



**GARDEN REACH SHIPBUILDERS & ENGINEERS LTD.**

**गार्डन रीच शिपबिल्डर्स एण्ड इंजीनियर्स लिमिटेड**  
**(A GOVERNMENT OF INDIA UNDERTAKING)**  
(भारत सरकार का प्रतिष्ठान)

**Address 43/46, Garden Reach Road, Kolkata-700 024**

**Phone दूरभाष: (033)2469-8100 to 8114 Extn बिस्तार 200,**

**Web siteवेब: [www.grse.in](http://www.grse.in), E-Mailई मेल: [dey.ashimkumar@grse.co.in](mailto:dey.ashimkumar@grse.co.in)**

**CIN सी आई एन: L35111WB1934GOI007891**

**NOTICE INVITING TENDER (NIT)**

**निविदा आमंत्रण सूचना**

Garden Reach Shipbuilders & Engineers Limited, a **leading Warship Builder and Engineering Product Company**, invites interested, reputed, resourceful and financially solvent Electrical contractors to submit **single stage two-part (Part I- Techno-Commercial & Part II- Price) bids** through e-tendering mode for the work package as per following bid document.

NIT No निविदा संख्या:	<b>SCC/AKD/OT/HOF/SWC/058/N.ET-1909</b> Dated:11/11/2022
Job Title कार्य का नाम:	<b>“HULL OUTFIT WORK FOR ASW SWC SHIPS AT GRSE”</b>
Location of Work:	<b>GRSE (MW/RBD/FOJ/KPDD)</b>
Tender issuing Dept . बिभाग द्वारा जारी:	<b>Contract Cell (संविदा बिभाग)</b>

**ARTICLE 1 अनुच्छेद-1: SCHEDULE OF CALENDAR DATES समायावली की अनुसूची:**

<b>SCHEDULE सारणी</b>		
Bid submission Starting Date निविदा जमा करने की प्रारंभिक तिथि	<b>11/11/2022</b>	
Tender Due Date निविदा जमा की अंतिम तिथी	<b>18/11/2022</b>	<b>12:00 hrs.</b>
Tender Opening Date (Part I) निविदा खुलने की तिथी (तकनीकी- वाणिज्यिकबोली भाग-I)	<b>19/11/2022</b>	<b>12:00 hrs.</b>
Offer Validity Period minimum ऑफर की नियुक्तम वैधता अवधी	<b>90 days</b> from date of opening of Tender (Part – I)	

**ARTICLE 2 अनुच्छेद-2: COMMERCIAL REQUIREMENT FOR THE NIT निविदा की ब्यवसायिक आवश्यकता:**

<b>FEES / DEPOSITS</b>	
Tender Fee (refer clause 03 of STAC) निविदा प्रपत्र मुल्य (स्टैक के परिच्छेद 03 मे उदधृत)	<b>INR 500/-*</b> (Rupees Five hundred Only)
Earnest Money Deposit (EMD) (refer clause 04 of STAC) बयाना राशि जमा (स्टैक के परिच्छेद 04 मे उदधृत)	<b>INR 90,000/-*</b> (Rupees Ninety Thousand Only)
Security Deposit (SD) प्रतिभूति	3 % of individual Work Order Value (inclusive of GST)
PBG पी बी जी	3 % of individual Work Order Value (inclusive of GST)
Liquidated Damages परिनिर्धारित नुकसान	0.5% per week, Max 5% of unexecuted job
Billing Frequency बिल करने की अवधी	On Completion of the Job
Evaluation of L1 एल1 का मूल्यांकन	<b>Item Wise</b>

**Note: a)** Bidders are required to submit EMD amount as Bid Security against this tender. In case of withdrawal of the bid/ fail or refuse to execute the contract / fail or refuse to furnish the Security Deposit, the EMD shall liable to be forfeited.

**b)** MSE/NSIC registered firms having the tendered service listed in their MSE document will be eligible for exemption from submitting the EMD. Non-submission of EMD or a valid MSE/NSIC certificate will lead to offer rejection.

