



गार्डन रीच शिपबिल्डर्स एंड इंजीनियर्स लिमिटेड  
Garden Reach Shipbuilders & Engineers Limited  
(भारत सरकार का उपक्रम – रक्षा मंत्रालय )  
(A Govt. of India Undertaking - Ministry of Defence)  
61-P Garden Reach Road, Kolkata – 700 024  
वैबसाइट / Website: [www.grse.in](http://www.grse.in)

CIN: L35111WB1934GOI007891

GST Registration No. 9AAACG9371K1Z4

**Date: 16 April 2024**

**CORRIGENDUM – II FOR AMENDMENT OF ARTICLE 19 & 21 of NIT AND EXTENSION  
OF DUE DATE**

**Bid No.: SCC/KC/OT-P/BLOCK FABRICATION OUTSIDE GRSE/ET-2075**

**Subject: Biennial Rate Contract for Fabrication of Hull Blocks for various projects at  
Vendor Premises and delivery to GRSE**

**FOLLOWING ARE TO BE READ IN CONJUNCTION WITH THE ORIGINAL NIT**

1. The NIT: Article 19 SI no 17 : “e-BID INSTRUCTION ई बिड के अनुदेश ” is AMENDED and to be read as follows:

**e-BID INSTRUCTION ई बिड के अनुदेश –**

- (A) To participate in the e-Bid submission for GRSE, it is mandatory for the bidders to get their firms registered with E-Procurement portal <http://www.grse.in/etender> or <http://eprocuregrse.co.in>
- (B) It is mandatory for all bidders to have class – III Digital Signature Certificate (DSC) in the name of the person who will digitally sign the bid from any of licensed Certifying Agency (CA). Bidders can see the list of licensed CAs from the link <http://www.cca.gov.in>.
- (C) Bidders can view / download Part-1 (Techno-Commercial) bid documents along with all attachments. They need to fill up the downloaded documents as per instruction and upload the same during bid submission. Non-acceptance of any techno-commercial criteria is discouraged. However, if there is any, it is to be commented accordingly and also stated in the separate deviation format.
- (D) Bidders need to fill up Part II (Price) bid online in HTML price bid format by inserting unit price only. No other attachment to the price bid will be reckoned.

- (E) In case the bidder does not quote his rate for any item(s), it will be presumed that the bidder has included the cost of that/those item(s) in the rates of other items and the rate for such item(s) shall be considered as **Zero** and the tender will be evaluated by the Employer accordingly and the work executed by the successful bidder accordingly.
- (F) Bids can be submitted only during validity of registration of bidder with GRSE e-Procurement portal.
- (G) The amendments / clarifications to the bid document, if any, will be posted on E-Procurement portal / GRSE web site only.
- (H) It will be the bidder's responsibility to check the status of their Bid on-line regularly after the opening of bid till award of work.

**(I) AMENDMENT OF TENDER DOCUMENT**

- i. Before the deadline for submission of tenders, the Tender Document may be modified by GRSE Ltd. by issue of addenda/corrigendum. Issue of addenda / corrigenda will however be stopped 7 days prior to the deadline for submission of tenders as finally stipulated.
- ii. Addendum/corrigendum, if any, will be hosted on website / e procurement portal and shall become a part of the tender document. All Tenderers are advised to see the website for addendum/ corrigendum to the tender document which may be uploaded up to 7 days prior to the deadline for submission of Tender as finally stipulated.
- iii. To give prospective Tenderers reasonable time in which to take the addenda/ corrigenda into account in preparing their tenders, extension of the deadline for submission of tenders may be given as considered necessary by GRSE.

2. The NIT Article 21. iv. (e): Is not applicable hence considered to be deleted.

3. THE REVISED DATES FOR SUBMISSION OF OFFER OF THE ABOVE TENDER IS GIVEN BELOW:

Sl. NO.	Subject (विषय)	Existing (मौजूदा)	Revised (संशोधित)
1.	Bid submission Closing Date निविदा जमा की अंतिम तिथी	22.04.2024 up to 12.00 HRS.	23.04.2024 up to 11.00 HRS.
2.	Tender Opening Date & time (Part I) निविदा खुलने की तिथी एवम समय: (तकनीकी- वाणिज्यिक बोली भाग-I)	23.04.2024 AT 14.00 HRS.	23.04.2024 AT 15.00 HRS.

4. All Other Terms & Conditions of the Tender Enquiry Remains Unaltered.

  
Ritwik Mandal  
DGM (CONTRACT)



www.grse.in

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Garden Reach Shipbuilders & Engineers Limited  
(भारत सरकार का उपक्रम)  
(A Govt. of India Undertaking)  
रक्षा मंत्रालय  
Ministry of Defence

61-P गार्डन रीच रोड,  
कोलकाता - 700 024

61-P Garden Reach Road,  
KOLKATA - 700 024

CIN: L35111WB1934GOI007891

GST Registration No. 9AAACG9371K1Z4

**शुद्धिपत्र: निविदा के जमा तिथि के विस्तार के लिये**  
**CORRIGENDUM I: FOR EXTENSION OF DUE DATE OF TENDER**

निविदा संदर्भ सं Tender Ref. No.: **SCC/KC/OT-P/BLOCK FABRICATION OUTSIDE GRSE/ET-2075**

विषय Item: **Biennial Rate Contract for Fabrication of Hull Blocks for various projects at Vendor Premises and delivery to GRSE**

THE REVISED DATES FOR SUBMISSION OF OFFER OF THE ABOVE TENDER IS GIVEN BELOW:

Sl. NO.	Subject (विषय)	Existing (मौजूदा)	Revised (संशोधित)
1.	Bid submission Closing Date निविदा जमा की अंतिम तिथि	18.04.2024 up to 12.00 HRS.	22.04.2024 up to 12.00 HRS.
2.	Tender Opening Date & time (Part I) निविदा खुलने की तिथि एवम समय: (तकनीकी- वाणिज्यिक बोली भाग-I)	20.04.2024 AT 14.00 HRS.	23.04.2024 AT 14.00 HRS.

निविदाकारों से अनुरोध है कि विस्तारित जमा तिथि के अंदर उपरोक्त निविदा में भाग लें।  
BIDDERS ARE REQUESTED TO PARTICIPATE IN THE ABOVE-MENTIONED TENDER  
WITHIN EXTENDED DUE DATE & TIME.

निविदा के अन्य सभी नियम एवं शर्तों में कोई बदलाव नहीं है।  
ALL OTHER TERMS & CONDITIONS OF THE TENDER ENQUIRY REMAIN UNALTERED.

Ritwik Mandal  
DGM (CONTRACT)



**GARDEN REACH SHIPBUILDERS & ENGINEERS LIMITED**  
**गार्डन रीच शिपबिल्डर्स एण्ड इंजीनियर्स लिमिटेड**  
**(A GOVERNMENT OF INDIA UNDERTAKING)**  
**(भारत सरकार का प्रतिष्ठान)**

**Registered & Corporate Office Address: GRSE Bhavan, 61, Garden Reach Road, Kolkata – 700 024**  
**Address: 61P, Garden Reach Road, Kolkata-700 024**

**Web site वेब: [www.grse.in](http://www.grse.in), E-Mail ई मेल: [chatterjee.krishnakanta@grse.co.in](mailto:chatterjee.krishnakanta@grse.co.in)**  
**CIN सी आई एन: L35111WB1934GOI007891**

**NIT & SERVICE LEVEL AGREEMENT (SLA)**

Garden Reach Shipbuilders & Engineers Limited is a **leading Warship Builders and Engineering Product Company**, invites interested, reputed, resourceful and financially solvent Service providers to submit **single stage two-part (Part I- Techno-Commercial & Part II- Price) bids** through GeM for the work package as per following bid document:

NIT No. निविदा संख्या:	<b>SCC/KC/OT-P/BLOCK FABRICATION OUTSIDE GRSE/ET-2075</b>
Job Title कार्य का नाम :	<b>Biennial Rate Contract for Fabrication of Hull Blocks for various projects at Vendor Premises and delivery to GRSE</b>
Tender issuing Dept. बिभाग द्वारा जारी :	<b>Contract Cell (संविदा बिभाग), GRSE 61 Park Unit</b>

**ARTICLE 1 अनुच्छेद - 1 : COMMERCIAL REQUIREMENT FOR THE NIT निविदा की ब्यवसायिक आवश्यकता:**

<b>FEES / DEPOSITS</b>	
Earnest Money Deposit (EMD) (refer clause 4 of STAC) बयाना राशि जमा (स्टैक के परिच्छेद 4 मे उदधृत)	<b>INR 54,00,000/-</b>
Security Deposit (SD) प्रतिभूति	<b>5% of Work Order Value (inclusive of GST)</b>
Liquidity Damage परिनिर्धारित नुकसान	<b>0.5% per week, Max. 5% of unexecuted job</b>
Billing Frequency बिल करने की अवधी	<b>Monthly Progressive basis</b>
Evaluation of L1 एल1 का मूल्यांकन	<b>L1 bidder will be decided <b>Item wise</b> lowest quoted price through NIC portal.</b>

**Note: a)** Bidders are required to submit EMD amount as Bid Security against this tender. In case of withdrawal of the bid/ fail or refuse to execute the contract / fail or refuse to furnish the security deposit, the EMD shall liable to be forfeited.

**b)** MSE/NSIC registered firms having the tendered service listed in their MSE document will be eligible for exemption from submitting the EMD. Non-submission of EMD or a valid MSE/NSIC certificate may lead to offer rejection.

ARTICLE 2 अनुच्छेद - 2 : ANNEXURES FORMS PART OF THIS TENDER निविदा की संलग्नक प्रपत्र :  
Please find the enclosures as specified below in GeM Procurement Portal or in the GRSE website (by clicking the link <http://www.grse.in/index.php/tender.html> and then click **Enclosure to all sub-contracting activities**)

ANNEXURES	DOCUMENT DESCRIPTION
Annexure 1 संलग्नक-1	Statement of Technical Requirements (SOTR)
Annexure 2 संलग्नक-2	GRSE Standard Terms and Conditions (STAC)
Annexure 3 संलग्नक-3	Format for Technical Eligibility Criteria
Annexure 4 संलग्नक-4	Format for Financial Eligibility Criteria
Annexure 5 संलग्नक-5	Format for Self-Certification for not having blacklisted
Annexure 6 संलग्नक-6	Fire & Safety Guidelines (please refer <a href="http://www.grse.in">www.grse.in</a> → Tender → Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 7 संलग्नक-7	Special condition of contract (please refer <a href="http://www.grse.in">www.grse.in</a> → Tender → Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 8 संलग्नक-8	Contractors Responsibility (please refer <a href="http://www.grse.in">www.grse.in</a> → Tender → Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 9 संलग्नक-9	General Requirement (please refer <a href="http://www.grse.in">www.grse.in</a> → Tender → Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 10 संलग्नक-10	Check List for Bill submission
Annexure 11 संलग्नक-11	Guideline for Bank Guarantee (please refer <a href="http://www.grse.in">www.grse.in</a> → Tender → Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 12 संलग्नक-12	Check list of statutory responsibility of contractor and principal employer
Annexure 13 संलग्नक-13	PF, ESI declaration form (please refer <a href="http://www.grse.in">www.grse.in</a> → Tender → Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 14 संलग्नक-14	Format for - Bank Guarantee Format for EMD (please refer <a href="http://www.grse.in">www.grse.in</a> → Tender → Enclosures Related to tenders of Sub-Contracting Activities)
Annexure 15 संलग्नक-15	Bank Guarantee Format for SD (please refer <a href="http://www.grse.in">www.grse.in</a> → Tender → Enclosures Related to tenders of Sub-Contracting Activities))
Annexure 16 संलग्नक-16	Format for - Integrity Pact ( <b>attached with NIT</b> ) To be submitted in Non-Judicial stamp paper of value not less than Rs.100/-.

