- A1.5. Vendors need to sign on each page of the Integrity Pact document and provide the same on a Govt. issued bond paper of Rs.100/- . The scanned copy of the same need to be uploaded along with the technical Bid documents and original copy of the same to be forwarded to Tendering Department before the due date of the tender.

A2. Micro & Small Enterprise (सूक्ष्मऔरछोटेउद्यम) -

- A2.1. Purchase preference will be given to eligible Micro and Small Enterprise firms as per MSME Act on submission of valid Udyog Aadhar Memorandum (UAM) or Entrepreneurs Memorandum Part II (EM) or NSIC copy along with their offer to claim the benefit. Tendered Service is to be listed in the UAM or the EM Part II or NSIC submitted else they are disqualified to avail the benefit.
- A2.2. ii. In tender, participating Micro and Small Enterprises (MSE) quoting price within price band of L1+15 per cent shall be allowed to provide a portion of requirement by bringing down their price to L1 price in situation where L1 price is from someone other than Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply up to 20 per cent of total tendered value. In case of more than one such Micro and Small Enterprise, the supply shall be shared proportionately (to tendered quantity). This clause is applicable only when the job is divisible in nature and can be distributed to more than one vendor subject to tender terms.
- A2.3. iii. In case the entitled MSE firm is owned by SC/ST category entrepreneur then the organization will be entitled for 4% out of 20% reserved order value for MSE firms as well as an equal portion out of the balance 16%. In such cases proof of owner belonging to SC/ST category has to be submitted.
- A2.4. iv. Above allocation of order will be done only if the tendered service is allocable.
- A2.5. In addition, MSE firms will be entitled to avail the following benefits:
- A2.6. Tender Documents will be issued free of cost.
- A2.7. Earnest Money Deposit will be exempted.
- A2.8. In addition, Firms registered with NSIC will also be entitled to exemption for submission of Security Deposit subject to monetary limit stated in the certificate.



A3. Tender Fee (निविदाशुल्क): Non Refundable

- A3.1. Amount of declared non-refundable tender fee is to be submitted in the form of Demand Draft / Pay Order, Payable at Kolkata and issued in favour of "Garden Reach Shipbuilders & Engineers Limited" by any Nationalized/Scheduled Bank other than Co-operative Bank. Physical DD/PO to be forwarded to Tendering Department of GRSE within 07 days of tender due date. A scanned copy of the same is to be uploaded as an attachment to the PART I of e-bid submission.
- A3.2. MSE registered firms having the tendered service listed in their MSE document will be eligible for exemption of tender fee. To claim the exemption, a copy of the valid MSE certificate with its annexure is to be scanned and uploaded as an attachment to the PART I of e-bid submission. The same is to be confirmed in the techno-commercial concurrence format.
- A3.3. Non-submission of tender fee or a valid MSE certificate may lead to offer rejection.

A4. EARNEST MONEY DEPOSIT (INTEREST FREE) बयाना जमा (ब्याज रहित)

- A4.1. Amount of declared interest free Earnest Money Deposit (EMD) is to be submitted in form of Demand Draft / Pay Order, Payable at Kolkata and issued in favour of "Garden Reach Shipbuilders & Engineers Limited" by any Nationalized/Scheduled Bank other than Co-operative Bank. Physical DD/PO to be forwarded to Tendering Department of GRSE within 07 days of tender due date. A scanned copy of the same is to be uploaded as an attachment to the PART I e-bid submission.
- A4.2. EMD may also be submitted in the form of Bank Guarantee with six months validity as per enclosed GRSE format of Bank Guarantee and is to be forwarded directly to GM (Finance), GRSE in Bankers' sealed envelope failing which same will not be accepted. Details of B.G. are to be in Techno-Commercial part of offer.
- A4.3. MSE registered firms having the tendered service listed in their MSE document will be eligible for exemption from submitting EMD. To claim the exemption a copy of the valid MSE certificate with its annexure is to be scanned and uploaded as an attachment to the General Document part of E-PROCUREMENT. The same is to be confirmed in the PART I concurrence format.
- A4.4. Non-submission of EMD or a valid MSE certificate may lead to offer rejection.
- A4.5. GRSE will issue Money Receipt against EMD submitted by way of DD/PO.

A4.6. Refund of Earnest Money Deposits

- A4.6.1. EMD of unsuccessful bidders will be refunded/ returned within 30 days of finalisation of order on surrendering the original copy of GRSE Money Receipt with an application by bidder addressed to HOD of Ordering Department, GRSE on receipt of intimation from GRSE.
- A4.6.2. EMD of disqualified bidders in TNC/CNC will be returned within 30 days from the date of receipt of application from the bidder (along with original copy of Money Receipt) after conclusion of Technical / Commercial Negotiation. EMD, if not claimed within 1 year from the date of notification EMD will be forfeited.
- A4.6.3. EMD of successful bidder will be returned after receipt of security deposit against work order as per contractual terms.

A4.7. Forfeiture of Earnest Money Deposit (बयाना जमा की जब्ती)

- A4.7.1. EMD may be forfeited under the following circumstances:
- A4.7.2. The bidder withdraws the bid after opening of Price Bid during the period of validity of offer.
- A4.7.3. The bidder does not accept the correction of error in bid price as indicated in Clause 21 hereinafter.
- A4.7.4. The successful bidder fails within the specifies time limit to:



- a) Acknowledge the LOA/Order
- b) Furnish the required Security Deposit
- c) Non-performance of the contract by the Contractor

A4.7.5. If any registered vendor with Fixed EMD withdraws its bid prior to finalisation of the order and during the period of bid validity, the Fixed EMD as deposited by the vendor shall be liable to be forfeited.

A5. SECURITY DEPOSIT (INTEREST FREE) प्रतिभूति (ब्याज रहित):

- A5.1. Successful bidder will deposit an amount equivalent to the declared per cent of the total contract value as interest free Security Deposit (SD) in the form of Pay Order/D.D/Bank Guarantee (with validity of sixty days beyond contract period as per GRSE format) on any schedule bank other than Co-operative bank payable at Kolkata, duly crossed favouring Garden Reach Shipbuilders & Engineers Limited., within 15 days from the date of site clearance. In case of non-submission of SD as per schedule, penal interest will be charged for delayed period of submission of SD beyond 15 days at the prevailing SBI cash credit rate on the amount of SD to be submitted.
- A5.2. If S.D is submitted in the form of B.G then same is to be forwarded directly to our Gen. Mgr. (Finance) in Banker's sealed envelope failing which same will not be accepted. Details of B. G. should also be confirmed to Ordering Department, GRSE.
- A5.3. S.D. amount would be refunded / returned after successful execution of the job and certification of Material Reconciliation Statement by Internal Audit, if applicable. Vendor is to apply for release of their SD which has to be certified by PL/Engineer-in-charge of GRSE through GRSE Ordering Dept. In the event of failure to execute the order satisfactorily or default by the contractor/ sub-contractor, the security deposit will be forfeited.
- A5.4. NSIC registered under single point may be exempted from depositing the security deposit. However, this will be as per prevailing rules circulated by D.P.E from time to time. To claim the exemption a copy of NSIC certificate is to be scanned and enclosed with the technical bid (Part - I) and the list of activities contained in NSIC certificate / EM Part-II should cover the activity for which tender is issued.