**ARTICLE 3 अनुच्छेद-3: ANNEXURES ENCLOSED FORMING PART OF THIS e-TENDER ई-निविदा अंतर्गत संलगित परिच्छेद:**

Annexure 1 संलग्नक-1	Statement of Technical Requirement (SOTR) <b>(attached with NIT)</b>
Annexure 2 संलग्नक-2	GRSE Standard Terms and Conditions (STAC) <b>(attached with NIT)</b>
Annexure 3 संलग्नक-3	Format for Technical Eligibility Criteria <b>(attached with NIT)</b>
Annexure 4 संलग्नक-4	Format for Financial Eligibility Criteria <b>(attached with NIT)</b>
Annexure 5 संलग्नक-5	Format for Self-Certification for not having blacklisted /not received any tender holiday
Annexure 6 संलग्नक-6	Fire & Safety Guidelines (please refer <a href="http://www.grse.in">www.grse.in</a> →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 7 संलग्नक-7	Special condition of contract (please refer <a href="http://www.grse.in">www.grse.in</a> →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 8 संलग्नक-8	Contractors Responsibility (please refer <a href="http://www.grse.in">www.grse.in</a> →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 9 संलग्नक-9	General Requirement (please refer <a href="http://www.grse.in">www.grse.in</a> →Tender→Enclosures Related to tenders of Sub-Contracting Activities)

Annexure 10 संलग्नक-10	Check List for Bill Submission ( <b>attached with NIT</b> )
Annexure 11 संलग्नक-11	PF, ESI declaration form (please refer <a href="http://www.grse.in">www.grse.in</a> →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 12 संलग्नक-12	Format for - Bank Guarantee Format for SD (please refer <a href="http://www.grse.in">www.grse.in</a> →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 13 संलग्नक-13	Format for - Bank Guarantee Format for PBG (please refer <a href="http://www.grse.in">www.grse.in</a> →Tender→Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 14 संलग्नक-14	Format for - Bank Guarantee for EMD (please refer <a href="http://www.grse.in">www.grse.in</a> )
Annexure 15 संलग्नक-15	Check List of Statutory Responsibility of Contractor within GRSE ( <b>attached with NIT</b> )

#### ARTICLE 4 अनुच्छेद-4: DOCUMENTS TO BE UPLOADED अपलोड हेतु दस्तावेज

Self-Attested documents are to be scanned and uploaded with Part I of e-bid ई-बिड के भाग-1 के साथ स्कैन एवं अपलोड हेतु स्वअभिप्रामाणित दस्तावेज		
SL	DESCRIPTION	
1	DD/PO or MSE/NSIC Exemption certificate towards tender fee	Yes
2	DD/PO /BG or MSE/NSIC Exemption certificate towards EMD	Yes
3	Technical Acceptance format as available with NIT after being downloaded and filled up	Yes
4	Commercial Acceptance Format as available with NIT after being downloaded and filled up	Yes
5	Documents meeting the Technical Eligibility Criteria as per format at <b>Annexure 3</b>	Yes
6	Documents meeting the Financial Eligibility Criteria as per format at <b>Annexure 4</b>	Yes
7	Audited/Certified Annual Accounts and Annual Report for last three (03) financial years <b>ending on 31<sup>st</sup> March'22</b> in support of Financial Eligibility.	Yes
8	Self-certification for not having blacklisted /not received any tender holiday as per format at <b>Annexure 5</b>	Yes
9	PAN /TAN, GST, Labour License Certificate, Registration Certificate of the Company with ROC	Yes
10	Partnership Deed / Memorandum and the Article of Association of the firm confirming partners and lead partner.	Yes
11	Copies of registration with PF, ESI authorities/ / last challans etc.	Yes
12	Government E-Market Place (GeM) registration certificate with Unique GeM Seller ID	Yes

- a. In case of non-submission of documents as mentioned above, the bidder is liable to be considered as disqualified.
- b. The Bidders has to submit ink signed hard copy of all above documents within 03 days from opening of Part I bid.