**ARTICLE 3 अनुच्छेद - 3 : DOCUMENTS TO BE UPLOADED अपलोड हेतु दस्तावेज :**

<b>Self-Attested documents are to be scanned and uploaded with Part I of bid</b> <b>बिड के भाग-1 के साथ स्कैन एवं अपलोड हेतु स्वअभिप्रामाणित दस्तावेज</b>		
1	DD/PO /BG or MSE/NSIC Exemption certificate towards EMD	Yes
2	Documents meeting the Technical Eligibility Criteria as per format at <b>Annexure 3</b>	Yes
3	Documents meeting the Financial Eligibility Criteria as per format at <b>Annexure 4</b>	Yes
4	Audited/Certified Annual Accounts and Annual Report for immediate last three (03) financial years ending on <b>31st Mar'2023</b> in support of Financial Eligibility.	Yes
5	Self-certification for not having blacklisted as per eligibility criteria to be submitted as per format at <b>Annexure 5</b>	Yes
6	PAN /TAN, GST, Labour License Certificate, Registration Certificate of the Company with ROC, Memorandum and the Article of Association of the firm.	Yes
7	Copies of registration with PF, ESI authorities.	Yes
8	Partnership Deed / Memorandum and the Article of Association of the firm confirming partners and lead partner	Yes
9	<b>Integrity Pact</b> (refer clause 1 of STAC at Annexure-2 and Integrity Pact format attached) – <b>Annexure-16 of NIT.</b>	Yes

**Note: In case of non-submission of documents as mentioned above, the bidder is liable to be considered as disqualified.**

**ARTICLE 4 अनुच्छेद - 4 : DOCUMENTS IN PHYSICAL FORM TO SUBMIT वास्तविक प्रपत्र जो जमा करने हैं :**

<b>PHYSICAL SUBMISSION</b>		
<b>NOTE:</b>	<b>1. EMD Instrument</b>	<b>Within 03 days from opening of Part I bid</b>
	If instruments submitted through demand draft, the same to be drawn in favour of:	GARDEN REACH SHIPBUILDERS & ENGINEERS LIMITED
	The demand drafts should be payable at	<u>Kolkata</u>
	<b>2. Integrity Pact</b>	Scanned copy to be uploaded along with the bid & original to be submitted within 03 days from opening of Part I bid

**Note:** Above mentioned original Negotiable Instruments as stipulated, to reach to **GM (CC)**, Contract Cell, Commercial Department, GRSE 61 Park Unit, 61P, Garden Reach Road, Kolkata-700 024 within stipulated period as indicated above in a sealed envelope with tender number and job duly superscripting on it.

**ARTICLE 5 अनुच्छेद - 5 : JOB EXECUTION SCHEDULE कार्य निष्पादन :**

- A. Tenure of Contract संविदा कार्यकाल-** Initially, the rate contract shall be established for a period of **02 (Two) Years**. The contract period may be extended for a further period of maximum 02 years with an escalation of rates [one time and not on yearly basis] or reduced as per requirement of GRSE production schedule.
- B. Job Completion Schedule कार्य समाप्ती तिथी -** Delivery date will be counted from the date of supply of first lot of processed material. Details as per Clause no.13 of SOTR.

The period of fabrication and delivery to GRSE for various blocks are as under.

<b><u>Weight (Approx.)</u></b>	<b><u>Job Completion Time</u></b>
<b>Steel /DMR Blocks</b>	
Upto 30 Ton	30 days
More than 30T, less 50T	50 days
More than 50T, less 80T	75 days
More than 80T, less 130T	90 days
More than 130T	110 days
<b><u>Aluminium Units</u></b>	
Upto 5 Ton	30 days
More than 5T to 10T	60 days

**C. Quality Assurance Authority:** GRSE(QA)/WOT/Class.

**D. Place of Work:** At Vendor Premises

**E. Mobilisation Period:** 7 days from date of receipt of LOA/RC.

**ARTICLE 6 अनुच्छेद - 6 : JOB EXECUTION कार्य निष्पादन :**

Job is to be carried out strictly as per attached **SOTR**.

The job is required to be carried out for **all Yards under construction in GRSE units during this RC period**.

Order will be issued as per requirement of GRSE in phases within the Rate Contract period.

**ARTICLE 7 अनुच्छेद - 7 : GURANTEE & WARRANTEE गारंटी एवं वारंटी :**

Guarantee / Warranty of the job Applicable for a Period of **12 months** from the date of final inspection /completion of the job. (Any faulty work carried out by the sub-contractor is to be rectified by them within the time stipulated by the GRSE. In case of failure of sub-contractor to meet the ship's programme, outstanding deficiencies shall be rectified by GRSE and all costs of such work shall have to be borne by the sub-contractor.)



## **ARTICLE 8 अनुच्छेद - 8 : PRICE मूल्य :**

Price quoted will be firm and fixed for the entire contract period till satisfactory completion of work. Price is to be quoted with all taxes & duties including GST. No escalation whatsoever will be considered under any circumstances within the period of contract.

Price to be quoted inclusive of GST only through GeM portal. **No other attachment regarding price will be accepted along with Techno-Commercial bid and if submitted by the vendor then the offer will be treated as cancelled.**

The contractor has to upload the breakup of their quoted price in line with BOQ items along with their price offer in GeM portal. Apart from GeM Contract, GRSE will issue Purchase Order(s) in SAP system (on case to case basis as per requirement projected by berth) based on the BOQ line items after price negotiation if required.

## **ARTICLE 9 अनुच्छेद - 9 : ESCALATION मूल्य वृद्धि :**

The initial established rates will be valid till the tenure of the contract of two (02) years. Thereafter, one-time Escalation will be applicable on the established rates as detailed below, in only for the unexecuted portion of work which goes beyond the contractual period and where the delay thereof is proved beyond doubt and not attributable to the contractor. Where the job has already loaded and it is under progress will not be considered for escalation of price.

However, in case of extension/ delay is attributable to the contractor for the unexecuted portion of work, then the escalation clause will not be applicable and LD will also be levied.

**The portion of the job completed and pending portion on which the escalated rate is applicable, will be decided through discussion and mutual accordance between GRSE and Contractor, 02 months prior to the expiry of the contractual period.** The escalated rates will ONLY be applicable for the portion of work started/executed after the expiry of the contractual period and where the delay is not attributable to the contractor.

**Rate (Revised) = Rate (Initial) X [0.7X{( Average Revised Manpower rate – Present Average Manpower rate)/ Present Average Manpower rate} +1]**

For purpose of escalation formula mentioned above, Average Manpower Rate shall be considered as [(1 High Skilled + 1 Skilled + 1 Semi Skilled + 1 Unskilled) / 4]

## **ARTICLE 10 अनुच्छेद - 10 : UNREASONABLE QUOTES अतर्कसंगत भाव :**

- a) In case the price of L-1 Bidder is found to quote unreasonably low and / or express desires to withdraw from the tender then such bid will be cancelled and punitive action will be taken in line with provision as per GRSE vendor policy.
- b) However, in case the L1 Bidder agrees to take-up the job with such unreasonable low quote, lower by 30% or more than estimate and also if the difference in price between L1 & L2 is 30% or more, then the quoted price to be analysed w.r.t tender requirement and if the L1 bidder fails to justify their quoted rate, the obtained L1 quote will be rejected.
- c) If the justification is acceptable to GRSE, then the bidder has to submit a declaration to execute the job till satisfactory completion of entire contract. In case of breach of contract GRSE shall reserve the right to impose tender holiday for a period as per GRSE Vendor policy.

**ARTICLE 11 अनुच्छेद - 11 : OFFER VALIDITY प्रस्ताव की वैधता :**

Offer should be valid for 180 days from the date of opening of Part-I bid i.e. Techno-commercial bid. Under exceptional circumstances GRSE may request for extension of price validity, beyond 180 days against valid reason.

**ARTICLE 12 अनुच्छेद - 12 : CONDITIONAL OFFER सशर्त प्रस्ताव :**

Conditional offers w.r.t. this tender will not be accepted.

**ARTICLE 13 अनुच्छेद - 13 : DETERMINATION OF L1 एल-1 का चयन :**

L1 bidder will be decided **Item wise** lowest quoted price through NIC portal.

**ARTICLE 14 अनुच्छेद - 14 : BOQ बी ओ क्यू :**

- a) BOQ given in the tender is tentative. It may vary according to actual requirement of job and may increase up to 300% of indicated quantity.
- b) The selected Bidders have to execute the required quantity at same rate and terms & Condition. Similarly, the quantity of individual items as well as total job value may be reduced also as per GRSE project requirement.
- c) Necessary amendment of the Purchase Orders will be issued accordingly.

**ARTICLE 15 अनुच्छेद - 15 : OPENING OF BIDS निविदा खुलना :**

Part I (techno-commercial) bid will be opened on the date declared in NIT. Part II bid will be opened post techno-commercial evaluation by GRSE. Price bid of only those who qualify techno-commercially will be opened. Disqualified bidders, either during technical assessment or commercial discussion or both techno-commercial evaluation will also be intimated about their non-consideration for further processing.

**ARTICLE 16 अनुच्छेद - 16 : MICRO & SMALL ENTERPRISES सूक्ष्म एवं छोटे उद्योग :**

- a) The 'Public Procurement Policy for Micro & Small Enterprises (MSEs) Order, 2012' and subsequent amendments / guidelines / press publications / circulars to the Order, as issued by the Ministry of MSME, shall be applicable as on the date of opening of the price bids.
- b) The bidders are advised to check the website of the Ministry of MSME for details of the amendments / circulars issued by the Ministry of MSME.

**ARTICLE 17 अनुच्छेद - 17 : AWARDING JOBS TO MULTIPLE BIDDER बहुल बिडर के लिए ठेका कार्य :**

- a) The total job will be distributed between 03 (three) parallel contractors as per their bid ranking in the approximate ratio of **50:25:25** subject to acceptance of L1 established Rate.
- b) In case only one bidder (other than L1) accepts the established L1 rate, approximate distribution ratio will be **50:50**.
- c) In case non-acceptance of established rate by bidders other than L1, only **50%** job will be loaded to L1 bidder.
- d) The ratio is indicative only and may vary as per actual requirement of the yards / ships and work orders shall be issued accordingly.
- e) In case of requirement / poor performance by engaged vendors, other qualified bidders may be engaged for execution of balance job subject to acceptance of established rate of L1 bidder.
- f) The loading of the job will be purely based on GRSE requirement and no claim from individual vendors will be accepted. If the performance of the engaged vendors is found not satisfactory, loading ratio could be reduced and performer vendor could be loaded with higher ratio.

## ARTICLE 18 अनुच्छेद - 18 : ELIGIBILITY CRITERIA पात्रता के मापदंड :

### (A) Technical Criteria: As per attached SOTR.

Supporting documents meeting Technical eligibility criteria as detailed in SOTR to be submitted along with the Part-I bid.

**Note:-** During the Technical Negotiation if it is detected that the firm does not have adequate manpower or does not possess the requisite eligibility in providing manpower as stated above then GRSE reserves the right to reject such firms Technical Offer / bid.

### (B) Financial Criteria:

- i) Bidder's average audited annual financial turnover during last 03 financial years ending on 31<sup>st</sup> March, 2023 should be at least **2.04** Crore.
- ii) Bidder shall provide Solvency certificate for a sum of not less than **1.7** Crore from a Scheduled Bank.

Supporting documents meeting Financial Eligibility Criteria i.e. Audited Balance Sheet, Profit & Loss Account etc. of the company for last 03 (three) financial years ending on **31<sup>st</sup> March 2023** to be submitted along with the Techno-commercial offer (Part – 1 bid) as per format given in **Annexure-4 attached with the NIT.**

### c) Self-Certification

The bidder should give self-certification (as per **Annexure 5**) that they have neither been Blacklisted nor have received any tender holiday from any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations during last 03 (three) years ending on **29.02.2024**. The bidder has to submit self-certification for the same along with the techno-commercial offer. GRSE reserves the right to independently verify the same. In case violation of declaration is detected at any stage of tender process and during currency of contract, the order will be terminated.