A6. COMPLIANCE OF ESI & PF (ईएसआई और पीएफ का अनुपालन)

- A6.1. If ESI & PF of the engaged labourers are not deposited to respective authorities in due time, GRSE will deduct the same amount from bills of the vendor and will deposit with the authorities. In such cases GRSE has the right to charge 10% interest for delayed compliance of statutory provisions.

A7. GST REGISTRATION (जी एस टी पंजीकरण)

- A7.1. The vendor will have to submit copy of GST registration certificate along with the Technical bid.

A8. GUARANTEE PERIOD (गारंटी अवधि) – NOT APPLICABLE

- A8.1. Workmanship will be guaranteed for satisfactory performance for a period as stated in NIT. Any faulty work carried out by the sub-contractor is to be rectified by them within the time stipulated by the GRSE. In case of failure of sub-contractor to meet the ship's programme, outstanding deficiencies shall be rectified by GRSE and all costs of such work shall have to be borne by the sub-contractor).



A8.2. During guarantee/ warranty period if any equipment or any component thereof supplied by the contractor, suffers due to defective material and/ or due to improper design and/ or due to defective drawing or due to faulty workmanship the contractor will assume full responsibility of rectification of such defective equipment or component thereof including all direct expenses relating to removal and re-positioning of the replacement/ repaired equipment or component thereof and subsequent test & trial, incurred thereon without any financial implication to GRSE.

A9. PRICE (मूल्य)

A9.1. Price bid need to be filled up in html format only through e-portal. No other attachment regarding price will be allowed if so then offer will be treated as cancelled. But for break-up of prices, GRSE may attach excel sheet with the html format price bid and the bidder has to fill up their prices in excel sheet and also in html format as per instruction in NIT.

A9.2. L1 bidder will be decided based on quoted total cost / item wise rate / Package wise as mentioned in NIT. GRSE may engage multiple vendors based on production requirement / performance by the vendor. Engagement of multiple vendors against the tender will be as per NIT.

A9.3. As a general rule, Price Negotiation with L1 vendor (s) will not be entered into as far as possible, unless warranted by unreasonable price quoted in the opinion of GRSE.

A9.4. The price should remain firm & fixed till satisfactory execution of the entire contract as per NIT. GST will be paid extra as per the ruling rate. GST registration certificate for the service being tendered is to be enclosed with the techno-commercial bid. If the certificate is not obtained so far, copy of the application for registration for the service under consideration is to be enclosed. GST registration number is to be quoted in all bills.

A10. JOINT VENTURE OR CONSORTIUM (संघठन)

A10.1. The bids submitted by a joint-venture or Consortium of two or more firms as partners shall comply with the following requirements:

A10.2. One of the partners responsible for performing a key component of the contract, shall be designated as a leader; this authorization shall be evidenced by submitting with the bid a Power of Attorney signed by legally authorized signatories of all the partners

A10.3. The leader shall be authorized to incur liabilities, and receive instruction for and on behalf of any and all partners of the joint-venture or consortium, and the entire execution of the contract shall be done with the leader,

A10.4. All partners of the joint venture or consortium shall be liable jointly and severally for the execution of the project or contract,

A10.5. A copy of the contract/agreement entered into by the joint venture or consortium partners shall be submitted with the bid,

A10.6. The responsibility of all members of the J/V or Consortium should be clearly indicated and these shall not be varied or modified without the prior approval of the employer, and the joint venture agreement /consortium should be registered.

A10.7. In order for a joint venture or consortium to qualify, each of its partners or combination of partners must meet the minimum criteria set for the individual bidder. Failure to comply with this requirement will result in rejection of the joint venture or consortium's bid. The figures for each of the partners of a joint venture comprising of two or more persons shall be added together in proportion to their participation in the J/V or consortium, to determine the bidder's compliance



with the minimum criteria say,(work to be executed per year not less than Rs 3 crore if such criteria is set in RFP) . The lead partner should hold at least 51% of those minimum criteria failure to comply with which the bid shall stand rejected.

- A10.8. The percentage of partnership of the lead partner shall be highest among all the joint ventures partners. The lead partner shall be such a company only, who has purchased the bid document,
- A10.9. Bid security/EMD can be submitted either by the lead partner or proportionately by the joint venture /Consortium partners. However performance security BG shall have to be submitted by all the partners of joint venture/consortium on a basis proportionate to their participation,
- A10.10. The contract agreement shall be signed jointly by each joint venture/consortium partners.

A11. SUB-CONTRACTING OF SUB-CONTRACTED JOB(उप संविदा कार्य का उप संविदा)

- A11.1. When an order is issued to a Vendor/ Contractor for execution of a particular job, the Contractor shall not sub-contract the job / a part of the job without approval from the employer and without intimation of the name and credentials of the said sub-contractor.

A12. EXCESS/WASTE/REJECTED MATERIALS (अतिरिक्त/बेकार/ अस्वीकृत सामग्री)

- A12.1. Removal of excess/waste/rejected materials etc. generated during execution of work should be arranged at your cost immediately after completion of work each day and for non-removal of same by you, the expenditure incurred by GRSE in removing these materials will be to your account.

A13. FIRE & SAFETY PRECAUTIONS अग्नि एवं संरक्षा सावधानियाँ

- A13.1. The Vendor/Contractor shall abide by the Safety regulations of the GRSE as detailed in ANNEXURE –9. You should take all safety precautions and provide adequate supervision & control for your workmen in order to carry out the job safely. In case of any violation of safety precaution and none using of safety equipment, Contractor shall be liable for a penalty which is detailed in ANNEXURE –9. Penalty amount depends on the type and frequency of violation mentioned in the safety guideline and the same will be deducted from the defaulter's bill.

A14. ENVIRONMENT MANAGEMENT AND OCCUPATIONAL HEALTH & SAFETY(पर्यावरण प्रबंधन एवं व्यावसायिकस्वास्थ्य सुरक्षा)

- A14.1. The vendor shall ensure compliance of Environment Management System (ISO 14001:2015), Occupational Health & Safety (OHSAS 45001:2018) & Energy Management System (ISO 50001:2018) while carrying out their activity in the yard.

A15. ENERGY CONSERVATION (ऊर्जा संरक्षण)

- A15.1. GRSE will provide power supply at free of cost for execution of job. You should ensure that the power during execution of job shall be used in a very economic way to save energy as per Energy Management System of ISO 50001:2018.

A16. INSURANCE (बीमा)

- A16.1. The Insurance has to be taken by the contractor with appropriate value coverage for the underlying risks (the beneficiary would be GRSE by endorsement) e.g. Loss due to –



- A16.1.1. Strike, Riot (SRCC), Fire, Flood, Earthquake and other natural calamities.
- A16.1.2. Burglary and theft in contractor's premises.
- A16.1.3. Material in transit.
- A16.1.4. Bad workmanship and wastage / spoilage of material thereby.
- A16.1.5. Blockage of materials in the contractor's premises (due to prolonged Lockout or any other Force Majeure condition) which affects GRSE's production.
- A16.1.6. Infidelity of contractors.
- A16.2. If the contractor is unable to take coverage, GRSE will cover such risk and cost of premium will be borne by the contractor / recovered from their dues.