- c. **Registered Vendors with GRSE need not upload documents at Sl. 9 above, if valid documents already submitted / available with GRSE Vendor Registration Cell.**
- d. **Bidders have to indicate Unique GeM Seller ID in COMMERCIAL MATRIX or prior to opening of price bids, failing which price bid of the bidder will not to be opened for further processing.**

**ARTICLE 5 अनुच्छेद-5: DOCUMENTS IN PHYSICAL FORM TO SUBMIT वास्तविक प्रपत्र जो जमा करने हैं:**

PHYSICAL SUBMISSION		
1	<b>Tender Fee Instrument</b>	Within 03 days from opening of Part I bid
2	<b>EMD Instrument</b>	Within 03 days from opening of Part I bid
NOTE:	If instruments submitted through demand draft, the same to be drawn in favour of:	GARDEN REACH SHIPBUILDERS & ENGINEERS LIMITED
	The demand drafts should be payable at	<u>Kolkata</u>

Note: Above mentioned original Negotiable Instruments as stipulated, to reach to **GM (CC & VD)**, Contract Cell, Commercial Department, New Building complex, 1<sup>st</sup> Floor, GRSE Main Unit, 43/46, Garden Reach Road, Kolkata-700 024 within stipulated period as indicated above in a sealed envelope with tender number and job duly superscripting on it.

**ARTICLE 6 अनुच्छेद-6: JOB EXECUTION SCHEDULE कार्य निष्पादन सूची**

**(A) Tenure of Contract अवधी:** The contract will be valid for a period of **24 (Twenty Four) Months** from the date of commencement. The contract period may be extended for another one year at the same rate, terms & conditions for any subsequent requirement of GRSE production department. Similarly, the contract period may be reduced as pre GRSE discretion. Purchase Order will be issued Ship Wise.

**(B) Mobilisation Period लामबंदी अवधी- 07** days from date of placement of LOA/Purchase Order will be given for commencement of work.

**(C) Job Starting Date कार्य आरम्भ तिथी** - Job is to be started immediately after mobilization subject to availability of site clearance, materials and drawings.

**(D) Job Completion Schedule कार्य समाप्ती तिथी** - The Job is required to be completed as per the schedule mentioned below:

SI No.	Item Description (Erection On Board Ship)	Unit of Measure	Approx. Qty/Ship	Duration
1.	Work Inside Chain Locker Compartment	Lump Sum	1	25 Days
2.	Fitment of AFAC System (Hull Part)	SET	7	45 Days

**(E) Inspection Authority:** - GRSE (QA), WOT(KOL) /IRS as per approved QAP.

**ARTICLE 7 अनुच्छेद-7: JOB EXECUTION कार्य निष्पादन -**

Job is to be carried out strictly as per SOTR No: **ASWSWC/3035/HOF/004** at Annexure 1. Drawings, GRSE requirement and in case of doubt, instructions of the Engineer-in-charge / PL OR their nominated representative are to be followed.

**ARTICLE 8 अनुच्छेद-8: GUARANTEE & WARRANTY गारंटी एवं वारंटी -**

Guarantee / Warranty of the job: Applicable for a Period of **12 months** from the date of final Inspection of the job. Any faulty work carried out by the sub-contractor is to be rectified by them within the time stipulated by the GRSE. In case of failure of sub- contractor to meet the ship's construction schedule, outstanding deficiencies shall be rectified by GRSE and all costs of such work shall have to be borne by the sub-contractor. The details are as per **Clause 08 of STAC (Annexure 2)**.

**ARTICLE 9 अनुच्छेद-9: PRICE मूल्य -**

Price quoted will be firm and fixed till the tenure of the contract. Price is to be quoted with all taxes & duties except GST. GST is to be indicated separately in the Price Bid and will be paid extra as per applicable rate. No escalation whatsoever will be considered under any circumstances within the valid tenure of contract.

**ARTICLE 10 अनुच्छेद-10: ESCALATION मूल्य वृद्धि - Not Applicable**

**ARTICLE 11 अनुच्छेद-11: UNREASONABLE LOW QUOTES अतर्कसंगत भाव -**

- a) In case the price of L-1 Bidder is found to quote unreasonably low and/or express desires to withdraw from the tender then such bid will be cancelled and EMD will be forfeited and punitive action will be taken in line with the provision as per GRSE Vendor policy.
- b) However, in case the L1 Bidder agrees to take-up the job with such unreasonable low quote, lower by 30% or more than estimate and also if the difference in price between L1 & L2 is 30% or more, then the quoted price to be analysed w.r.t. tender requirement and if the L1 bidder fails to justify their quoted rate, the obtained L1 quote will be rejected.
- c) If the justification is acceptable to GRSE, then bidder have to submit a declaration to execute the job till satisfactory completion of entire contract. In case of breach of contract GRSE shall reserve the right to impose tender holiday as per GRSE Vendor policy.