#### Note:

- a) If any bidder has been black listed by any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations, then the bidder is not eligible to participate in this tender. If any discrepancy is detected at any stage of the tender, then the offer submitted by the bidder / contract awarded to the bidder will be cancelled and EMD/SD shall be forfeited and appropriate action will be taken in accordance with the vendor policy of GRSE.
- b) If any bidder has been 'Put on Tender Holiday' by any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations, then this fact must be clearly stated and it may not necessarily be a cause for disqualifying them.
- c) **If case of non-submission of the self-certification document as per format at Annexure 5, the bidder will be treated as non-responsive and their offer will be rejected.**

[ Requisite formats attached with NIT as Annexure 3, 4 & 5 of Article 18 to be filled up by the bidders in support of above eligibility criteria and to be submitted the same along with the Techno-Commercial bid.]

## ARTICLE 19 अनुच्छेद - 19 : INSTRUCTION TO THE BIDDERS बिडर हेतु अनुदेश :

1. Before submitting a bid, bidders are expected to examine the Bid Documents carefully, if they desire, may visit the work front, fully inform themselves of existing conditions and limitations including all items described in the Bid Documents. NO consideration will be granted for any alleged misunderstanding or the materials to be furnished, work to be performed or actual considerations to complete all work and comply with conditions specified in the Bid Document.
2. Any qualified deficiency, errors, discrepancies, omissions, ambiguities or conflicts in the Bid Documents, or there be any doubts as to the meaning of a provision or requirement, the same shall immediately brought to notice of GRSE Tendering Dept. in writing not less than 07 days prior to bid closing date.
3. It is understood that in receiving this bid, GRSE assumes no obligation to enter into a contract for the WORK covered by this bid request. GRSE reserves the right to reject any and all unqualified proposals or waive irregularities therein. GRSE reserves the right to evaluate each and every proposal and accept the whole or any part of the tender and the Tenderer shall be bound to perform the same at the rates quoted.
4. GRSE also reserves the right to reject any and all bids and accept the bid, which in its opinion, appears to be most advantageous to GRSE. Receipt and review of this Bid Request constitutes an agreement of confidentiality between GRSE and each of the contracting Firms preparing its Bid. GRSE reserves the right to change the form of this request to Bids, or make clarifications thereto, within a reasonable time before date of submission of Bids.
5. Generally, Contractor will assume all safety responsibility for the site and will furnish and maintain its own safety program for itself and its sub-contractors. Contractor are bound to comply with all applicable Environmental, Occupational Health & Safety rules, regulations, procedures and guidelines when performing work in the facility or site.
6. Bidders objecting on any grounds to any bid specification or legal requirements imposed by these bidding documents shall provide written notice to GRSE within 03 calendar day from the day bid document was made available to public. Failure of a bidder to object in the manner set forth in this paragraph shall constitute and irrevocable waiver of any such objection.
7. **Independent External Monitors (IEM):** Either or both of the following Independent External Monitors will have the power to access the entire project document and examine any complaints received by him. In case of any change in IEMs, it will be informed accordingly.

The communication details of the IEMs are as follows:-

(A) Shri Bam Bahadur Singh,  
Height-7; Flat No.1802, Uniworld City,  
New Town, Rajarhat,  
Kolkata-700160  
Email: [bbsinghbeml@gmail.com](mailto:bbsinghbeml@gmail.com)

(B) Shri Pidatala Sridhar, IRS (Retd.)  
Flat 2C, Kanaka Lakshmi Apartments  
3-6-467 & 468  
Street Number-6,  
Himayatnagar, Hyderabad-500029  
Email: [sridharpidatala@gmail.com](mailto:sridharpidatala@gmail.com)

8. **Integrity Pact (समग्रताअनुबंध):**The Integrity pact essentially envisages the agreement between prospective vendors /Bidders & buyers committing the person/officials of both the parties not to exercise any corrupt influence on any aspects of the contract. Only those vendors/bidders who enter into such an integrity pact with the buyer would be competent to participate in the bid. The format of integrity Pact is enclosed with tender documents. The “Integrity Pact on Govt. issued Stamp paper of Rs. 100/- duly filled as per enclosed format to be submitted in original. Bidders to ensure that every page of IP is ink signed with company seal/stamp in every page. [Please refer guideline for IP in STAC (Sl.-1) in Annexure-2 of the tender]
9. Job is to be carried out as per SOTR and instruction of the Engineer in-charge /PL-respective ship/ / their nominated representative.
10. Any Drawings or technical information attached / provided with this NIT is the Intellectual Property of the Company and will be governed by the specific Acts applicable thereto.
11. Post submission of Tender, such drawings and technical information are to be physically returned. Also, all soft copies are to be destroyed and a self-certification to be submitted during TNC, failing which the processing of bid will not be taken further.
12. Contractors are responsible to clean up the area of work w.r.t all sort of debris generated on daily basis. If they fail to do so GRSE reserves the right to perform the cleaning activity and charge the contractor with penalty of up to 25%.
13. Bidder has to declare, in what capacity he is participating in the tender viz PSU, Limited Co, Pvt Ltd. Co. etc. Supporting documents (scanned copy) confirming such status to be uploaded as attachment to Part I bid.
14. A Bidder is allowed to submit only one Bid under any capacity / status.
15. Difficulty in submitting the bid:
  - a. Any query /difficulty in understanding of SOTR or other technical terms may be got clarified from **Mr. Smarak Sikdar, M(PP&C), Mob: 7595046425** e-mail: [Sikdar.Smarak@grse.co.in](mailto:Sikdar.Smarak@grse.co.in) prior to submission of offer.
  - b. The commercial aspects may be got clarified from **Mr. Krishnakanta Chatterjee, MGR (Contract)/ Main Unit, Mobile No. 9328651199, e-mail: [chatterjee.krishnakanta@grse.co.in](mailto:chatterjee.krishnakanta@grse.co.in)** prior to submission of offer.
16. **E-mail Address for communication संचार हेतू ई. मेल पता :** Vendor to provide e-mail address to enable faster communication.

## 17. e-BID INSTRUCTION ई बिड के अनुदेश -

- a) Bidders can view / download Part-I (Techno-Commercial) bid documents along with all attachments in GeM Procurement portal <https://gem.gov.in>; They need to fill up the downloaded documents as per instruction and upload the same during bid submission. Non-acceptance of any techno-commercial criteria is discouraged.
- b) Bidders need to fill up Part-II (Price) bid online in GeM portal only by inserting total price **inclusive of GST. No other attachment to the price bid will be reckoned.** The breakup of quoted price (in line with BOQ) have to be to be uploaded by the participating bidder along with price bid only (not with techno-commercial bid) & Purchase Order in SAP system will be issued ship wise accordingly.
- c) In case the bidder does not quote his rate for any item(s), it will be presumed that the bidder has included the cost of that/those item(s) in the rates of other items and the rate for such item(s) shall be considered as **Zero** and the tender will be evaluated by the Employer accordingly and the work executed by the successful bidder accordingly.
- d) The amendments / clarifications to the bid document, if any, will be posted on GeM portal only.
- e) It will be the bidder's responsibility to check the status of their Bid on-line regularly after the opening of bid till award of Contract.
- f) **AMENDMENT OF TENDER DOCUMENT**
  - i. Before the deadline for submission of the tender, the Tender Document may be modified by GRSE Ltd. by issue of addendum/corrigendum.
  - ii. Addendum/corrigendum, if any, will be hosted on GeM portal and shall become a part of the tender document. All Tenderers are advised to see the website for addendum/ corrigendum to the tender document which may be uploaded within the deadline for submission of Tender as finally stipulated.
  - iii. To give prospective Tenderers reasonable time to consider the addendum/ corrigendum into account in preparing their tenders, extension of the deadline for submission of tenders may be given as considered necessary by GRSE.

## ARTICLE 20 अनुच्छेद - 20 : BID REJECTION CRITERIA बिड अस्वीकृति के मापदंड :

Following bid rejection criteria may render the bids liable for rejection:

1. Bidder's failure to furnish sufficient or complete details for evaluation of the bids within the given period depending on the deficiencies noticed in the drawings / technical data.
2. Incomplete / misleading / ambiguous bid in the considered opinion of the Technical Negotiation Committee (TNC)/ Commercial Negotiation Committee (CNC)/ of GRSE.
3. Bid with technical requirements and/or terms not acceptable to GRSE / Customers / External agency nominated, as applicable.
4. Bid received without qualification documents, where required as per the tender.
5. Bid not meeting the pre-qualification parameters / criteria stipulated in the Tender Enquiry.

6. Bid with validity expiry date shorter than that specified in the Tender Enquiry.
7. Bidders not submitting Original instrument of EMD within 7 GRSE working days from the tender closing date.
8. EMD validity period is shorter than specified in the tender enquiry.
9. Bidders who have not agreed for the fixed price till the validity of the tender or have quoted the variable price.
10. Bidder not agreeing for furnishing of the required Security Deposit (SD).
11. Bidder submitted false/incorrect documents etc.
12. Bidders who have submitted **PRICE** along with Techno-Commercial Bid.
13. Bidder not submitting Integrity Pact as per requirement of the tender.

**ARTICLE 21 अनुच्छेद - 21 : POST AWARD APLICABLE CLAUSES ठेका जारी करने के पश्चात लागू उपधारा :**

**i. Security Deposit प्रतिभूति जमा -**

Non-interest-bearing security deposit of **5%** of total order value (inclusive of GST) is to be deposited in the manner elaborated at Clause 5 of GRSE STAC at **Annexure-2**.

**ii. Work Done Certificate (W.D.C.) कार्य पूर्ति प्रमाण-पत्र (डबल्यू.डी.सी) -**

Work done certificate(WDC) will be certified by AGM(HP&IP)/DGM(HP&IP) or his/her nominated officer duly supported by QA inspection notes and Weighment Certificate of the Block.

W.D.C. is to include whether work has been completed as per delivery schedule or with delay [in days/weeks specified therein]. Any recovery towards usage of GRSE resources is also to be indicated.

**iii. Bill Submission बिल प्रस्तुति -**

On obtaining WDC, bills are to be raised on monthly progressive basis in accordance with the Checklist format as per **Annexure-10**. Bills are to be submitted at the Bill Receiving Counters located at the respective unit of Company. Bill is to be submitted (in 03 copies) in sealed envelope super-scribing on the envelope the Purchase Order No., Vendor code, Bill / Invoice No., Name of person /employee to whom bill is addressed, for processing. For this Service Name of the person to be mentioned on sealed envelope will be concerned Project Leader of the Ship/Bill certifying officer.

**Note:-** Transaction fee of Rs.500/- for first return & Rs.1000/- for subsequent return of bill with inappropriate documents will be charged.

**iv. Payment Terms भुगतान की शर्तें –**

a) The certified bill amount (with full GST) against actual work done will be paid within 30 days of receipt of bill (in 03 copies) along with Work Done Certificate, Bill, deductions against it and Work Done Certificate to be duly signed by respective authority.

The stages of payment will be as follows:

Stage I - 10% after completion of SKID and Bending of Plates (if any)

Stage II - 30% after completion of fabrication of all major Panels - Decks, BHDs and Side Shells

Stage III - 40% after completion of Dry Survey and Dimension Checks

Stage IV - 20% on delivery of block to GRSE

b) 10% of the certified bill amount will either be retained from each bill as Performance Guarantee and the same will be released after expiry of guarantee period duly certified by the bill approving authority or be paid against submission of Bank Guarantee having value of 10% of order value with validity period till expiry of Guarantee period plus sixty (60) days beyond guarantee period.

c) The Performance Guarantee will be released after expiry of guarantee period on submission of application duly certified by the bill approving authority along with certified Material Reconciliation Statement (MRS)

d) Payment will be made on actual certification basis.

**e) In case of block fabrication with Re-use of skids the established rates will be reduced by 10% for payment to the vendors.**

**v. Bill Certifying Authority:** Bill shall be certified by PS/PL/AGM(Hull)/DGM(Hull) of the respective unit of GRSE or their nominated officer, on receipt of approved work done certificates

**vi. Liquidated Damages निर्णीत हर्जाना -**

The vendor will be liable to pay minimum Liquidated Damages @ ½ % per week or part thereof on the undelivered work subject to a maximum of 5 % of the value of the order for delayed part. The amount of L.D. may be adjusted or set-off against any sum payable to the Contractor under this Contract.