A17. SITE-INCHARGE/ LOG BOOK/ HINDRANCE & OTHER RECORDS (कार्यस्थल प्रभारी/कार्य-पंजी एवं अन्य लिखित प्रमाण)

- A17.1. One fully responsible and Qualified Site-in-charge has to be posted at the site during progress of work.
- A17.2. Attendance Register, Wage Register etc are to be maintained daily for the particular job on board and to be shown as and when required.
- A17.3. Details of technical personnel deployed for the job.
- A17.4. Monthly progress report.
- A17.5. Log book for re-work/ modification.
- A17.6. Details of materials brought by vendor along with copies of challan.
- A17.7. Proper record of hindrances is to be maintained by the sub-contractor for the purpose of timely removal of the hindrance and is to be put up for approval by Project Leader/Site Engineer on weekly basis. A copy of the same would have to be enclosed while submitting any request for waiver of liquidity damages.

A18. WORKING HOURS (कार्य करने की अवधी)

- A18.1. The Contractor's normal working hours shall be in between 8AM-5PM. Work may also be required to be carried out in day or night shift as per GRSE's requirement. Also, work may be required to be carried out on Sunday/Holiday or beyond schedule working hours as per requirement of GRSE and the Contractor will have to arrange for same at no extra cost.

A19. INDIVIDUALITY OF THE CONTRACT (ठेका की वैयक्तिकता):

- A19.1. This Contract should be treated as an individual contract and should not be related with other orders with GRSE in respect of progress of work or payment.
- A19.2. Sufficient Supervisory Staff should be provided by you during execution of work and in case of any accident/ damage to GRSE properties, full responsibility will be attributed to you and loss incurred will be recovered from you.

A20. SECURITY OF INFORMATION (सूचनाओं की गोपनियता)

- A20.1. All documents and drawings of this project are of confidential in nature and should be used explicitly for the purpose for which they are provided. Drawings should not be copied and should be returned to GRSE on completion of work.
- A20.2. No information in respect of contracts/orders shall be released to the national or international media or any one not directly involved its execution without the express written approval of the



integrated Headquarters, MOD (NAVY). In the event of any breach of above provisions, the vendor would have to make good of any loss/ cost/ damage/ any other claim whatsoever preferred by anybody to GRSE in this respect.

A21. REGISTRATION OF APPROVED VENDOR (स्वीकृत बिक्रेता का पंजीकरण)

A21.1. The contractor is to confirm whether they are registered with GRSE as approved Vendor and Indicate Supplier's Code (5 digits) and product Code group. If not an approved vendor, provisional vendor registration code is to be taken from GRSE Vendor Registration Cell prior to placement of order.

A22. CONTRACT WORKMAN WAGE PAYMENT (ठेका श्रमिकों की मजदूरी)

A22.1. Payment of wages to the contractor's employee/workmen should be made through individual bank account on monthly basis instead of cash payment. PF-UAN activation of all the contractor's employee/workmen is mandatory.

A22.2. In case of Limited tender any bidder is not interested to quote, Vendor's confirmation of having received the tender but not willing to quote / regretting to quote, must be forwarded for GRSE reference & records. This should be treated as a requirement for the Vendor's name to be retained in GRSE's select list. In case where a particular Vendor has not responded to tender enquiry for more than 3 times, its name will be **liable for de-registration**.

A23. INSPECTION (निरीक्षण)

A23.1. Quality assurance authority: As per NIT/SOTR. - **NOT APPLICABLE**

A23.2. Inspection to be carried out stage wise by Quality Assurance Authority. On completion of work for any stage, vendor has to submit Inspection Offer to GRSE (Inspection Agency) for stage inspection. GRSE (Inspection Agency) shall co-ordinate with the Outside Inspection Authorities (as applicable) for carrying out inspection of completed job. – **NOT APPLICABLE**

A23.3. GRSE reserve the right to inspect all operations to be carried out by the contractor. Free access to the work site at all the time shall be ensured by contractor. The presence or absence of GRSE representative does not relieve contractor of the responsibility for quality control. The contractor shall provide all assistance for carrying out inspection of completed work.

A23.4. Repeat inspection for any particular job is to be discouraged as far as possible. Hence the vendor should complete the job in all respect prior to submission of Inspection Offer to avoid reoffering. In case of repeat inspection happens for more than two occasions then the additional cost implication incurred by GRSE will be deducted from the bills of the vendor at actual. Number of occasions of repeat inspection for any particular job is to be indicated by GRSE in inspection note and same is to be incorporated in the work done certificate for deduction of additional cost implication for repeat inspection. Cost of deduction shall be calculated by Executing Dept., GRSE with the help of Finance Dept., GRSE. – **NOT APPLICABLE**

A24. CORRECTION OF ERRORS (त्रुटी सुधार)

A24.1. Bids determined to be responsive will be checked by the Employer for any arithmetic error. Errors will be corrected by Employer as follows:



A24.1.1. For manual tendering

Where there is a discrepancy between the rates in figures and in words, the rates in words will govern.

Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

A24.1.2. For tendering through E-PROCUREMENT

Where there is a discrepancy between the rates in html format and the attachment to price bid (if applicable), the rates in attachment to price bid will govern. In attachment to Price bid; if any discrepancy found between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will be considered.

A25. FORCE MAJEURE (फोर्स मेज़योर)

A25.1. In the event of contractor being unable to fulfil the obligation under the agreement owing to force majeure, such as War, Fire, Earthquake, Flood, Strike/ Lockout at GRSE premises where the contractor is working, the party affected shall not be held responsible for any failure or non-performance of the duties and obligations under the agreement, provided that all responsible efforts have been made to overcome the consequences of such failure, or non-performance. The time for performances of the contractual obligation shall then be extended by period not more than the duration of such events.

A25.2. In the event of Force Majeure condition existing at contractor's site in GRSE Premises or CPT areas for GRSE work, GRSE is to be intimated with details of such happenings and cessations thereof, within 3 days. Force Majeure is to be limited to contractor's site in GRSE/CPT premises for GRSE's work only. Lock out/ Closure of contractor's factory premises or office or any other place outside GRSE/CPT/GRSE nominated place as indicated above cannot be considered as a Force Majeure condition under this contract.

A26. TERMINATION OF CONTRACT (अनुबंध की समाप्ती)

A26.1. In the event of non-performance or non-engagement of manpower for the execution of the job within the notice period, GRSE reserves the right to cancel the order in part or in full, and no compensation whatsoever will be entertained.

A27. DAMAGE OF MATERIALS / EQUIPMENTS (समान/उपकरण की छति)

A27.1. The contractor will ensure that no damage is caused to the materials, equipment or any other property of GRSE due to negligence and / or any reason whatsoever by the contractors man. The cost of damage will be suitably recovered from vendor's bills.

A28. OFFICE & STORAGE SPACE (कार्यालय & भंडारण)

A28.1. The contractor will have to arrange their office & storage required for execution of job, for cumulative order value of Rs.75 lakhs and above, of their own. However, space for placing up to one container will be provided free of cost by GRSE. Container will have to be removed by the contractor within 03 months from the date of final settlement with GRSE. In case of non-removal of container within specified period penalty as deemed fit will be imposed for the occupied area of GRSE.