**ARTICLE 12 अनुच्छेद-12: OFFER VALIDITY प्रस्ताव की वैधता-**

Offer is to be valid for **90 days** from the date of opening of Part-I bid i.e. Techno-commercial bid. Under exceptional circumstances GRSE may request for extension of price validity, beyond **90 days** against valid reason.

**ARTICLE 13 अनुच्छेद-13: CONDITIONAL OFFER सशर्त प्रस्ताव -**

Conditional offers w.r.t. SOTR (Annexure 1) will not be accepted.

**ARTICLE 14 अनुच्छेद-14: DETERMINATION OF L1 एल-1 का चयन -**

L1 bidder will be decided **Item Wise**.

**ARTICLE 15 अनुच्छेद-15: BOQ बी ओ क्यू -**

BOQ as given in the tender is tentative and it may vary according to actual requirement of job during the period of the contract. The selected Bidder has to execute the required quantity at

same rate, Terms & Conditions up to variation of **(+ 100%)** in addition to the initial quantity for individual items for subsequent projects of GRSE and the total job value may be increased up to **25%** in addition of initial total job value. Similarly, the quantity of individual items as well as total job value may be reduced also as per GRSE project requirement. Necessary amendment of the Purchase Orders will be issued accordingly. The contractors will be loaded according to GRSE project requirement. The detailed BOQ is given below:

SI No.	Item Description (Erection On Board Ship)	Unit of Measure	Total Qty for 04 ASW SWC Ships
1.	Work Inside Chain Locker Compartment	Lump Sum	4
2.	Fitment of AFAC System (Hull Part)	Set	28

**Note:** Purchase Order will be issued Ship Wise for each Line Item.

#### **ARTICLE 16 अनुच्छेद-16: OPENING OF BIDS निविदा खुलना -**

Part I (Techno-commercial) bid will be opened on the date declared in NIT. Part II bid will be opened post techno-commercial evaluation by GRSE. Price bid of only those who qualify techno-commercially will be opened. Opening date of Price Bid will be intimated accordingly to all qualified bidders. Disqualified bidders, either during technical assessment or commercial discussion will also be intimated about their non-consideration for further processing.

#### **ARTICLE 17 अनुच्छेद-17: MICRO & SMALL ENTERPRISES सूछम एवं छोटे उद्योग -**

- a) The 'Public Procurement Policy for Micro & Small Enterprises (MSEs) Order, 2012' and subsequent amendments / guidelines / press publications / circulars to the Order, as issued by the Ministry of MSME, shall be applicable as on the date of opening of the price bids.
- b) The bidders are advised to check the website of the Ministry of MSME for details of the amendments / circulars issued by the Ministry of MSME.

#### **ARTICLE 18 अनुच्छेद-18: DISTRIBUTION OF JOBS TO MULTIPLE BIDDER विक्रेताओं का आंकलन एवं विविध बोली लगाने वालों में कार्य वितरण -**

Individual work order (**Item Wise**) will be issued **Ship Wise** as per GRSE discretion. The loading of the job will be purely based on GRSE requirement and performance of the vendor. If the performance is not satisfactory, then the job allotted to them will be withdrawn and will be distributed to other techno-commercially vendors as per discretion of GRSE subjected to the acceptance of L1 rates. No claim from individual vendors will be accepted.

#### **ARTICLE 19 अनुच्छेद-19: ELIGIBILITY CRITERIA पात्रता के मापदंड -**

##### **a. Technical Eligibility Criteria तकनीकी मापदंड -**

- i) **As per SOTR No: ASWSWC/3035/HOF/004 at Annexure 1.**

Satisfactory Work Completion Certificates indicating the work order numbers, issued by the party for whom the work has been done to be submitted for assessment during TNC meeting. GRSE has the right to verify / cross verification of authenticity of the said documents whenever felt necessary.