**vii. Risk Purchase जोखिम खरीद -**

In case the progress of work is not satisfactory and the contractor fails to maintain the schedule, GRSE reserves the right to get the work done by alternative source at the risk and cost of sub-contractor.

GRSE shall be at liberty to purchase/obtain the service from the alternative source as it deems fit, to make good such default and or in the event of the contract being terminated, the balance of the remaining service to be delivered there under. Any excess over the job price / service rates, paid and incurred by GRSE, as the case may be, over the contract price shall be recoverable from the firm. To make good the recoverable excess amount paid, GRSE shall be at liberty to invoke Bank Guarantee and/or with other available dues of the firm.

**viii. MATERIAL RECONCILIATION STATEMENT (MRS):-** Firms are to furnish the material reconciliation statement (running MRS) against each consignment on immediately on delivery of the same but not later than 30 days of delivery, showing details of raw materials received (Raw steel plates), material actually consumed, excess material returned etc. This statement should be submitted with documentary evidence of material issued/returned duly accepted by competent authority of GRSE and as per the GRSE format and filled up check list for MRS.

**ix. TRANSPORTATION:-** Transportation of raw steel plates from GRSE to sub-contractors' premises and transportation of raw / semi-finished / finished primed steel plates from sub-contractor's premises up to GRSE is the responsibility of the contractor. GRSE will do loading & unloading of the steel plates at GRSE with assistance from the subcontractor.

**x. COLLECTION OF RAW MATERIAL AND DELIVERY OF PROCESSED MATERIAL:-**

a) Raw materials should be collected from GRSE against submission of Bank Guarantee as material guarantee. Transportation of materials from GRSE to sub-contractor's premises and transportation of finished materials from Sub-contractor's premises up to GRSE are the responsibility of the contractor. GRSE will load/unload the materials at GRSE (Main)/RBD with assistance from the sub-contractor.

b) Raw materials should be collected within 03 days of intimation from GRSE. In case of failure for lifting the raw materials within the stipulated time, GRSE will consider the stipulated day as the material handing over day and delivery time for the completed consignment will be counted accordingly.

**xi. Non-Disclosure Agreement: -**

The Contractor shall submit a Non-Disclosure Agreement with GRSE after placement of order. [Details as per Clause no.11 of SOTR]

**ARTICLE 22 अनुच्छेद - 22 : SUBMISSION OF BID बिड की पेशी -**

1. Last date of submission of Bid / Date of opening of bid is indicated in GeM Bid Document. Tender is liable to be rejected if all the requisite documents are not enclosed with the Part I, Techno-Commercial offer.
2. Financial bid of all the Techno-Commercially qualified bidders will be opened in due course after conclusion of TNC/CNC meetings and acceptance of Techno-Commercial offer. After opening of financial bids, the techno-commercially qualified bidders can view the System Generated Price Comparison Sheet in GeM portal.
3. GRSE reserves the right to accept / reject any Tender in full or in part without assigning any reason.

**ARTICLE 23 अनुच्छेद 23: CONTRACT WORKMAN WAGE PAYMENT: -**

- a. Contractor is liable for payment of PF, ESI to their engaged workmen and for other labour oriented mandatory liabilities as applicable for the job.
- b. The Contractor has to comply with the minimum wages & statutory liabilities (as revised time to time) of the engaged manpower applicable for the job.
- c. Payment of wages to the contractor's employee should be made through individual bank account on monthly basis instead of cash payment. PF-UAN activation of all the contractor's employee/workmen is mandatory. Vendors are to comply all statutory provisions for disbursing payment to their workmen/employees.

**ARTICLE 24 अनुच्छेद 24: STATUTORY RESPONSIBILITY OF CONTRACTOR DEPLOYING THEIR WORKMEN INSIDE GRSE PREMISES – AS PER ANNEXURE-12.**

**Krishnakanta Chatterjee**  
**Manager (Contract)**  
**Garden Reach Shipbuilders & Engineers Limited**  
**43/46, Garden Reach Road, Kolkata – 700 024**  
**Mobile: +91 9328651199**  
**Mail Id: [Chatterjee.Krishnakanta@grse.co.in](mailto:Chatterjee.Krishnakanta@grse.co.in)**

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1. **INTENT:**

It is intended to sub-contract fabrication of hull blocks for various shipbuilding projects of GRSE. Accordingly, a Biennial Rate Contract with vendors for fabrication of blocks at premises outside GRSE, located in and around Kolkata is to be established.

These blocks are three dimensional in shape. Some of the blocks may have curved panels and with frames, decks having sheer and / or camber. Plate thickness varies from 3.15 mm to 30 mm. However, there will be piece parts of higher thickness at scattered locations. **Hull Blocks shall be of DMR 249A Steel, Mild Steel, ABS Grade steel and Aluminum.**

2. **(A) DETAIL OF SERVICES:**

Sl.	Activity	Approx. Quantity (Ton)
1	FABRICATION OF DMR /HIGH TENSILE STEEL BLOCKS	500
2	FABRICATION OF MS/AH36/ABS GRADE STEEL BLOCKS	500
3	FABRICATION OF ALUMINIUM BLOCKS	80

**(B) METHOD OF QUOTATION**

Sl.	Activity	Method of Quotation
<b>A.</b>	<b>Block Fabrication at Vendor premises</b>	
(1)	FABRICATION OF DMR /HIGH TENSILE STEEL BLOCKS	Per Ton
(2)	FABRICATION OF MS/AH36/ABS GRADE STEEL BLOCKS	Per Ton
(3)	FABRICATION OF ALUMINIUM BLOCKS	Per Ton

3. **TECHNICAL PRE -QUALIFICATION CRITERIA:**

A. Vendor should meet the following criterion:

- (a) For Service Sl. 1: Bidder should have successfully completed minimum 60 Tons of block fabrication with DMR 249A steel within a continuous span of 12 months in the last 03 years ending on 29 Feb 24. Valid DMR welder qualification certificate from WOT and classification society.

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(b) For Service Sl. 2: Bidder should have successfully completed minimum 60 Tons of block fabrication with DMR 249A/ABS grade/AH36/MS steel within a continuous span of 12 months in the last 03 years ending on 29 Feb 24. Valid welder qualification certificate from WOT and classification society.

(c) For Service Sl. 3: Bidder should have successfully completed minimum 08 Tons of block fabrication in Aluminum within a continuous span of 12 months in the last 03 years ending on 29 Feb 24. Valid MIG and TIG welder qualification certificate of Classification Society.

**B. The following are to be submitted in support**

(a) Purchase Order and work done certificate copies in support of the bidder's experience and past performance on similar work/ job within a continuous span of 12 months in the last 03 years ending 29 FEB 24.

(b) Work Completion Certificates indicating the Purchase Order numbers, issued by the party for whom the work is done. GRSE has the right to verify authenticity of the said documents whenever felt necessary.

(c) Valid Welder Qualification Certificates as mentioned above in point 3(A)

C. Vendor must have steel grouted fabrication space with covered shed for fabrication of blocks and sub-assemblies.

D. Vendor's production site must have river front on the bank of Hooghly River and facility for transportation of fabricated block through river from vendor premises to GRSE.

E. Vendor should have their own baking oven for baking of weld consumables.

F. TNC committee may decide to survey bidders' production site to assess the capacity and suitability of block fabrication and delivery to GRSE.

**4. CONTRACTOR'S SCOPE OF WORK**

(a) The blocks are to be fabricated in accordance with block production drawings. Required Skids are to be prepared as per Skid offset tables.

(b) Dry Survey of compartments & tanks, side shell & exposed deck except 600 mm in way of block butt to be carried out.

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- (c) Hose test of W.T bulkheads, weld joints (butt & seam) to be carried out with fresh water (Municipal Water/ Deep Bore Well Water/ RO/ Filtered water) at design pressure.
- (d) Fitment and Welding of Various Hull Outfit (HOF) items like Hatches, Manholes, Ladders, EES, WT. Doors, and NWT Doors etc. The weight of such HOF items will be considered as part of the block weight and vendor shall be compensated accordingly.
- (e) Seat fabrication and erection of inbuilt seats, that are released with Block are to be fabricated and erected in block. The weight of such seats will be considered as part of the block weight and vendor shall be compensated accordingly.
- (f) Seat fabrication and erection job loaded on block fabricator separately are also to be carried out by block fabricator. The weight of such seats will be considered as part of the block weight and vendor shall be compensated accordingly.
- (g) For lifting of blocks, lifting eyes are to be welded as per guidance/generic drawings provided by GRSE. The weight of such lifting eyes will be considered as part of the block weight and vendor shall be compensated accordingly.
- (h) Curved plates will be supplied in flat form. Vendor is required to bend these plates as per bending details provided by GRSE and use them for fabrication of block. List and weight of such pieces will be provided along with block details. If any wastage of material occurs while executing bending by vendor, then the cost of material will be recovered from vendor. Bending work is approximately 10% of total fabrication work if applicable for a block.
- (i) Ship reference line/water line marking to be punched on Deck & Bulkhead and certified by GRSE QA / WOT (Kol.)/Class as applicable. There should be a temporary datum plate near these punch points.
- (j) All material rendered surplus must be returned to GRSE and material reconciliation statement (MRS) to be submitted by the contractor in prescribed format based on weighed weight of block post receipt (normally within 07 days) against weighed weight of supplied items/ material. In case weighment is not done during supply of raw material due to non-operation of weighbridge at GRSE, MRS is to be prepared as per design weight. The MRS is to be submitted within 30 days from the date of delivery of blocks.

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## 5. DRAWINGS

In addition to Block drawings referred in para 4, other drawings, as listed below need to be referred during fabrication of units.

- a) Offsets table.
- b) Block Division
- c) Welding details.
- d) Standard structural details
- e) Key Plan of Outfit items
- f) Non-Destructive testing plan of Weld Joints
- g) Pressure testing plan
- h) GRSE approved QAP is to be used for hull construction.

## 6. GRSE'S SCOPE OF SUPPLY

- (a) Processed plates of steel duly blasted, primed and cut to size at GRSE/ elsewhere and cut to size aluminum plates. All processed material to be collected by vendor within 05 days of intimation by GRSE. Any delay in collecting beyond this period will be on account of the vendor towards calculating delivery period.
- (b) At times, un-cut steel plates would be supplied and the vendor would be required to cut as per Nesting/ Drawing provided by GRSE. The Quantity of such plated would be within 5% of Block weight. This shall be carried out by the vendor without any cost implication to GRSE.
- (c) In case the processed parts provided are rendered unusable due to faulty cutting, the matter should be reported to GRSE immediately for providing correct material. Such cases will be examined by GRSE and in the event of fault of sub-contractor, cost of wasted material shall be recovered from the vendor.
- (d) Sections of Steel and Aluminum required for fabrication of hull blocks in approximate 6 – 10 M length.
- (e) One set of skid profile for curved portion only. If advised by GRSE the SKID profiles are to be retained and preserved by vendor for fabrication of repeat block.
- (f) Primer for touch-up after welding & preservation on cost recovery/ adjustment basis.
- (g) Raw material for fabricating lifting lugs with doublers.
- (h) Three copies each of Block fabrication drawings along with material list.

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- (i) Approved welding consumables up to 3.5% approx. of block weight will be issued by GRSE free of cost for steel block fabrication. If welding consumable requirement of vendor exceeds 3.5% of block wt., the same will also be issued free of cost. However, a penalty equivalent to the cost of additional (more than 3.5%) consumables provided by GRSE will be imposed on the vendor since, it implies disincentive use of electrodes leading to higher heat input. Uses of any other types of weld consumables are strictly prohibited. Any firm found not adhering to above, shall be liable for punitive action by GRSE, which may amount to recovery of entire cost of material rendered unusable/ rejected.