A29. ARBITRATION (मध्यस्थता)

- A29.1. If at any time, before during or after the contract period, any unsettled claim, question, dispute or difference arises between the parties, upon or in relation to or in connection with or in any way touching or concerning this order, the same shall be settled/adjudicated through Arbitration to be conducted by a Sole Arbitrator, to be appointed by the parties on mutual consent, in accordance with the provisions of the Arbitration and Conciliation Act, 1996.
- A29.2. In the event the parties fail to mutually appoint a Sole Arbitrator within 30 days from the receipt of a request by one party from the other, then either of the parties may approach the Hon'ble High Court at Calcutta under the provisions of the Arbitration and Conciliation Act, 1996 for appointment of a Sole Arbitrator by the Hon'ble Court.
- A29.3. Such arbitration shall, in all respects, be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules framed there under or any statutory modification or re-enactment thereof for the time being in force.
- A29.4. The Award of the Sole Arbitrator shall be final, conclusive and binding upon the Parties.
- A29.5. In the event of the death or resignation or incapacity or whatsoever of the said Sole Arbitrator if appointed by the parties mutually the said parties may again appoint a suitable Substitute Arbitrator in place of the erstwhile Sole Arbitrator to continue with the proceedings. In the event of appointment of the Sole Arbitrator by the Hon'ble High court at Calcutta on death or resignation or incapacity or whatsoever of the said Sole Arbitrator, either of the parties in this behalf, may make an application to the Hon'ble High court at Calcutta for appointment of a Substitute Arbitrator and the Hon'ble Court may pass such orders as it deems fit and proper.
- A29.6. Also, in the event an Arbitration award is set aside by a competent court the parties may appoint a Sole Arbitrator mutually or on failing to appoint a Sole Arbitrator mutually within the statutory period then either of the parties may file an application before the Hon'ble High Court at Calcutta under the provisions of the Arbitration and Conciliation Act, 1996 for appointment of a Sole Arbitrator by the Hon'ble Court in accordance with the provisions of the Arbitration & Conciliation Act.
- A29.7. The cost of the arbitration, fees of the arbitrator, remuneration of the stenographer and clerk, stamp paper etc. shall be shared equally by the parties, unless otherwise directed by the Sole Arbitrator. The venue of arbitration shall be at Kolkata and unless otherwise decided by the parties or by the Sole Arbitrator himself, the venue shall be the premises of Garden Reach Shipbuilders & Engineers Ltd. located at 43/46, Garden Reach Road, Kolkata 700 024.
- A29.8. The language of the proceeding shall be in English."

A30. JURISDICTION (न्यायअधिकार क्षेत्र)

- A30.1. Litigation, if any, pertaining to this contract will come under the jurisdiction of High Court at Kolkata.
- A30.2. All contracts shall be deemed to have been wholly made in Kolkata and all claims there under are payable in Kolkata City and it is the distinct condition of the order that no suit or action for the purpose of enforcing any claim in respect of the order shall be instituted in any Court other than that situated in Kolkata City, West Bengal State, India.
- A30.3. The Firm is warranted that all service rendered by them shall conform to applicable city, states & central laws, ordinances and regulations and the said Firm shall indemnify / defend / relieve GRSE



harmless, from / of against loss, cost of damage, by reason or any actual or alleged violation thereof.

A30.4. GSRE shall not be liable under the workmen's compensation Act of 1923; in case any employee or workmen receives injury while actually serving his employer in connection with the latter's work inside the compound of GRSE Ltd.

A30.5. All existing applicable Laws such as ESI, PF, SERVICE, CONTRACT LABOUR, CHILD LABOUR etc. as applicable, shall be binding for the contract.

A31. Discrepancy between NIT (Notice Inviting Tender) and STAC

A31.1. For any discrepancy between NIT (Notice Inviting Tender) and STAC, NIT statement may be taken as final.

A32. Clarification

A32.1. Clarification required, if any, regarding Tender Document, should be got resolved by contacting competent authority of GRSE prior to submission of bid.



ANNEXURE – 2: STATEMENT OF TECHNICAL REQUIREMENT (SORT)

GRSE Ltd.	Dismantling of Old General Building at GRSE Main Unit Kolkata	Sheet: 1 of 17
Yard No. : NA		Rev : 2
Group : YM		
Inspection : YM Dept.	Prepared by : Tanay Saha, SM(YM)	Checked by : Sanat Datta, AGM(YM)

STATEMENT OF TECHNICAL REQUIREMENTS (SOTR) AND STANDARD TERMS & CONDITIONS

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1 GENERAL

A. Background:

(a) The Old Administrative/General Building (G+1) with Plinth Area about 40m X 45m and projected verandahs & annexed rooms/sheds is about 100 years old and made of steel structural framework and peripheral load bearing brick wall (about 450mm thick). A sketch of the building plan is enclosed at Appendix-A for reference.

(b) The building used for office purpose having various internal dry & wet wall partitions & toilets etc. Currently, the top floor is vacant with no office is functional and in the ground floor Data Centre & other offices occupying certain areas are functioning.

(c) As per the Health Audit Report (2010) following are relevant. Health Audit Report is available with the Department for reference.

- (i) Roof slab materials disintegrated with sign of corrosion in roof supporting structures due to seepage of water.
- (ii) Roof is unsound/unsafe and thus to be removed
- (iii) Considering building age and surpassed design life, it may be demolished.
- (iv) No settlement related cracks/distress & no major bulging in steel columns observed

B. Broad Requirements of GRSE while Dismantling the Building:

(a) The entire Building shall be dismantled in following phases as indicated in the enclosed sketch:-

- (i) Phase-1: Part dismantling 02 storied of the building as per the sketch excluding existing Data Centre & adjoining Office portion.
- (ii) Phase-2: Subsequent to complete relocation of Data center (to elsewhere beyond scope of this tender), dismantling the remaining 02 storied of the building portions. Adjacent Security/CISF office of Gate-2 will remain.

(b) During dismantling work, electrical power to the building will remain off with no live wire & utilities including shut down of Data Centre. Except Contractor's authorized person/workers, no person will be allowed to remain inside the building. However, during Phase-1 of dismantling, suitable protective cover shall be provided over the existing Racks/equipment/PC/Battery etc of Data Centre Rooms



by the Contractor to protect the same from any falling ceiling chunks or any building materials and also from any ingress of rain/water.

(c) Dismantling of the building will be undertaken as is where basis and the Contractor will take out all the dismantled salvageable & unsalvageable building including all loose & remaining items lying in the building.

(d) Finally, the entire building area will be made flat, cleaned & levelled with surrounding areas in order to have existing main thoroughfare straight & wider.

2 SCOPE OF WORK

Scope of work under this tender includes following, keeping in view of the above background & broad requirements. Bidder must visit the workplace for detail inspection & assess the nature, sequence & extent of the job in detail along with safety requirements before submission of tender and also attend pre-bid meeting. Any queries/suggestions in respect of the scope of work & SOTR shall be communicated to GRSE by the Bidders well before pre-bid meeting for finalization of the same.

(a) Control, sequential & safe dismantling (non-explosive) of the existing old Administrative/General Building (G+1) as is where basis in phases/stages as per the Clause No. 1-B-a above, in accordance with the approved detail plan & methodology and the instructions of Engineer Incharge of GRSE. For smooth implementation, deploying appropriate & adequate to fulfill the aforesaid broad requirements of GRSE while dismantling, machinery, safety gadgets etc and engaging qualified & competent structural Engineer for guidance, experienced site supervisor & workmen is mandatory.

(b) Thorough survey of the building with structural arrangement (drawing not available), utilities & services & building surroundings and submission of detail plan & methodology specifying the procedure & sequence for dismantling to be adopted, equipment & tools to be used, processes involved & its duration, method of shifting/handling/disposal of building debris & dismantled components etc. for approval by GRSE prior to commencement of work.