**b. Financial Eligibility Criteria वित्तीय मापदंड -**

- i) Bidder's Average Audited Annual financial turnover during last 03 financial years ending on **31<sup>st</sup> March, 2022** should be at least **Rs. 14 Lakhs**.
- ii) The bidder should give self-certification (as per **Annexure-5**) that they have neither been Blacklisted nor have received any tender holiday from any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations during last 03 (three) years ending on **31.10.2022**. The bidder has to submit self-certification for the same along with the techno-commercial offer. GRSE reserves the right to independently verify the same. In case violation of declaration is detected at any stage of tender process and during currency of contract, the order will be terminated.

**Note:**

- a) If any bidder has been black listed by any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations, then the bidder is not eligible to participate in this tender. If any discrepancy is detected at any stage of the tender, then the offer submitted by the bidder / contract awarded to the bidder will be cancelled and EMD/SD shall be forfeited and appropriate action will be taken in accordance with the vendor policy of GRSE.
- b) If any bidder has been 'Put on Tender Holiday' by any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations, then this fact must be clearly stated and it may not necessarily be a cause for disqualifying them.
- c) In case of non-submission of the self-certification document as per format at **Annexure-5**, the bidder will be treated as non-responsive and their offer will be rejected.

**N.B:** Requisite formats attached with NIT as Annexure 3, 4 & 5 of Article 4 to be filled up in support of above technical and financial eligibility criteria.

**ARTICLE 20 अनुच्छेद-20: INSTRUCTION TO THE BIDDERS बिडर हेतु अनुदेश -**

1. Before submitting a bid, bidders are expected to examine the Bid Documents carefully, if they desire, may visit the work front, fully inform themselves of existing conditions and limitations including all items described in the Bid Documents. NO consideration will be granted for any alleged misunderstanding regarding:
  - (i) The materials (if any) which are to be furnished by vendor for the work.
  - (ii) The work which is to be performed by the vendor.
  - (iii) Actual considerations made by bidder to complete all work.
  - (iv) To comply with conditions specified in the Bid Document.
2. Any qualified deficiency, errors, discrepancies, omissions, ambiguities or conflicts in

the Bid Documents, or if there be any doubts as to the meaning of a provision or requirement, the same shall immediately brought to notice of GRSE Tendering Dept. in writing, not less than 07 days prior to bid closing date.

3. It is understood that in receiving this bid, GRSE assumes no obligation to enter into a contract for the WORK covered by this bid request. GRSE reserves the right to reject any or, all unqualified proposals or waive irregularities therein. GRSE reserves the right to evaluate each and every proposal and accept the whole or any part of the tender and the Tenderer shall be bound to perform the same at the rates quoted.

GRSE also reserves the right to reject any or, all bids and accept the bid, which in its opinion, appears to be most advantageous to GRSE. Receipt and review of this Bid Request constitutes an agreement of confidentiality between GRSE and each of the contracting Firms preparing its Bid. GRSE reserves the right to change the form of this request to Bids, or make clarifications thereto, within a reasonable time before date of submission of Bids.

4. General Contractors assumes all safety related responsibility for the site and will furnish and maintain its own safety program for itself and its subcontractors. Contractor are bound to comply with all applicable Environmental, Health & Safety rules, regulations, policies, procedures and guidelines when performing work in the facility or site.
5. Bidders objecting on any grounds to any bid specification or legal requirements imposed by these bidding documents shall provide written notice to GRSE within 10 calendar day from the day bid document was made available to public. Failure of a bidder to object in the manner set forth in this paragraph shall constitute and irrevocable waiver of any such objection.
6. Job is to be carried out as per SOTR and instruction of the Engineer in-charge.
7. Any Drawings or technical information attached / provided with this NIT is the Intellectual Property of the Company and will be governed by the specific Acts applicable thereto.
8. Post submission of Tender, such drawings and technical information are to be physically returned. Also, all soft copies are to be destroyed and a self-certification to be submitted during CNC, failing which the processing of bid will not be taken further.
9. Contractors are responsible to clean up the area of work w.r.t. all sort of debris generated on daily basis. If they fail to do so GRSE reserves the right to perform the cleaning activity and charge the contractor with penalty of up to 25%. As a part of National Mission of *Swachh Bharat*, GRSE has adopted *Swachh GRSE* and maintaining cleanliness of work area is an essential pre-requisite.
10. Bidder has to declare in what capacity he is participating in the tender viz. a PSU, Limited Co, Pvt. Ltd. Co., Sole Proprietorship Organization, Partnership firm, Joint Venture, etc. Supporting documents (scanned copy) confirming such status to be scanned and uploaded as attachment to Part I bid.