## **7. CONTRACTOR'S SCOPE OF SUPPLY**

- (a) Adequate skilled operatives, officers & supervisors. Vendor should deploy a dedicated QA team which will forward all requests for inspection along with copy of vendors' internal inspection report. Indicative minimum requirement of skilled personnel required to be deployed in each loaded Block is given below: -

- (i) 02 Set of Marker, 04 Sets of Fitter  
(ii) 05 Welders, 02 Gas cutters, 04 Grinders

GRSE reserves the right to check the availability of the above manpower deployment on any Block at any point of time. Vendor shall be required to engage more manpower if required to meet delivery schedule of block.

Steel and Aluminum Welder to be qualified and certified by GRSE for non-class ships and Class for Class ships (for different grade of Steel blocks and Aluminum).

- (b) All skid material except curved profiles, tie members, strong backs, temporary fasteners etc. required for fabrication and transportation of blocks are to be supplied and fitted by sub-contractor. All temporary stiffeners required for transportation of units can be collected back by the contractor before weighment of block at GRSE.
- (c) Other material and consumables viz. gases, electrodes (for Skid welding), power, Ceramic back strip (vendor to ensure use of correct type of CBS for desired bid formation), temporary datum plates, compressed air, DP test Kit or any other material not covered under para – 6 above are also to be arranged by contractor.
- (d) Welding consumables for Aluminum Block fabrication.
- (e) Pump and Hose with pipe required for water hose test to be arranged by the sub-contractor.

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- (f) Keel sighting arrangement for blocks are to be made. Readings to be taken every 15 days and their record to be maintained. Also, squareness of blocks to be checked at the time of keel sighting thereafter. Dimensional accuracy has to be ensured as per QAP/NES/Class requirement as applicable, which shall be provided by GRSE at the time of issuance of PO.
- (g) Due preservation of piece parts, sub-assemblies, panels and unit is to be ensured by the vendor. Blocks are to be fabricated under covered sheds.

## 8. WORKMANSHIP

- a) Fabrication of Hull units should be of good workmanship. All structural members must match with drawings. Green material for stiffeners for matching with adjacent units should be provided as shown in drawing.
- b) Welding leg length and edge preparation to be as per drawing/Welding details. All welding must be done by qualified welders duly certified by WOT/GRSE (QA) or by Class as the case may be. MIG/FCAW welding to be done to the maximum extent possible. Proper welding sequence to be followed for minimal distortion. All Dye penetration test to be carried out at Sub-contractor.
- c) WPS/PQR as established in GRSE for different grade steel and aluminum is to be strictly followed.
- d) Loss of parent metal on any surface caused by gas cutting / chipping must be avoided. However, in case of such eventuality, with prior approval from inspection authority is to be repaired by weld deposition and subsequently grinding, before dispatch. The units are to be touched up, especially the areas affected by welding / gas cutting / grinding with shop primer. Straightening of pre-fabricated items like beams, girders, sections, etc. to be carried out before fitment/erection on the unit.
- e) All structural members at the abutting edges of Hull units are to be kept unwelded for a length of 150-300mm from ends for ease of matching with corresponding members of adjacent units.
- f) Overall finished dimension of units and spacing of structural members should be as per drawing. Also, deviation/deformation, if any, has to be within the limit, as per Naval Standard (NES147) or Class requirement except minor bulkheads.
- g) The contractor has to take necessary action to preserve the fabricated panels. Thin coating of paints up to 20 microns is permitted.



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- h) Proper care must be taken during transportation of these units and transit damages, if any, must be rectified by the contractor at GRSE free of cost. There shall not be any deformation post cutting of additional supports/members required for transportation. Any deformation found in GRSE, will be rectified by the vendor at no extra cost. Else GRSE may carry out necessary rectification on chargeable basis.
- i) QAP for inspection to be prepared by contractor in consultation with GRSE (QA) and to be approved by GRSE.
- j) Contractor to ensure safe working condition at their yard. Special care to be taken to provide safe working platform and rigid ladders etc. for inspection staff & surveyors.
- k) In order to minimize permanent magnetism during construction, as far as possible, Ford-aft direction of a unit during fabrication/stowage should be East-West. The adjacent units should be placed in 180-degree orientation during fabrication/stowage.

## 9. TRANSPORTATION

- a) Transportation of material from GRSE Units to contractor's premises as well as return of fabricated Blocks to GRSE premises to be arranged by the contractor at no extra cost.
- b) Blocks are to be transported by river on pontoon. Transportation up to GRSE is the responsibility of the contractor. GRSE will unload the blocks with assistance from contractor

## 10. INSPECTION

- (a) Inspection of blocks including stage inspection will be carried out by GRSE (QA)/WOT/Class. Necessary arrangements for inspection by GRSE (QA)/WOT/Class reps. at contractor's work are to be done by contractor at their cost. At least one week's prior notice is required for offering inspection. Rectification, if any, recommended by Inspecting Agency / Agencies, will have to be carried out by contractor without extra cost. Minor modification, if any, need to be carried out without extra cost.
- (b) Before dispatch of Blocks, work inspection report is to be certified by GRSE (QA)/WOT/Class.

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- (c) Receipt Inspection at GRSE will be done by Berth. Rectification, if any, as recommended, will have to be carried out by contractor without extra cost.
- (d) Stages of inspection at contractor premises will be as per approved QA Plan.
- (e) Non-destructive testing of welds by radiography and dye penetration tests will be carried out by contractor as per the requirement of GRSE (QA)/WOT inspector. Defective welding to be repaired & re-shot taken as required, prior to delivery of units.
- (f) Inspection Authority: -
  - i) GRSE (QA).
  - ii) Warship Overseeing Team (WOT).
  - iii) Class for ships built to Class

## 11. **CONFIDENTIALITY AND INTELLECTUAL PROPERTY RIGHTS (IPR)**

- (a) All information given to the Contractor for execution of this order are Intellectual Property of GRSE and are to be treated as Confidential. All technical information, drawings, specifications & other related documents forming part of this work are property of GRSE & shall not be used for any other purpose except for execution of this order.
- (b) No information, drawing or document shall be copied, transcribed, traced or reproduced in any form to a third party and used in any other form whatsoever without GRSE's prior consent in writing, except to the extent required for execution of this order. The Contractor shall ensure to return all inputs received at their office at the end of engagement. Any violation shall be considered as infringement of Intellectual Property Rights of GRSE. The Contractor shall be bound by Official Secrets Act promulgated by Government of India. The Contractor shall submit a Non-Disclosure Agreement with GRSE to this effect, after placement of order.

## 12. **MISCELLANEOUS**

- (a) All materials taken and their completeness for execution of the work is to be checked to ensure that there is no shortfall between supply and document (as per list attached with Challan). In case this is not feasible, the same to be done at firm premises and shortfall to be intimated to GRSE within 05 working days of collection of material, failing which it will be assumed that there is no shortfall in delivery from GRSE side.

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- (b) Before delivery, all tanks are to be properly cleaned, dried and preserved. All openings are to be properly covered with polythene sheet.
- (c) At first, a rate contract will be established. Fabrication of Block will be loaded on the sub- contractor based on their performance.
- (d) Processed plates/sections and flat/bulb bars for units weighing up to 50T will be supplied in 2-3 lots. All material to be lifted within 05 days from the date of issue of notice by GRSE. If not lifted within this period, number of additional days taken for lifting would be counted towards deciding delivery period.
- (e) Pro-rata progress, as committed during TNC, will be checked on weekly basis. In the event of any undue delay, GRSE will have the right and authority to withdraw the Block from the vendor's premises and impose penalty as deemed fit. Such action may also call for blacklisting of the vendor.
- (f) Vendor has to maintain a hindrance register for compiling the held ups in production due to GRSE like Design, material, and inspection issues. The same to be checked and certified by HP&IP in fortnightly basis.

### 13. DELIVERY

- (a) Delivery date will be counted from the date of supply of first lot of processed material. Delays due to any disruptions of work on account of non-availability of GRSE supplied material will be considered as hindrance and will be deducted from the total period of fabrication for the purpose of calculation of LD. The delivery period will vary depending on the weight of the blocks. The period of fabrication and delivery to GRSE for various blocks are as under:

#### Steel /DMR Blocks.

Up to 30 T	- 30 Days
More than 30T, upto 50 T	- 50 Days
More than 50T, upto 80 T	- 75 Days
More than 80T, upto 130 T	- 90 Days
Above 130 T	-110 Days

#### Aluminum Blocks

Up to 5 T	- 30 Days
More than 5 T to 10 T	- 60 Days

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#### 14. **WORK DONE CERTIFICATE & BILL CERTIFICATION**

- (a) WDC shall be duly certified by AGM/DGM (HP&IP) or his/her nominated officer duly supported by QA inspection notes and Weighment Certificate of the Block.
- (b) The WDC must clearly mention the scheduled dates for starting & completion/delivery of the jobs (as given to the subcontractor by GRSE) and the actual dates of start & completion/delivery.
- (c) In case of delays, the duration along with numbers of delayed days shall be specified in respective WDCs to invoke LD clause and effect recoveries from sub contractor's invoice.
- (d) Bill Shall be certified as per certified WDC by Project Leader/Project Superintendent/AGM(Hull)/DGM(Hull) of the respective unit of GRSE or their nominated officer.
- (e) A performance guarantee period of 01 year from date of delivery of block to GRSE shall be applicable.

#### 15. **MODIFICATION/ REWORK**

Modification/ rework charges at 120% of the applicable rate will be payable in case of changes/ modification at the behest of GRSE/due to changes in drawing in blocks already fabricated and certified. However, this will have to be done under written instruction from GRSE separate mention is to be made in WDC. Any rework arising out of defective workmanship will not be paid for.

#### 16. **PLANNING**

- (a) Contractor should draw up and submit detailed 'Unit Fabrication Schedule' to GRSE as per projected requirement dates of units at GRSE.
- (b) Contractor must appoint a coordinator for liaison with GRSE.



## **STANDARD TERMS & CONDITIONS (STAC)**

### **मानक निबंधन और शर्तें (एसटीएसी)**

**(1) INTEGRITY PACT समग्रताअनुबंध ( For the value of Contract more than Rs. 2.0 Cr.):**

All the participating vendors in this tender are required to enter into agreement by signing an Integrity Pact.

“The Pact essentially envisages as agreement between the prospective vendors/bidders and the buyer, committing the persons/officials of both the parties, not to exercise any corrupt influence on any aspect of the contract”.

Signing of Integrity Pact will be preliminary qualification for participation of this tender, only those vendors who have entered into this Pact with GRSE will qualify for the contract. This Integrity Pact will be effective from the stage of invitation of bids till the date of complete execution of this contract.

Signing Authority for Integrity Pact:

- (A) Vendor: Proprietor / Director / Authorized representative  
(B) GRSE: Head of the ordering department, not below the rank of DGM / AGM

Vendors need to sign on each page of the Integrity Pact document and provide the same on a Govt. issued bond paper of Rs.100/-. The scanned copy of the same need to be uploaded along with the technical Bid documents and original copy of the same to be forwarded to Tendering Department before the due date of the tender.

The vendor has to submit Integrity Pact as per GRSE Format along with Techno-commercial bid, wherever applicable as per NIT.

**(2) MICRO & SMALL ENTERPRISE (सूक्ष्म और छोटे उद्यम) -**

- a) Purchase preference will be given to eligible Micro and Small Enterprise firms as per MSME Act on submission of valid Udyam Registration Certificate (URC) or NSIC copy along with their offer to claim the benefit. Tendered Service is to be listed in the URC or NSIC submitted else they are disqualified to avail the benefit.
- b) Out of 25% target of annual procurement from MSEs, 4% (within the 25%) reservation will be provided for MSEs owned by Schedule Caste (SC) /Scheduled Tribe (ST) entrepreneurs and 3% (within the 25%) reservation will be provided for MSEs owned by women entrepreneurs. Necessary documents to be submitted along with the techno-commercial bid as evidence failing which benefit shall not be accorded. However, in the event of failure of such MSEs to participate in the tender process or meet the tender requirements and L1 price, 4% reservation for MSEs owned by SC/ST entrepreneurs and 3% reservation for MSEs owned by women entrepreneurs will be met from other MSEs.