(c) Above plan & methodology shall include all precautionary & safety measures to be adopted by the Contractor during dismantling work for ensuring safety & protection of the remaining building portion, surrounding buildings/facilities/utilizes/services, adjoining pedestrians & vehicular traffic (both



inside & outside GRSE), Contractor's workmen, safe handling/storage of flammable items, firefighting appliances and other safety measures.

(d) Provide appropriate protective cover (temporary arrangement with metal sheet or equivalent & independent supporting arrangement) suitably over the existing Racks/equipment/PC/Battery etc of Data Centre Rooms at ground floor to protect the same from any falling ceiling chunks or any building materials and also from any ingress of rain/water from its roof & sides. In addition, suitable rain protection arrangement from roof & sides to be ensured for other closed offices at ground floor as necessary particularly at the transition area between Phase-1 & 2.

(e) Provide temporary supports/props/bracings/ties/strengthening based on site situation & requirements as necessary & under guidance of qualified structural Engineer, in particularly at the transition zone of Phase-1 & 2 dismantling in order to ensure structural safety of the building portion. Providing steel structural supports/brick wall supports as necessary in the exposed areas to maintain structural stability/safety of the retained building structure under guidance from structural Engineer engaged by Bidder and also the directive of Engineer-In charge GRSE.

(f) Existing ground drainage, pipelines & other utilities shall be protected from any damage as per the instructions of Engineer Incharge of GRSE. In case of damage, the same has to be rectified/replaced on priority

(g) Providing fencing of dismantling site, covering of building with special sack/synthetic cover to protect from falling rubble & dust with installation of proper scaffolding as necessary. During VIP visit/Launching ceremony at Main, Contractor shall ensure covering of the building suitably as per directive of Engineer-In charge GRSE.

(h) The building being close to KMC Main Road at one side and other three sides bounded by inside roads/facilities/Gate-2 of GRSE, adequate precautions and due measures shall be taken by the contractor during dismantling & removal of debris for safety and pollution (dust & sound). Contractor shall arrange disposal of debris & other dismantled items concurrently with dismantling work as there is very limited storage space surrounding the building. Contractor shall ensure that their dismantling, handling of debris & its disposal shall not come in the way of ongoing functioning of GRSE.

(i) Take out all the dismantled salvageable & unsalvageable building items, all debris/waste as generated during dismantling work and also misc. loose items



lying inside the building out of GRSE premises (as per prevailing rules of GRSE) progressively. Contractor shall ensure timely disposal of the above items in accordance with rules & regulations of GRSE so that progressive site clearance is maintained, which is essential due to inadequate space & surrounding busy roads of GRSE.

(j) Contractor shall ensure that there is no littering/deposition of demolition waste in the roads of GRSE & KMC and prevent obstruction to the traffic or to the public or drains. The Contractor shall abide by the applicable Municipal Solid Wastes Rules of Municipal Corporation & get appropriate clearance from the local authority along with payment of fess as applicable for collection, segregation, transportation, disposal/recycling of dismantled debris including scraps in an environmentally sound manner.

(k) Work area surroundings particularly the road must always be kept thoroughly cleaned and no hinderance whatso ever will be allowed.

(l) Final clearance of building site area including proper levelling, dressing & cleaning of the site area to have existing main thoroughfare of GRSE straight & wider.

(m) Scope also includes other allied & related jobs including necessary temporary work, protective measures, applicable statutory permission for successful completion of the above.

3 GENERAL REQUIREMENTS

- 3.1 The Contractor shall carry out detail survey on site for finalisation of extent of work before execution. All work shall be carried out as per specification provided in Scope of Work/Price Schedule/Applicable Statutory Rules/ Relevant BIS/ Attached drawings and as directed by the Engineer Incharge of GRSE .
- 3.2 The Contractor will be responsible for deputing qualified Structural Engineer for overall site safety/management including related structural issues/dismantling sequence etc to ensure adequacy, stability and safety of the works and of waiting persons at the site. The contractor shall require meticulous planning the work in coordination with on-going production activities of GRSE, other contractors working in and around the workplace.
- 3.3 Apart from the work progress, adhering to necessary measures for safety, fire & health during dismantling of building & working personnel being paramount



requirements, the contractor must adopt necessary actions & obtain necessary work permit from concern Depts. of GRSE (i.e. Safety, Fire etc. as applicable) as applicable in line with prevailing rules & regulations of GRSE.

- 3.3 The contractor shall take all precautionary measures in consultation with GRSE Safety Dept. while working at height during dismantling, construction etc.
- 3.4 The submission to and comment/acceptance by the Engineer of such programmes, methods, drawings, designs, QAP shall not relieve the Contractor of any of his duties or responsibilities under the Contract.

4 DOCUMENTS AND DRAWINGS

The Contractor shall submit following documents, as necessary to the Engineer or his representative for approval:

- (i) Detailed Dismantling arrangement plan, engineering drawing etc. with activity schedule of work and drawing.
- (ii) Necessary safety plan.
- (iii) Progress Reports on weekly basis.

5 SUPERVISION, MONITORING & CERTIFICATION OF JOBS

- 5.1 The work shall be executed by the contractor in coordination/consultation with GRSE-Reps i.e. Nominated Representative of YM Dept. who will overall in-charge of the job.

6 DETAIL JOB REQUIREMENT & QUANTITY

- 6.1 The Bidders after due site assessment shall quote as per the Price Schedule attached at Appendix-B for dismantling & taking way of salvageable & unsalvageable items in lump sum.
- 6.2 The quoted price shall cover entire Scope of Work for dismantling of building as is where basis, removal of dismantled items & site clearance and as mentioned in SOTR.



6.3 All bidders shall quote against all the items of Price Schedule, otherwise, their bid would be considered **as Incomplete Bid and shall be liable for rejection.**

7 CONTRACTOR TO SUPPLY ALL MATERIALS

7.1 Unless stipulated otherwise in the Contract, all materials including consumables required for the work shall be procured and supplied by the Contractor with the approval of the Engineer or his Representative and subject to subsequent testing as may be required by the Engineer or his Representative.

7.2 The Contractor shall comply with the relevant IS Codes

8 DEPLOYMENT OF RESOURCES

8.1 Contractor shall provide adequate number of qualified / experienced workmen, with experienced Structural Engineer with a technical qualification not less than ME/BE(10 Years experience) and Safety Supervisor having Technical qualification not less than Diploma in Safety and also sufficient construction equipment, materials, tools & tackles etc. for achieving the schedule target as per approved work schedule. The contractor shall ensure timely deployment of all above resources at site to ensure contractual completion.

8.2 The contractor shall ensure deployment of adequate and proper skilled/semi-skilled workforce as per work requirements and optimum supporting unskilled workforce as necessary.

9 INSPECTION BY THE ENGINEER

9.1 For Site supervision, the Contractor shall give adequate notice to the Engineer (authorised representative of GRSE).

9.2 The Contractor shall provide the Engineer with proper free and safe access to the Contractor's works and stores or his sub-contractor's works and stores at all times and shall provide reasonable facilities to enable him to undertake his inspection.

9.3 The Contractor shall make all necessary arrangements to enable stage inspections by the Engineer.



9.4 The Engineer or his Representative shall have power to certify or disapprove/reject works or materials, in accordance with the Conditions of Contract.

10 QUALITY & WORKMANSHIP

Quality and workmanship of all items/materials and work shall conform to price schedule / Reports / Technical Specification / relevant Indian Standards. The Contractor shall be responsible for any loss/damage during the course of work to machinery, equipment, fittings, wiring, piping, and systems etc. caused by his workman (or his sub contractor's) and the Contractors shall make good such damage free of cost.