11. A Bidder is allowed to submit only one Bid under any capacity / status.

12. Difficulty in submitting the bid:

- a. Any query/difficulty in understanding of SOTR or other technical Terms may be got clarified from **Mr. Shuvendu Ghosh, SM PL-3035, Mobile No. 91633 31711, e-mail: [Ghosh.Shuvendu@grse.co.in](mailto:Ghosh.Shuvendu@grse.co.in)** and **Mr. Ashim Kumar Dey, Manager (Contract)/ Main Unit, Mobile No. 75960 23717, e-mail: [Dey.Ashimkumar@grse.co.in](mailto:Dey.Ashimkumar@grse.co.in)** prior to submission of offer.
- b. Any difficulty in submitting / uploading of e-tender or for any system help **Mr. Saraswata Palit, SM (GRSE E-PROCUREMENT), e-mail/ [Palit.Saraswata@grse.co.in](mailto:Palit.Saraswata@grse.co.in)** / GRSE Service Provider M/s. NIC personnel may be contacted [Land line no: 033 24893902]

13. **E-mail Address for communication** संचार हेतू ई. मेल पता: Vendor to provide e-mail address to enable faster communication.

## ARTICLE 21 अनुच्छेद-21: e-BID INSTRUCTION ई बिड के अनुदेश -

- a) To participate in the e-Bid submission for GRSE, it is mandatory for the bidders to get their firms registered with GRSE E-Procurement portal <https://eprocuregrse.co.in>
- b) It is mandatory for all bidders to have class – III Digital Signature Certificate (DSC) in the name of the person who will digitally sign the bid from any of licensed Certifying Agency (CA). Bidders can see the list of licensed CAs from the link <http://www.cca.gov.in>.
- c) Bidders can view / download Part-I (Techno-Commercial) bid documents along with all attachments in E-Procurement portal <https://eprocuregrse.co.in>; Central Public Procurement Portal <https://eprocure.gov.in/cppp/> and GRSE website <http://www.grse.in/index.php/tender.html>. They need to fill up the downloaded documents as per instruction and upload the same during bid submission. Non-acceptance of any techno-commercial criteria is discouraged. However, if there is any, it is to be commented accordingly and also stated in the separate deviation format.
- d) Bidders need to fill up Part II (Price) bid online in Excel Template price bid format by inserting unit price only. No other attachment to the price bid will be reckoned.
- e) In case the bidder does not quote his rate for any item(s), it will be presumed that the bidder has included the cost of that/those item(s) in the rates of other items and the rate for such item(s) shall be considered as **Zero** and the tender will be evaluated by the Employer accordingly and the work executed by the successful bidder accordingly.
- f) Bids can be submitted only during validity of registration of bidder with GRSE e-Procurement portal.
- g) The amendments / clarifications to the bid document, if any, will be posted on E-Procurement portal / GRSE web site only.
- h) It will be the bidder's responsibility to check the status of their Bid on-line regularly after the opening of bid till award of work.

i) **AMENDMENT OF TENDER DOCUMENT**

- i. Before the deadline for submission of tenders, the Tender Document may be modified by GRSE Ltd. by issue of addenda/corrigendum. Issue of addenda / corrigenda will however be stopped 7 days prior to the deadline for submission of tenders as finally stipulated.
- ii. Addendum/corrigendum, if any, will be hosted on website / e procurement portal and shall become a part of the tender document. All Tenderers are advised to see the website for addendum/ corrigendum to the tender document which may be uploaded up to 7 days prior to the deadline for submission of Tender as finally stipulated.
- iii. To give prospective Tenderers reasonable time in which to take the addenda/ corrigenda into account in preparing their tenders, extension of the deadline for submission of tenders may be given as considered necessary by GRSE.
- j) GRSE will follow the guidelines & directives as promulgated by GOI post COVID 19 pandemic outbreak. All the qualified bidders have to quote considering the same accordingly.