- c) Following facilities/benefits may be given to MSEs: -  
(i) Exemption for payment of Tender Fee & Earnest Money Deposit.  
(ii) Relaxation in prior Turnover and prior Experience Criteria (Specially for Start Ups- Certificate of DIPP is required to Claim the benefit)
- d) (i) MSEs registered with MSME authority as stated above, quoting price within the band of L1 +15% will be allowed to supply a portion of the requirement by bringing down their price to L1 price in a situation where the L1 price is from someone other than MSE. Such MSEs will be allowed to supply at least 25% of total tendered value. To avail this purchase preference, submission of Udyam Registration Certificate /NSIC is mandatory failing which the benefit will not be accorded.
- (ii) In case L1 is not an MSE and there is more than one MSE within the range of L1 +15%, only the lowest MSE shall be considered for 25% order in case of divisible item or 100% in case the order quantity is not divisible, subject to matching the L1 prices.
- (iii) If the lowest MSE refuses to accept the L1 price, then the second lowest MSE within the range of L1 +15% will be considered. This process will continue till a MSE in the range accepts the L1 price or the MSEs in the L1 + 15% range are exhausted.
- (iv) In case no MSE accepts the L1 price or there is no MSE available in the L1 +15% range, then the order shall be placed to the L1 bidder without applying this principle.
- e) Non-Divisibility of Tender Items: - In case of non-divisible / non-splittable item in tenders, an MSE quoting in the price band of L1+15% may be awarded for full/complete supply of total tendered value, considering the spirit of policy for enhancing the government procurement from MSEs subject to matching the L1 prices by the MSE concerned. However, contract will be awarded as per GOI policy and at discretion of GRSE.
- f) To qualify for entitlement as SC/ST owned MSE, the SC/ST certificate issued by the District Authority must be submitted along with the offer or the same should be indicated in the relevant document NSIC / Udyam Registration Certificate.
- g) For the MSEs owned by SC/ST owned entrepreneur, the benefits as stated above shall be accorded only in the following cases:  
(i) For proprietary MSE, proprietor(s) shall be SC/ST.  
(ii) For partnership MSE, the SC/ST partners shall be holding at least 51% shares in the unit.  
(iii) For Private Limited Companies, at least 51% share shall be held by SC/ST promoters.
- (3) **TENDER FEE (निविदाशुल्क): NON-REFUNDABLE (गैर वापसी योग्य)**
- i. Amount of declared non-refundable tender fee is to be submitted in the form of Demand Draft / Pay Order, Payable at Kolkata and issued in favour of "Garden Reach Shipbuilders & Engineers Limited" by any Nationalized/Scheduled Bank other than Co-operative Bank. Physical DD/PO to be forwarded to Tendering Department of



GRSE within 07 days of tender due date. A scanned copy of the same is to be uploaded as an attachment to the PART I of e-bid submission.

- ii. MSE registered firms having the tendered service listed in their MSE document will be eligible for exemption of tender fee. To claim the exemption, a copy of the valid MSE certificate with its annexure is to be scanned and uploaded as an attachment to the PART I of e-bid submission. The same is to be confirmed in the techno-commercial concurrence format.
- iii. Non-submission of tender fee or a valid MSE certificate may lead to offer rejection.

**(4) EARNEST MONEY DEPOSIT (INTEREST FREE) बयाना जमा (ब्याज रहित)**

- i. Amount of declared interest free Earnest Money Deposit (EMD) is to be submitted in form of Demand Draft / Pay Order, Payable at Kolkata and issued in favour of “Garden Reach Shipbuilders & Engineers Limited” by any Nationalized/Scheduled Bank other than Co-operative Bank. Physical DD/PO to be forwarded to Tendering Department of GRSE within 07 days of tender due date. A scanned copy of the same is to be uploaded as an attachment to the PART I e-bid submission.
- ii. EMD may also be submitted in the form of Bank Guarantee with six months validity as per enclosed GRSE format of Bank Guarantee and is to be forwarded directly to GM (Finance), GRSE in Bankers’ sealed envelope failing which same will not be accepted. Details of B.G. are to be in Techno-Commercial part of offer.
- iii. MSE registered firms having the tendered service listed in their MSE document will be eligible for exemption from submitting EMD. To claim the exemption a copy of the valid MSE certificate with its annexure is to be scanned and uploaded as an attachment to the General Document part of E-PROCUREMENT. The same is to be confirmed in the PART I concurrence format.
- iv. MSE Registered Firms has to be submit Bid Security Declaration In lieu of Earnest Money Deposit as per GRSE format.
- v. Non-submission of EMD /Bid Security Declaration and valid MSE certificate may lead to rejection of offer.
- vi. **Refund of Earnest Money Deposits (बयाना जमा की वापसी)**
  - a. EMD of unsuccessful bidders will be refunded/ returned within 30 days of finalisation of order on surrendering the original copy of GRSE Money Receipt with an application by bidder addressed to HOD of Ordering Department, GRSE on receipt of intimation from GRSE.
  - b. EMD of disqualified bidders in TNC/CNC will be returned within 30 days from the date of receipt of application along with original copy of Money Receipt from the bidder. EMD, if not claimed within 1 year from the date of notification EMD will be forfeited.



- c. EMD of successful bidder will be returned after receipt of security deposit against work order as per contractual terms.

**vii. Forfeiture of Earnest Money Deposit (बयाना जमा की जब्ती)**

EMD may be forfeited under the following circumstances:

- a. The bidder withdraws the bid after opening of Price Bid during the period of validity of offer.
- b. The bidder does not accept the correction of error in bid price as indicated in **Clause 37** hereinafter.
- c. The successful bidder fails within the specifies time limit to:
1. Acknowledge the LOA/Order
  2. Furnish the required Security Deposit
  3. Non-performance of the contract by the Contractor

**(5) VALIDITY OF OFFER ( प्रस्ताव की वैधता ):-**

Your offer should remain valid for a period of 90/120/180 days (as per terms of specific NIT) from the due date of the tender.

**(6) SECURITY DEPOSIT (INTEREST FREE) प्रतिभूति (ब्याज रहित):**

- i. Successful bidder will deposit an amount equivalent to the declared per cent of the total contract value as interest free Security Deposit (SD) in the form of Pay Order/D. D/Bank Guarantee (with validity of sixty days beyond contract period as per GRSE format) on any schedule bank other than Co-operative bank payable at Kolkata, duly crossed favouring Garden Reach Shipbuilders & Engineers Limited., within 15 days from the date of site clearance/receipt of LOA or PO/as specified in the NIT. In case of non-submission of SD as per schedule, penal interest will be charged for delayed period of submission of SD beyond 15 days at the prevailing SBI cash credit rate on the amount of SD to be submitted.
- ii. If S.D is submitted in the form of B.G then same is to be forwarded directly to Gen. Mgr. (Finance) in Banker's sealed envelope failing which same will not be accepted. Details of B. G. should also be confirmed to Ordering Department, GRSE.
- iii. S.D. amount would be refunded / returned after successful execution of the job and certification of Material Reconciliation Statement by Internal Audit, if applicable. Vendor is to apply for release of their SD along with Job Completion Certificate which has to be certified by PL/Engineer-in-charge/authorized representative of concerned department through GRSE Ordering Dept. In the event of failure to execute the order satisfactorily or default by the contractor/ sub-contractor, the security deposit will be forfeited.





- (7) **WORK DONE CERTIFICATE (W.D.C.) (किए हुए काम का प्रमाणपत्र)** :- Firm will put up Work Done for certification to site engineer /PL /or as specified in the NIT, along with clear inspection report signed by Quality Assurance Authority. W.D.C. is to include whether work has been completed as per delivery schedule or the delay in days/weeks occurred in completion of work.
- (8) **BILL SUBMISSION( बिल प्रस्तुति):**  
On obtaining WDC, bills are to be raised on monthly/quarterly/half-yearly/annually(as specified in NIT) progressive basis in accordance with the Checklist as per GRSE format. Bills are to be submitted at the Bill Receiving Counters located at the respective unit of Company. Bill is to be submitted (in 03 copies) in sealed envelope super-scribing on the envelope the Purchase Order No., Vendor code, Bill / Invoice No., Name of person /employee to whom bill is addressed, for processing. For this Service Name of the person to be mentioned on sealed envelope will be concerned Project Leader of the Ship/Bill certifying officer.
- (9) **COMPLIANCE OF ESI & PF (ईएसआई और पीएफ़ का अनुपालन): -**
- Compliance of ESI & PF of the engaged workman is the responsibility of the contractor.
  - For execution of job inside GRSE premises, vendor has to obtain clearance from HR Dept. regarding statutory compliance of minimum wages, PF, ESI, etc. of their engaged workmen for release of payment.
- (10) **POLICE VERIFICATION FOR CONTRACT LABOUR WORKMEN (ठेका श्रमिकों का पुलिस सत्यापन) :-**
- Police Verification certificates of character antecedents in respect of all employees of Contractors/Sub-contractors for operating inside GRSE Ltd. are required to be submitted to Security Dept./GRSE Ltd. before processing of Gate Passes.
  - A certificate from the contractor's labour, clearly endorsing that characters of all his labourers have been duly verified and found to be satisfactory be submitted to GRSE at the time of making Gate Pass.
  - Photo Identity Card /Gate Pass as required by GRSE will be arranged by the contractor for his employees at his own cost.
- (11) **GST REGISTRATION (जी एस टी पंजीकरण): -** The vendor will have to submit copy of GST registration certificate (Part A & Part B) along with the Technical bid. Any bidder without having GST Registration Certificate will not be considered for Ordering.



(12) **GUARANTEE PERIOD (गारंटी अवधि):-**

Workmanship will be guaranteed for satisfactory performance for a period **as stated in NIT**. Any faulty work carried out by the sub-contractor is to be rectified by them within the time stipulated by the GRSE. In case of failure of sub- contractor to meet the ship's programme, outstanding deficiencies shall be rectified by GRSE and all costs of such work shall have to be borne by the sub-contractor).

During guarantee/ warranty period if any equipment or any component thereof supplied by the contractor, suffers due to defective material and/ or due to improper design and/ or due to defective drawing or due to faulty workmanship the contractor will assume full responsibility of rectification of such defective equipment or component thereof including all direct expenses relating to removal and re-positioning of the replacement/ repaired equipment or component thereof and subsequent test & trial, incurred thereon without any financial implication to GRSE.

(13) **PRICE (मूल्य):**

**A. For Tender in NIC Portal (एन आई सी पोर्टल टेंडर हेतु):**

a) Price bid need to be filled up (excluding GST) in html format only through e-portal. No other attachment regarding price will be allowed, if so, then offer will be rejected. For break-up of prices, GRSE may attach excel sheet with the html format price bid and the bidder has to fill up their prices in excel sheet and also in html format as per instruction in NIT.

**B. For Tender in GeM Portal (जे ई एम पोर्टल टेंडर हेतु):**

a) Price bid needs to be filled up (with or without GST as specified in NIT) only through GeM portal for the total job.

b) The Bidder may have to upload the breakup of their quoted price in line with BOQ, as specified in NIT, along with their price offer in GeM portal.

c) The price should remain firm & fixed till satisfactory execution of the entire contract as per NIT. GST percentage has to be indicated in the offer. GST registration certificate for the service being tendered is to be enclosed with the techno-commercial bid. GST registration number is to be quoted in all bills.

(14) **QUANTITY VARIATION (मात्रा भेद) :** Quantity as specified in the NIT/SOTR/Price Bid is tentative and it may vary according to the actual requirement of the job. The selected bidder has to execute the required quantity at the same rate, terms & conditions up to variation (+/-25%) or as specified in the NIT in addition to the initial tendered quantity. Necessary amendment of Purchase Orders will be issued accordingly.