11 MATERIALS / WORK NOT ACCEPTABLE TO ENGINEER

The Engineer or his Representative shall have the power to inspect any material and work at any time and to order at any time – (a) for removal from the Site of any material which in his opinion is not in accordance with the Contract or the instruction of the Engineer or his Representative, (b) for the substitution by the proper and suitable materials, or (c) the removal and proper re-execution of any work, which in respect of material and workmanship is not in accordance with the Contract or the instructions of the Engineer. The Contractor shall comply with such order at his own expense and within the time specified in the order. If the Contractor fails to comply, the Engineer shall be at liberty to dispose any such materials and re-do any work in the manner convenient to the Engineer by engaging any outside agency at the risk and expense of the Contractor and after giving him a prior written notice of 7 (seven) days. The Contractor shall extend his full assistance as required by the Engineer during inspection.

12 CONTRACTOR TO COMMENCE WORK

The Contractor shall mobilize and commence the work on site on the Commencement Date stated in the LOA/PO. The Contractor shall then proceed with the work with due expedition and without delay, except as may be expressly sanctioned or ordered by the Engineer or his Representative, time being deemed the essence of the Contract on the part of the Contractor.

13 SUPERVISION BY THE CONTRACTOR

13.1 The Contractor shall engage experienced and qualified Engineers having



Technical qualification BE for Structural Engineer and safety Supervisor having necessary certificate or diploma in safety at site in day-to-day charge of the work and he should be authorized to receive instructions from the Engineer/GRSE. He shall receive orders given by the Engineer from time to time and shall act on them promptly. Bio-data along with due clearance of supervisor to be obtained from GRSE. The contractor shall also provide necessary dismantling plan with necessary drawings showings various structural support to be provided during dismantling .

- 13.2 The Contractor shall provide necessary and adequate supervision during the execution of the works .
- 13.3 The Contractor or his competent and authorised agent or representative shall be constantly at site during working hours. The Contractor shall inform the Engineer or his Representative in writing about such representative / agent of him at site. Replacement of any of the authorised agent of the Contractor during the currency of Contract shall only be with prior written approval of the GRSE/ Engineer.
- 13.4 The Contractor and his authorised agent or representative shall be readily available to meet with the GRSE and/or Engineer and/or Engineer's Representative and instructions given to him by the Engineer or his Representative in writing shall be binding upon the Contractor.

14 CARE OF THE WORK & CLEAN JOB PLANNING

From the commencement of the works till issue of the Completion Certificate hereof; the Contractor shall take full responsibility for the care thereof. Save for the excepted risks, any damage, loss or injury to the work or any part thereof shall be made good by the Contractor at his own cost as per instruction and to the satisfaction of the Engineer, failing which the Engineer or his Representative may cause the same to be made good by any other agency and the expenses incurred and certified by the Engineer / Owner, shall be recovered from the Contractor.

15 PROTECTION OF THE EXISTING STRUCTURES / MACHINES

- 15.1 The Contractor will be responsible for the protection of all existing structures, machines, cranes etc. adjacent to and within the Works from any type of damage.



- 15.2 Before the commencement of work, the Contractor to take necessary precautions and measures to safeguard the existing structures/machines/ materials and protect them from possible damages. For that the Contractor will arrange adequate safety nets, ropes etc. without any extra cost.
- 15.3 If any damage occur by the Contractor or contractor's workmen, will be recovered suitably from the Contractor.

16 EXISTING ROADS & SHOP FLOOR TO BE KEPT CLEAN

- 16.1 Existing roads & Shop floor used by vehicles/machineries of the Contractor or any of his subcontractors for supplies of materials or plant shall be kept clean and clear of all dirt, mud or any other materials dropped by the said vehicles or their tyres. The Contractor shall provide and maintain all equipment as may be necessary to keep the Owner's roads clean as required by this Clause.
- 16.2 Any damage caused by the Contractor to the surface of the roads or car parks shall be made good at his own cost.

17 CONTROL OF POLLUTION / HEALTH HAZARDS / SAFETY

- 17.1 The Contractor shall take care to comply with current legislation on the Control of Pollution.

18 SITE-IN CHARGE / LOG BOOK / HINDRANCE & OTHER RECORDS / DESIGNATED SAFETY PERSONAL

- a) One fully responsible and experienced / Qualified Site-in-charge and designated safety personal have to be posted at the site during progress of work.
- b) Details of technical personnel deployed for the job.
- c) Log book for re-work / modification.
- d) Site instruction book.
- e) Details of materials brought by vendor along with copies of challan.
- f) Proper record of hindrances is to be maintained by the contractor for the purpose of timely removal of the hindrance and is to be put up for approval by the Engineer on weekly basis.



19 CLEARANCE OF SITE

- 19.1 During the work, the Contractor shall remove all unsalvageable dismantled materials, asbestos & translucent sheets, north light glazing, excavated surplus earth etc. as directed by the Engineer from the site progressively so that the work activities remain unaffected. These materials shall be disposed off to a suitable area (to be arranged by the Contractor in conformity with statutory rules) outside the GRSE premises.
- 19.2 On receiving the Completion Certificate, the Contractor shall remove any remaining Contractor's Equipment, surplus material, scrap materials, wreckage, debris, rubbish and temporary works from the Site or as directed by the Engineer.
- 19.3 The site shall be handed over in a tidy and workmanship manner.
- 19.4 If all these items have not been removed within 28 (twenty eight) days, after the issue of Completion Certificate the Owner may sell or otherwise dispose of any remaining items. The Owner shall be entitled to be paid the costs incurred in connection with, or attributable to, such sale or disposal and restoring the Site.

20 GRSE SCOPE OF SUPPLY

20.1 Electricity

GRSE will provide electrical power supply at one point / suitable location near the construction area / site at free of cost for execution of job. The Contractor shall make necessary arrangements for further distribution, as required, from that point on a temporary basis all at his own cost. The contractor shall ensure consumption of power in very economical way to save energy.

20.2 Water

Construction water will be provided at free of cost from existing source of GRSE. The Contractor shall arrange necessary water distribution pipe line and pump as required all at his own cost.



21 SPECIAL TERMS AND CONDITIONS OF CONTRACT

21.1 Technical Eligibility Criteria

The bidder shall have experience of successful execution of Similar Nature/Type of work i.e. dismantling of Building/Shed/Industrial Structure made of RCC/Masonry/Steel during last five (07) years. Supporting documents meeting above Technical Eligibility Criteria to be submitted along with the bid. Also full contact details like name, address, telephone numbers of the person under whose direct jurisdiction the work was executed etc. to prove that they had carried out such works successfully in any PSU / Corporate house / Big Industry/ Reputed organization.

21.2 Bidder has to fulfill experience in successful completion of aforesaid similar jobs of value not less than following in last 07 years:-

(a) Dismantling work excluding salvage value Rs. 40 lakh for one(1) job Or Dismantling work including salvage value Rs. 16 lakh for one(1) job

OR

(b) Dismantling work excluding salvage value Rs. 25 lakh each for two (2) jobs Or Dismantling work including salvage value Rs. 10 lakh each for two(2) jobs

OR

(c) Dismantling work excluding salvage value Rs. 20 lakh each for three(3) job Or Dismantling work including salvage value Rs. 8 lakh each for three (3) jobs.