**ARTICLE 22 अनुच्छेद-22: BID REJECTION CRITERIA बिड अस्वीकृति के मापदंड –**

Following bid rejection criteria may render the bids liable for rejection:

1. Bidder's failure to furnish sufficient or complete details for evaluation of the bids within the given period which may range in between two to three weeks depending on the deficiencies noticed in the drawings / technical data which shall not however conflict with validity period.
2. Incomplete / misleading / ambiguous bid in the considered opinion of the Technical Negotiation Committee (TNC)/ Commercial Negotiation Committee (CNC) of GRSE.
3. Bid with technical requirements and/or terms not acceptable to GRSE / Customers / External agency nominated, as applicable.
4. Bid received without qualification documents, where required as per the Tender Enquiry.
5. Bid not meeting the pre-qualification parameters / criteria stipulated in the Tender Enquiry.
6. Bid with validity expiry date shorter than that specified in the Tender Enquiry.
7. EMD validity period is shorter than specified in the Tender Enquiry.
8. Bidders who have not agreed for the fixed price till the validity of the tender or have quoted the variable price.
9. Bidder not agreeing for furnishing of the required Security Deposit (SD).
10. Bidders not submitting Original instrument of EMD within 7 GRSE working days from the tender closing date.

11. Bidders have indicated / attached / shown any price anywhere else other than as per provision in e-portal [Art.21 (d)], then offer will be treated as cancelled.

**ARTICLE 23 अनुच्छेद-23: POST AWARD APPLICABLE CLAUSES ठेका जारी करने के पश्चात लागू उपधारा -**

**i. Security Deposit प्रतिभूति जमा -**

Interest free refundable security deposit of **3%** of individual work order value (inclusive of GST) is to be deposited in the manner elaborated at clause 05 of STAC.

The firms' registered with NSIC can be exempted from submitting Security Deposit up to the monetary limit for which the unit is registered. And that of Security Deposit will be sought from the vendor if the value of purchase orders greater than the monetary limit.

**ii. Work Done Certificate (W.D.C.) कार्य पूर्ति प्रमाण-पत्र (डबल्यू. डी. सी) -**

Work done certificate will be issued by the Site Engineer/ Project Leader OR his Nominated officer based on clear inspection report as applicable.

W.D.C. is to include whether work has been completed as per delivery schedule or with delay [in days/weeks specified therein]. Any recovery towards usage of GRSE resources is also to be indicated.

**iii. Bill Submission बिल प्रस्तुति:**

Bills are to be submitted considering the Checklist for Bill Submission at **Annexure 10** along with supporting document (Work Done certificate etc.) at the Bill Receiving Counters located at the respective unit of Company. Bill is to be submitted (in 03 copies) in sealed envelope super-scribing on the envelope the Purchase Order No., Vendor code, Bill / Invoice No., Name of person /employee to whom bill is addressed, for processing. The Name of the person to be mentioned on sealed envelope will be the Bill certifying officer.

**Note:-**Transaction fee of Rs 500.00 for first return & Rs 1000.00 for subsequent return of bill with inappropriate documents will be charged.

**iv. Payment Terms भुगतान की शर्तें:**

**a.** The 97% bill amount with full GST will be paid on completion of the job within 30 days of receipt of bill (in 03 copies) duly certified by Bill Certifying Authority- Project Leader of concerned Ship /his Nominated officer & supported with satisfactory Work Done Certificate duly certified by WDC certifying Authority for 100% of job done. Amounts recoverable from contractor, if any, is to be adjusted from 97% payment as per certification of Bill Certifying Authority. Moreover, release of payment is subject to clearance of ESI / P.F. and other labour related mandatory liabilities of the Contractor.

**b.** Balance 3% of the bill amount will be released after expiry of guarantee period on certification by Bill Certifying Authority- Project Leader of concerned Ship /his Nominated officer or on submission of Performance Bank Guarantee of 3% of the value of Purchase Order valid for a period of 60 days beyond the expiry of Guarantee period. For release of this 3% retention money either after guarantee period or on submission of PBG, the PBG release application to be submitted to Contract Cell duly certified by Project Leader of respective Ship/his nominated Officer after expiry of guarantee period.

c. For release of this 3% retention money either after guarantee period or on submission of PBG, work done certificate shall not be required.

d. Payment will be made on actual certification basis.