(15) **UNREASONABLE QUOTES** अतर्कसंगत भाव -

**A. For Job Contract ( कार्य संविदा हेतु ) :**

- i) In case the price of L-1 Bidder is found to quote unreasonably low and/or express desires to withdraw from the tender then such bid will be cancelled and EMD will be forfeited and punitive action will be taken in line with the provision as per GRSE Vendor Policy.
- ii) However, in case the L1 Bidder agrees to take-up the job with such unreasonable low quote, lower by 30% or more than estimate and also if the difference in price between L1 & L2 is 30% or more, then the quoted price to be analysed w.r.t tender requirement and if the L1 bidder fails to justify their quoted rate, the obtained L1 quote will be rejected and punitive action will be taken in line with the provision as per GRSE Vendor Policy.
- iii) If the justification is acceptable to GRSE, then the bidder has to submit Bank Guarantee of 10% of the total Contract value (inclusive of GST) in addition to the Security Deposit (SD) and Performance Bank Guarantee (PBG) for execution of the job till satisfactory completion of entire contract. There shall be no exemption / relaxation for the Guarantee against unreasonable quote. In case of breach of contract GRSE shall reserve the right to invoke the BG and may impose tender holiday for a period as per GRSE Vendor policy.

**B. For Manpower Contract (श्रमशक्ति संविदा हेतु):**

- i) The quoted price of the L1 bidder should comply with the prevailing Minimum Wages Act & Other Statutory requirements i.e PF, ESI etc.
- ii) In case the quoted price of the L1 bidder is found unreasonably low i.e does not comply with the Minimum Wages Act & Other Statutory requirements and the L1 bidder fails to justify their quoted rate then the obtained L1 quote will be rejected and punitive action will be taken in line with the provision as per GRSE Vendor Policy.

(16) **JOINT VENTURE (संयुक्त ऊधम) :**

The bids submitted by a joint-venture company of two or more firms/persons/entities as partners/promoters shall comply with the following requirements:

- i) The Joint Venture Agreement must be a registered document under the Indian Registration Act and must be an independent and registered entity under the Companies Act/Indian Partnership Act, having its own trade name and having separate CIN, PAN, GST and other Statutory Licenses/Registrations independent of its promoters/partners.
- ii) All partners/promoters of the joint venture shall be liable jointly and severally for the execution/performance of the project/contract and for all sorts of contractual



obligations, responsibilities and liabilities and consequences arising out of breach of terms and conditions of contract.

iii) A Certified/True copy of the Joint Venture Agreement shall have to be submitted with the bid along with the resolution of Board of Directors (in case of a company) or a Power of Attorney to be executed by all the Partners (in case of Partnership Firm) of JV entity authorizing such person who will sign on behalf of JV entity.

iv) Submission of EMD/SDs/Performance Guarantee etc., to be made by the Joint Venture Company/Firm and similarly all payments would also be remitted to/in favour of the JV entity.

v) In order for a joint venture to qualify/meet the minimum criteria as may be specified in the Tender, the experience and financial capability of each of its promoters/ partners would be considered jointly to judge the experience and/or the financial capability of the JV entity as an independent entity. That is to say that the individual experience/qualification of each partner/promoter of the JV would be considered together for ascertaining the experience/qualification criteria of the JV. However, if any specific criteria/qualification is mentioned in the Tender that has to be met by each of the partners, then in such case each of the JV partner/promoters have to meet the same.

vi) Neither the JV entity nor any of its partners/promoters should have been blacklisted, banned or debarred from issuing any Tender or suffering Tender Holiday from participating in any Tender process of Government of India or any of its Agencies or by any State Government or by an PSU (both Central & State included) or by any Court/Tribunal. If so, then the bid is liable to be rejected.

vii) If selected, PO would be issued in favour of the JV.

(17) **CONSORTIUM (अल्पकालीन संघटन):**

The bids submitted by a Consortium of two or more firms as partners shall comply with the following requirements:

i) There must be a written Agreement for formation of the Consortium amongst its members which should *inter alia* include the role of each member, the ratio of investment and the ratio of profit/loss sharing. The terms of the Agreement cannot be modified post submission of the bid and during execution of Contract, if awarded, without the express consent of GRSE. The Consortium Agreement must record that as to which member would act as the Lead Member in the Contract/Tender. This authorization shall be evidenced by submitting with the bid a Power of Attorney authorizing such member to act on its behalf as Lead Member, signed by legally authorized signatories of all other partners/members.



ii) Each partner firm/company of a Consortium must legally authorize its representative who will represent the partner firm/company to sign and execute the Consortium Agreement and all other necessary papers/documents required for the formation of Consortium and all other purpose relating to activities of Consortium.

iii) The leader shall be authorized to incur liabilities and to receive instruction for and on behalf of any and all partners/members of the consortium and the entire execution of the contract and all other related documents shall be done under the supervision and involvement of the lead member.

iv) All partners of the consortium shall be liable jointly and severally for the execution of the project or contract without any limitation of liability. Any default or lapse on the part of any of the members of the Consortium regarding performance of the contract will be treated as default on the part of the Consortium as a whole and the Lead Member alone will be responsible for all consequential losses and damages that may be sustained by GRSE for such default or lapse on the part of a member.

v) A Certified True copy of the Consortium contract/agreement entered into by and between the consortium partners and a certified True copy of the Power of Attorney, referred above, must be submitted with the bid and failure to submit any of such documents will make the bid of the Consortium liable to be rejected.

vi). If Contract is awarded to the Consortium, an Agreement would be executed by and between GRSE and all the Consortium members wherein, inter alia, the role of each member and the mode of payments to be specifically defined and/or mentioned. However, all the consortium members shall remain, jointly and severally, responsible for execution and completion of the Contract and also to make good for all losses and damages if any sustained or to be sustained by GRSE in the subject contract due to default and/or negligence of the Consortium as a whole or of any of its members. Any statement or clause seeking to limit the liability of each member of the Consortium, such statement or clause to be treated as incompatible with the principle of joint and several liability and the bid of the Consortium will be liable to be rejected as not in compliance of tender specifications, without further evaluation.

vii) In order to qualify/meet the qualification criteria, each of its partners/members or combination of partners/members must meet the minimum criteria set for the individual bidder. Failure to comply with this requirement will result in rejection of the Consortium's bid. The data/figures of each of the partners/members of the Consortium shall be added together in proportion to their participation in the Consortium, to determine the bidder's capacity as a whole to comply with the minimum criteria.

viii) The percentage of partnership of the lead partner shall be highest among all the Consortium partners. Bid has to be submitted by the Lead Partner in its name however it should be clearly indicated that the lead partner is submitting such bid on behalf of a Consortium of which it is the Lead Partner.



ix) The lead partner shall be responsible for payment of Bid Security/EMD as well as the Security Deposit & Performance Guarantee. However, the same has to be submitted by MSME/NSIC firms also if such firm acts as a Lead partner.

x) All Payments to be made to the Lead Member pursuant to satisfactory execution of the job as specified in the Contract irrespective of the performance by all the members. Payments made to Lead partner of the Consortium would be construed as valid payment. Further the Consortium members agree not to entangle GRSE in any internal dispute between the Consortium members regarding payment/non-payment or any other issue and accordingly waives their rights, if any in this regard.

xi) None of the consortium partners/members should have been blacklisted, banned or debarred or issued any Tender holiday from participating in Government Contracts by either the Government of India or any of its Agencies or by any State Government or by an PSU (both Central & State included) or by the Courts/Tribunals. If so, then the bid is liable to be rejected.

**Note:** The Consortium Agreement & the PoA is to be submitted by the Consortium's Lead partner along with the Bid for examination by GRSE. If the Consortium Agreement or the PoA does not meet the criteria as specified in the clause then such bid would be liable to be rejected.

(18) **MAINTENANCE OF MACHINES (यंत्रों का अनुरक्षण):** - The maintenance of machines brought in by contractors are to be undertaken as per OEM recommendations. Certificate to this effect is to be rendered by the contractor.

(19) **SUB-CONTRACTING OF SUB-CONTRACTED JOB (उप संविदा कार्य का उप संविदा) :-**

a) Sub-Contracting of the Sub-Contracted job is usually discouraged. When a contract is being finalised with a Vendor/ Contractor for execution of a particular job, the Contractor shall not sub-contract the job / a part of the job.

b) However, in case of requirement, the job in part or full could be sub-contracted with an approval from GRSE and copy of the same has to be forwarded to Ordering Dept. & HR Dept. for their information.

c) For sub-contracting of the sub-contracted job, the Vendor/Contractor has to submit the details of the sub-contractor to whom the job will be loaded including their name, credentials, document of past performance etc. for approval of GRSE Engineer In-Charge/ In-charge of User Dept./Project Leader / Project Superintendent /Head of Units.



- (20) **EXCESS/WASTE/REJECTED MATERIALS (अतिरिक्त/बेकार/ अस्वीकृत सामग्री) :-**  
Removal of excess/waste/rejected materials etc. generated during execution of work should be arranged by the Contractor at their own cost immediately after completion of work each day and for non-removal of same by the Contractor, the expenditure incurred by GRSE (if any) in removing these materials will be recovered from the available dues of the Contractor.
- (21) **FIRE & SAFETY PRECAUTIONS अग्नि एवं संरक्षा सावधानियाँ :-** The Vendor/Contractor shall abide by the Safety regulations/rules of the GRSE as detailed in Fire & Safety Guidelines (please refer [www.grse.in](http://www.grse.in)). The Vendor/Contractor should take all safety precautions and provide adequate supervision & control for their workmen in order to carry out the job safely. In case of any violation of safety precaution and non-usage of safety equipment, Contractor shall be liable for a penalty which is detailed in Fire and Safety Guidelines (please refer [www.grse.in](http://www.grse.in)). Penalty amount depends on the type and frequency of violation mentioned in the safety guideline and the same will be deducted from the defaulter's bill.
- (22) **SAFETY GUIDELINE FOR MATERIAL HANDLING EQUIPMENT ( सामग्री चालन उपकरण हेतु मार्गदर्शन):** The Vendor/Contractor shall abide by the Safety Guidelines /regulations of GRSE as detailed in NIT. The Vendor/Contractor should comply with all the Safety requirements like Statutory Examination and Certification of Crane & associated lifting tackles, Display of SWL, Competency requirement of Crane Operators, PUC etc. in order to carry out the job safely. In case of any violation GRSE will take appropriate action as per policy.
- (23) **MANDATORY USE OF ISI MARKED PPE BY CONTRACTOR EMPLOYEES (संबिद्ध कर्मचारी द्वारा आई एस आई निशान पी पी ई व्यवहार की अनिवार्यता):** The Contractor shall ensure the use of ISI marked PPE by their engaged Employees. An indicative list of ISI marked Personal Protective Equipment, is appended below for mandatory compliance by the vendors without any deviation:

**LIST OF PPES (पी पी ई की सूची)**

Sl. No.	Name of PPE	Standard
(a)	Safety Helmet	IS: 2925 / EN 397.
(b)	Safety Footwear	IS 15298 / EN ISO 20345
(c)	Safety Goggles	ANSI Z87.1 / EN166.
(d)	Ear Plug	IS: 9167/ EN 352
(e)	Hand Gloves	(i) IS 4770 for electrical work (ii) EN 420 for general requirement (iii) EN 388 for mechanical hazard (iv) IS:6994 / EN 407 for heat applications (gas cutting / welding).
(f)	Welding Fume Respirator & Dust mask	IS: 9473 / EN: 149
(g)	Double lanyard Safety Belt & harness, automatic fall arrestor	IS: 3521



(h)	Cotton Boiler Suit Cloth	IS: 177 - 1989 (Amended up to date), Variety 3
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**Note:** Apart from the above-mentioned PPE, vendors may consider any other type of standardized PPE as per job requirement, in consultation with GRSE Safety Department.

(24) **ENVIRONMENT MANAGEMENT AND OCCUPATIONAL HEALTH & SAFETY**(पर्यावरण प्रबंधन एवं व्यावसायिकस्वास्थ्य सुरक्षा): - The vendor shall ensure compliance of Environment Management System (ISO14001:2014), Occupational Health & Safety (ISO 45001:2018) & Energy Management System (ISO 50001:2011) while carrying out their activity in the yard.

(25) **ENERGY CONSERVATION** (ऊर्जा संरक्षण): -

GRSE will provide power supply at free of cost for execution of job. The vendor should ensure that the power during execution of job shall be used in a very economic way to save energy as per Energy Management System of ISO 50001: 2011.