22 SITE VISIT & PRE-BID MEETING

22.1 Pre-bid Meeting will be held on 7th day from the date of publication of tender.

22.2 All the vendors who want to respond the tender are requested to attend the Pre-bid meeting without fail. Prospective Tenderers shall submit their queries, if any in connection with the Tender, in writing by email at the earliest to enable GRSE to clarify the same. The last date of submitting the queries is 2 days prior to the pre-bid meeting. Copies of the Employer's response will be displayed on GRSE



website www.grse.nic.in including a description of the enquiry but without identifying its source.

- 22.3 Site visit is must. Vendors must visit the site before quoting the rate with a written intimation to the YM Dept. If at any stage it is found that vendor has not visited the site / Visited site without proper intimation to YM dept./ or not attended Pre Bid Meeting., Technical Bid will not be evaluated and the bid of that particular vendor will be treated as cancelled.

23 SUBMISSION OF TECHNICAL DOCUMENTS ALONG WITH THE BID

The Tenderer shall submit following documents along with their bids;

- i) Plan & Methodology of dismantling work specifying e procedure, sequence, equipment & tools to be used, precautionary & safety measures, method of shifting/handling/disposal of building debris & dismantled components etc.
- ii) Detail schedule of work
- iii) Necessary supporting documents for experience as per technical eligibility criteria

24 SITE CONDITION

- 24.1 The Tenderer shall consider that accommodation for personnel of the Contractor and their sub-contractors is not allowed to reside at GRSE premises.
- 24.2 All the work sites are within the compound of a running engineering works and the Contractor's works will have to be carried out in a manner so as to avoid interruption in the normal shipyard production activities. Accordingly, the Contractor is to co-operate with GRSE to minimize disruption to shipbuilding activities and is to preserve and maintain GRSE vehicular access route for the transport of ship blocks etc.
- 24.3 Tenderer must carefully consider his method of works and safety of the works in relation to environmental factors and the ground conditions.
- 24.4 Before quoting, the Tenderer in his own interest shall carry out site visits to know the site conditions / situations and full implications of the assignment. This will also help him in proper assessment of the work. Failure to do so will not absolve



the contractor of his responsibility to carry out the work as specified in the Tender Documents. The cost of visiting the site shall be borne by the Tenderer and shall be at his own responsibility and risk.

25 SITE CONSULTATIONS

The work shall be carried out in consultation with the YM Department headed by Addl. General Manager (YM) with other officers as nominated by him.

26 AWARD OF WORK

26.1 Resultant L1 Bidder quoting lowest total Tender Sum against the said job (i.e. net difference of quoted value for Dismantling and Salvage) will be decided after price evaluation of the said work.

26.2 The work will be executed as a whole without splitting of order.

27 WORK DONE CERTIFICATE (W.D.C.)

The contractor will put up Work done for certification to Engineer along with all inspection report/measurement sheet signed by Quality Assurance Authority/Engineer. Work done certificate is to include whether work has been completed as per delivery schedule or the delay in days/weeks occurred in completion of work. Any recovery towards usage of GRSE resources is also to be indicated.

28 COMPLETION PERIOD

Tendered job being urgent in nature is required to be completed on fast track. Completion period of the entire scope of work under this tender shall be in following phases:-

(a) Phase-1 Dismantling of the Building: Total 02 (Two) calendar months from the date of issue of Letter of Award (LOA) .

(b) Phase-2 Dismantling of the Building: Total 02 (Two) calendar months from the handing over of site/front for Phase-2 work.

The Tenderer, however, is required to assess the period and confirm the completion period. The tenderer must submit a network schedule explaining



planning and program in detail for execution of the project. Please note Time is the essence of this contract.

During execution of work the contractor shall ensure the timely mobilization of their equipment, adequate manpower and materials based on agreed work schedule / milestones. The contractor shall adopt necessary measures to avoid any delay in work progress. In case of interim delay, the contractor shall augment more manpower and also work during extended working hours / holidays to catch up the delay.

29 TERMS OF PAYMENT

(a) For Dismantling work, 90% (ninety percent) of the value of work will be paid on respective completion of Phase-1 & Phase-2 dismantling including area clearance. Balance 10% payment will be released after completion of entire work. The Contractor shall submit RA bills (in triplicate) to the Engineer for the above payments

(b) For Salvage value, the Contractor shall make 100% payment to GRSE against respective Phase-1 & Phase-2 salvage value before commencing respective dismantling in phase .

(c) Works completed shall be jointly measured by the Contractor & Engineer / Engineer's representative.

30 OWNERSHIP OF SALVAGEABLE ITEMS / SCRAP

(a) All scrap items (salvageable & non salvageable) i.e. Metal , wooden materials ,brick , concrete, dismantled asbestos sheets, translucent sheets and north light glazing etc obtained/generated from dismantled building shall be the property of the Contractor.

(b) Any Treasure found during the dismantled of the building, will be the property of the GRSE.

31 VARIATION AND ITS VALUATION

In case of unavoidable situation, the Engineer shall have the power to order the Contractor in writing to make any variation of the work area or any part thereof



that may, in his opinion, be necessary and the Contractor upon receipt of such an order shall act as follows and the amount for such variation will be arrived at mutually:-

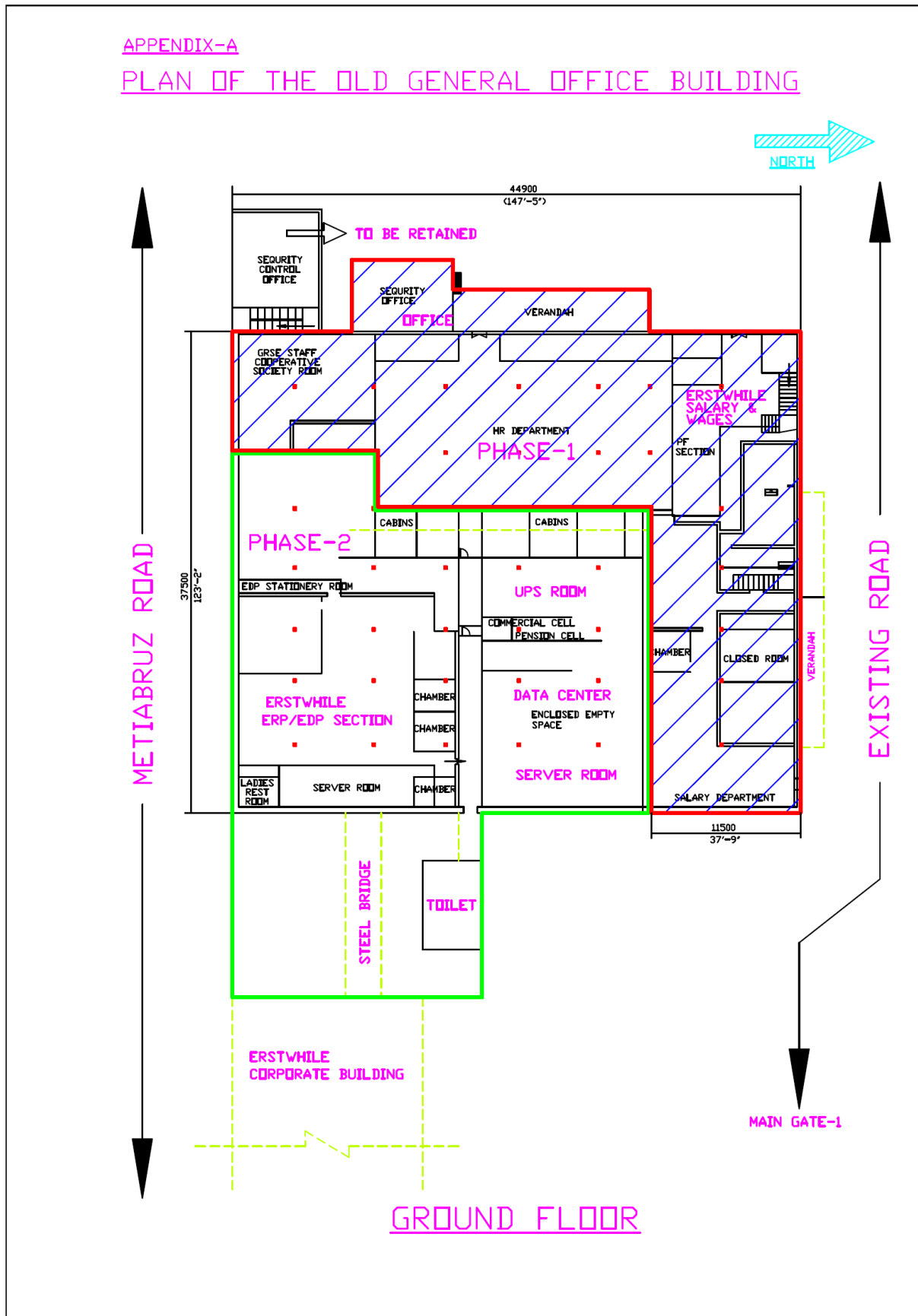
- a) Increase or decrease the work area included in the Contract.
- b) Omit any work included in the Contract.
- c) Change the character or quality of kind of any work included in the Contract.
- d) Execute extra and additional work of any kind necessary for completion of the works.