**Bill Certifying Authority:** Project Leader of concerned Ship /his Nominated officer.

- v. **Liquidated Damages (निर्णीत हर्जाना)**  
The vendor will be liable to pay minimum Liquidated Damages @ ½ % per week or part thereof on the undelivered work subject to a maximum of 5 % of the value of the order for delayed part. The amount of L.D. may be adjusted or set-off against any sum payable to the Contractor under this or any other Contract with GRSE Ltd.
- vi. **Risk Purchase जोखिम खरीद**  
In case the progress of work is not satisfactory and the contractor fails to maintain the schedule, GRSE reserves the right to get the work done by alternative source at the risk and cost of sub-contractor.
- GRSE shall be at liberty to purchase/obtain the service from the alternative source as it deems fit, to make good such default and or in the event of the contract being terminated, the balance of the remaining service to be delivered there under. Any excess over the job price / service rates, paid and incurred by GRSE, as the case may be, over the contract price shall be recoverable from the firm. To make good the recoverable excess amount paid, GRSE shall be at liberty to invoke Bank Guarantee and/or with other available dues of the firm.
- vii. **Material Reconciliation:** If any material issued by GRSE to the contractor is 'damaged / lost' and is not usable, then the cost of the material plus overhead charges will be recovered from contractor as per the costing estimate section. The recovery charges will be communicated to SCC Dept. Any rectification work on account of poor workmanship will have to be carried out by the contractor at no extra cost.  
In case of rejection due to faulty workmanship of contractor, cost of material plus overhead charges will be recovered from the contractor as per the costing done by GRSE and will be intimated to SCC Dept. for recovery.
- viii. **Contractor's Safety Personnel (संविदाकार के बचाव कर्मचारी) :** One fully specialist and certified Safety Personnel has to be posted at the site during progress of work. The responsibility of the safety personnel is to supervise and monitor the site safety obligations of all work places and to comply all laid down Fire & Safety Rules of GRSE. He also ensures all workmen working under the sub-contractor at site are made aware of and comply with all the safety norms.
- ix. **Time of completion shall always be considered as essence of the contract / PO (कार्य समापन अवधी निविदा का मूलतत्व)** and cannot be extended for any reason whatsoever. However, in an unlikely situation beyond the control of the contractor, application for extension of due time shall be submitted by the Contractor, 1 Month in advance with proper justification duly endorsed by Engineer In-charge / PL of GRSE. Please note LD will be levied for the unexecuted portion for such time extension.

## **ARTICLE 24 अनुच्छेद 24: SUBMISSION OF BID बिड की पेशी –**

1. Last date of submission of Bid / Date of opening of bid is indicated in Tender Document. Tender is liable to be rejected if all the requisite documents are not enclosed with the Part I, Techno-Commercial offer.
2. Date of opening of Part II offer i.e. Price Bid will be notified to all Techno-Commercially qualified bidders in due course after conclusion of TNC/CNC meetings and acceptance of Techno-Commercial offer. After opening of e-Price bids, the techno-commercially qualified bidders can view the System Generated Price Comparison Sheet from their own portal.
3. GRSE reserves the right to accept / reject any Tender in full or in part without assigning any reason.
4. Acceptance Format Matrix should be filled up and attached with techno-commercial bid as marks of acceptance of NIT/SOTR/STAC. In case of non-receipt of filled in STACs acceptance format matrix, it would be presumed that you have accepted all our terms & conditions as per GRSE tender until & unless deviation is specially mentioned in offer.

## **ARTICLE 25 अनुच्छेद 25: CONTRACT WORKMAN WAGE PAYMENT: -**

- a. Contractor is liable for payment of PF, ESI to their engaged workmen and for other labour oriented mandatory liabilities as applicable for the job.
- b. The Contractor has to comply with the minimum wages & statutory liabilities (as revised time to time) of the engaged manpower applicable for the job.
- c. Payment of wages to the contractor's employee should be made through individual bank account on monthly basis instead of cash payment. PF-UAN activation of all the contractor's employee/workmen is mandatory. Vendors are to comply all statutory provisions for disbursing payment to their workmen/employees.

## **ARTICLE 26 अनुच्छेद 26: STATUTORY RESPONSIBILITY OF CONTRACTOR DEPLOYING THEIR WORKMEN INSIDE GRSE PREMISES – AS PER ANNEXURE-15.**

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