******END******



ANNEXURE – 2A: DRAWING

APPENDIX-A PLAN OF THE OLD GENERAL OFFICE BUILDING





ANNEXURE-4A: FORMAT OF SELF-CERTIFICATION FOR DECLARATION ON TENDER HOLIDAY
(To be submitted in Company's Letterhead)

Name of the Bidder:

Date:

Job Description:

Tender Reference:

Sub: SELF-CERTIFICATION

Dear Sir,

We hereby declare that M/s. has not been put on Tender Holiday by any Central / State Govt. Department / Organization (PSU/PSE/PSB/Trust, etc.) as on(date)..... .

OR

We hereby declare that M/s. has been put on Tender Holiday by _____ name of Department / Organization (PSU/PSE/PSB/Trust, etc.) _____ vide letter / order Reference..... dated for the period _____ to _____.

The Tender Holiday has completed on _____ / due to end on _____ / has been withdrawn/revoked vide letter/order Reference..... dated..... (copy to be attached).

(Signature of Authorized Representative with official seal)

Date:

Name:

Designation:

NB: PLEASE ENCLOSE COPY OF RELEVANT DOCUMENTS

***Strike out / omit whichever is not applicable**



ANNEXURE-4B: FORMAT OF SELF-CERTIFICATION FOR DECLARATION ON BLACKLISTING
(To be submitted in Company's Letterhead)

Name of the Bidder:

Date:

Job Description:

Tender Reference:

Sub: SELF-CERTIFICATION

Dear Sir,

We hereby declare that M/s. has not been Blacklisted by any Central / State Govt. Department / Organization (PSU/PSE/PSB/Trust, etc.) as on(date)..... .

OR

We hereby declare that M/s. has been Blacklisted by _____ name of Department / Organization (PSU/PSE/PSB/Trust, etc.) _____ vide letter / order Reference..... dated..... .

The blacklisting has been / not been withdrawn/revoked vide letter / order Reference..... dated..... . (copy to be attached)

(Signature of Authorized Representative with official seal)

Date:

Name:

Designation:

NB: PLEASE ENCLOSE COPY OF RELEVANT DOCUMENTS

***Strike out / omit whichever is not applicable**



**ANNEXURE – 5: EXECUTED RELEVANT JOBS for TECHNICAL ELIGIBILITY
DURING LAST 05 YEARS ENDING ON 31-Mar-2022 TO JUSTIFY**

Name of the Bidder:

Job Description:

Tender Reference:

Details of Executed relevant jobs :

Sl. No	Description of Executed relevant jobs	Order No. & Date <i>(Supporting soft or, hard copy to be submitted)</i>	Start & Completion date as per Order	Actual start date	Actual Completion Date	Order placed by	Value of Purchase order	Work completion certificate Ref. No. & date <i>(Supporting soft or, hard copy to be submitted)</i>
1								

Note: Please add additional pages if required

(Signature of Authorized Representative)

Date:

Name:

Designation:



ANNEXURE – 6: FORMAT for FINANCIAL ELIGIBILITY

Name of the Bidder:

Job Description:

Tender Reference:

Financial Data for evaluating Financial Eligibility

SL. No.	Financial Years	Turn Over (Rs. In Crore)
1	2021-22	
2	2020-21	
3	2019-20	
4	2018-19	

(Signature of Authorized Representative)

Date:

Name:

Designation:

Note: Financial Statements to be attached



ANNEXURE – 7: FORMAT for SAFE MANHOOR CERTIFICATE
(To be issued in letterhead of Issuing Authority)

TO WHOM SO EVER IT MAY CONCERN

This is to certify that M/s. _____ having registered office at _____, City: _____, State: _____, Dist: _____, Pin- _____, while executing the _____ *Name of the Work* at _____ *Name and address of the issuing organisation* _____ had adopted required safety norms in line with contractual obligation and also as per the guidelines promulgated by Safety Department of our organisation from time to time. The firm has executed the aforementioned job with _____ safe man-days during the period from _____ to _____.

There has been record of _____ number of incidents and/or _____ fatal accidents during the period from _____ to _____ while carrying out the aforementioned work.

The certificate is being issued on the specific request of M/s. _____ for the purpose of their contribution towards working safely in the above premises without / with any commercial implication to GRSE.

Signature & Seal of Issuing Authority

Date:

***Strike out whichever is not applicable.**



ANNEXURE – 8: FORMAT OF DECLARATION FOR EXISTING RELEVANT WORKS
(To be submitted in Company's Letterhead)

Name of the Bidder:

Job Description:

Tender Reference:

Details of Existing relevant jobs:

Sl. No.	Description of Existing relevant jobs	Order No., Date & Value (in INR) <i>(Supporting soft or, hard copy to be)</i>	Start & Completion date as per Order	Actual start date	Order placed by	Scope of work for existing contract (To quantify)	Deployment of operatives for the existing contract (category wise)			
							USK	SSK	SK	HSK

(Signature of Authorized Representative with official seal)

Date:

Name:

Designation:

Note: Please add additional pages if required.



ANNEXURE – 9: FORMAT FOR DEPLOYMENT PLAN FOR TENDERED JOB
(To be submitted in Company's Letterhead)

Name of the Bidder:

Job Description:

Tender Reference:

Deployment plan for tendered job:

Sl. No.	Item Description	Proposed Type of Equipment & Machinery, Name of Site In-charge & supervisor	Proposed no of Skilled Operatives to be deployed (category wise)				Proposed completion schedule	Plan of action for resource mobilization
			USK	SSK	SK	HSK		
1.								
2.								
3.								
4.								
5.								

(Signature of Authorized Representative with official seal)

Date:

Name:

Designation:

Note: Please add additional pages if required.