(26) **GUARANTEE FOR RAW MATERIAL**(अनिर्मित सामग्री की गारंटी) : This Clause will be applicable for Collection of Raw materials /Free Issue materials from GRSE for the jobs which are to be executed outside GRSE premises.

a) Raw materials will be required to collect from GRSE against submission of Bank Guarantee as per GRSE format for the equivalent value of material as specified in NIT/Purchase Order. Transportation of materials from GRSE to Sub-contractor's premises and transportation of finished materials from Sub-contractor's premises up to GRSE is the responsibility of the contractor or as specified in NIT.

b) Indemnity Bond affixing the Common Seal from the registered sub-contractors may be accepted in lieu of Bank Guarantee but it should be backed by Insurance Coverage with GRSE as the beneficiary on case to case basis. If the contractor is unable to take coverage, GRSE will cover such risk and cost of premium will be borne by the contractor/recovered from their dues.

c) Indemnity Bond has to be submitted as per GRSE Format on the non-judicial Stamp paper of value Rs. 100/- and to be Notarized if Common Seal is not applicable.

d) During collection of material, the Transporter of the Sub-Contractor has to submit L-R copy, failing which materials will not be issued to the Sub-Contractor.

e) For the jobs which are to be executed inside GRSE premises, submission of Bank Guarantee or Indemnity Bond for Collection Raw materials is not required.





(27) **MATERIAL RECONCILIATION STATEMENT (MRS) (सामग्री मिलान विवरण) :-**

(a) Firms are to furnish the material reconciliation statement (running MRS) to GRSE, for items supplied by GRSE for execution of a job at vendor's premises. Furnishing of MRS to be done immediately on delivery of the Finished item/Block but not later than 30 days of delivery of the finished item showing details of raw materials received, material actually consumed, excess material returned, wastage etc. This statement should be submitted with documentary evidence of material issued/returned/wastage duly accepted by competent authority of GRSE and as per the GRSE format and filled up check list for MRS. Permissible variation in MRS is 1.5% of design weight of structure. MRS certification is to be completed by GRSE within 60 days of receipt of the same from vendors.

(b) Quantity of stiffeners used in transportation are to be mentioned in delivery challan clearly indicating whether the stiffeners are: -

- i) Temporary stiffeners supplied by vendor.
- ii) Sections of ABS quality supplied by GRSE.

(c) While submitting MRS of Finished item/Block, copies of certified MRS of all previous Finished items/Blocks are to be enclosed. This will be called the final MRS.

(28) **INSURANCE (बीमा):** - In case the sub-contracted job has to be executed at contractor's premises, the Insurance has to be taken by the contractor with appropriate value coverage for the underlying risks (the beneficiary would be GRSE by endorsement) e.g. Loss due to following:

- (i) Fire as per AIFT including EQ, STFI at Contractors premises.
- (ii) Burglary including theft during Storage at Contractors premises.
- (iii) Marine transit to and fro as per ITC(A) including SRCC (on the basis of agreed valuation between GRSE & contractors).
- (iv) Loading & unloading including TP liability at all fabricator's premises.
- (v) Loss due to infidelity of contractors whilst in storage.
- (vi) Spoilage of material by contractors by any accidental reasons whatsoever.

If the contractor is unable to take coverage, GRSE will cover such risk and cost of premium will be borne by the contractor/recovered from their dues.

For the jobs which are to be executed inside GRSE premises, Insurance coverage will not be the responsibility of contractor.



(29) **SITE-INCHARGE/ LOG BOOK/ HINDRANCE & OTHER RECORDS (कार्यस्थान प्रभार/कार्यपंजी/बाधा एवं अन्य रिकार्ड): -**

- a) One fully responsible and Qualified Site-in-charge has to be posted at the site during progress of work.
- b) Attendance Register, Wage Register etc. are to be maintained daily for the particular job on board and to be shown as and when required.
- c) Details of technical personnel deployed for the job.
- d) Monthly progress report.
- e) Log book for re-work/ modification.
- f) Details of materials brought by vendor along with copies of challan.
- g) Proper record of hindrances is to be maintained by the sub-contractor for the purpose of timely removal of the hindrance and is to be put up for approval by Project Leader/Site Engineer on weekly basis. A copy of the same would have to be enclosed while submitting any request for waiver of liquidated damages.
- h) Sufficient Supervisory Staff should be provided by the contractor during execution of work and in case of any accident/ damage to GRSE properties, full responsibility will be attributed to the contractor and loss incurred will be recovered from the contractor.

(30) **WORKING HOURS (कार्य समय) :**

The Contractor's normal working hours shall be in between 8 AM-5:06 PM from Monday to Friday & from 8:00 AM to 1:00 PM on Saturday. 1<sup>st</sup> & 3<sup>rd</sup> Saturday is Non-Duty Saturday. Work may also be required to be carried out in shifts (A, B & G shifts) as per GRSE's requirement. Also, work may be required to be carried out on Sunday/Holiday or beyond schedule working hours as per requirement of GRSE and the Contractor will have to arrange for same as per NIT Terms.

(31) **RISK PURCHASE (जोखिम खरीद):**

In case the progress of work is not satisfactory and the contractor fails to maintain the schedule, GRSE reserves the right to get the work done by alternative source at the risk and cost of sub-contractor.

GRSE shall be at liberty to purchase/obtain the service from the alternative source as it deems fit, to make good such default and or in the event of the contract being terminated, the balance of the remaining service to be delivered there under. Any excess over the job price / service rates, paid and incurred by GRSE, as the case may be, over the contract price shall be recoverable from the firm. To make good the recoverable excess amount paid, GRSE shall be at liberty to invoke Bank Guarantee and/or with other available dues of the firm.

(32) **INDIVIDUALITY OF THE CONTRACT (संविदा की वैयक्तिकता):**

This Contract should be treated as an individual contract and should not be related with other orders with GRSE in respect of progress of work or payment.



(33) **SECURITY OF INFORMATION (सूचना की गोपनीयता): -**

All documents and drawings of this project are of confidential in nature and should be used explicitly for the purpose for which they are provided. Drawings should not be copied and should be returned to GRSE on completion of work.

No information in respect of contracts/orders shall be released to the national or international media or any one not directly involved its execution without the express written approval of the Integrated Headquarters, MOD (NAVY). In the event of any breach of above provisions, the vendor would have to make good of any loss/ cost/ damage/ any other claim whatsoever preferred by anybody to GRSE in this respect.

Non-Disclosure Agreement (NDA) as specified in the NIT has to be submitted as per GRSE Format.

(34) **REGISTRATION OF NEW VENDOR (नए बिक्रेता का पंजीकरण):**

The contractor has to confirm if they are registered with GRSE and Indicate Vendor Code (5 digits) and Product Code group accordingly in their offer. If the contractor is not registered with GRSE, then documents required for provisional vendor registration has to be submitted to the Ordering Department. For Permanent Vendor Registration with GRSE, the contractor has to submit their application to GRSE Vendor Development Cell.

(35) **CONTRACT WORKMAN WAGE PAYMENT (संविदा कामगार का मजदूरी भुगतान): -**

Payment of wages to the contractor's employee/workmen should be made through individual bank account on monthly basis instead of cash payment. PF-UAN activation of all the contractor's employee/workmen is mandatory.

(36) **INSPECTION (निरीक्षण): -**

- (i) Quality assurance authority: As per NIT/SOTR.
- (ii) Inspection to be carried out stage wise by Quality Assurance Authority. On completion of work for any stage, vendor has to submit Inspection Offer to GRSE (Inspection Agency) for stage inspection. GRSE (Inspection Agency) shall co-ordinate with the Outside Inspection Authorities (as applicable) for carrying out inspection of completed job.
- (iii) GRSE reserve the right to inspect all operations to be carried out by the contractor. Free access to the work site at all the time shall be ensured by contractor. The presence or absence of GRSE representative does not relieve contractor of the responsibility for quality control. The contractor shall provide all assistance for carrying out inspection of completed work.
- (iv) Repeat inspection for any particular job is to be discouraged as far as possible. Hence the vendor should complete the job in all respect prior to submission of Inspection Offer to avoid reoffering. In case of repeat inspection happens for more than two occasions then the additional cost implication incurred by GRSE will be deducted from the bills of the vendor at actual. Number of occasions of repeat inspection for any particular job is to be indicated by GRSE in inspection note and same is to be incorporated in



the work done certificate for deduction of additional cost implication for repeat inspection. Cost of deduction shall be calculated by Executing Dept., GRSE with the help of Finance Dept., GRSE.

**(37) CORRECTION OF ERRORS (त्रुटि सुधार):**

Bids determined to be responsive will be checked by GRSE for any arithmetic error. Errors will be corrected by GRSE as follows:

**(i) For Manual Tendering: -**

- a) Where there is a discrepancy between the rates in figures and in words, the rates in words will govern.
- b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

**(ii) For Tendering through NIC Portal: -**

Where there is a discrepancy between the rates in html format and the attachment to price bid (if applicable), the rates in attachment to price bid will govern. In attachment to Price bid; if any discrepancy found between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will be considered.

**(iii) For Tendering through GeM Portal: -**

Where there is a discrepancy between the total price quoted in GeM Portal and the attachment (i.e break up of quoted price in line with BOQ) to price offer, the total price quoted in GeM portal will govern. In attachment to the Price offer, if any discrepancy found between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will be considered.

**(38) FORCE MAJEURE (अप्रत्याशित घटना) :**

In the event of contractor being unable to fulfil the obligation under the agreement owing to force majeure, such as War, Fire, Earthquake, Flood, Strike/ Lockout at GRSE premises where the contractor is working, the party affected shall not be held responsible for any failure or non-performance of the duties and obligations under the agreement, provided that all responsible efforts have been made to overcome the consequences of such failure, or non-performance. The time for performances of the contractual obligation shall then be extended by period not more than the duration of such events.

In the event of Force Majeure condition existing at contractor's site in GRSE Premises or CPT areas for GRSE work, GRSE is to be intimated with details of such happenings and cessations thereof, within 3 days. Force Majeure is to be limited to contractor's site in GRSE/CPT premises for GRSE's work only. Lock out/ Closure of contractor's factory premises or office or any other place outside GRSE/CPT/GRSE nominated place as indicated above cannot be considered as a Force Majeure condition under this contract.



- (39) **TERMINATION OF CONTRACT (अनुबंध की समाप्ती):** In the event of non-performance or non-engagement of manpower for the execution of the job within the notice period, GRSE reserves the right to cancel the order in part or in full, and no compensation whatsoever will be entertained.
- (40) **DAMAGE OF MATERIALS / EQUIPMENTS (सामग्री/उपकरण की छती):** The contractor will ensure that no damage is caused to the materials, equipment or any other property of GRSE due to negligence and / or any reason whatsoever by the contractor's personnel. The cost of such damage will be suitably recovered from contractor's bills.
- (41) **OFFICE & STORAGE SPACE (कार्यालय एवं भंडारण स्थान):** The contractor will have to arrange their office & storage required for execution of job, for cumulative order value of Rs.75 lakhs and above, of their own. However, space for placing up to one container will be provided free of cost by GRSE. Container will have to be removed by the contractor within 03 months from the date of final settlement with GRSE. In case of non-removal of container within specified period penalty as deemed fit will be imposed for the occupied area of GRSE.
- (42) **ARBITRATION (मध्यस्थता): -**
- i. If at any time, before during or after the contract period, any unsettled claim, question, dispute or difference arises between the parties, upon or in relation to or in connection with or in any way touching or concerning this order, the same shall be settled/adjudicated through Arbitration to be conducted by a Sole Arbitrator, to be appointed by the parties on mutual consent, in accordance with the provisions of the Arbitration and Conciliation Act, 1996.
  - ii. In the event the parties fail to mutually appoint a Sole Arbitrator within 30 days from the receipt of a request by one party from the other, then either of the parties may approach the Hon'ble High Court at Calcutta under the provisions of the Arbitration and Conciliation Act, 1996 for appointment of a Sole Arbitrator by the Hon'ble Court.
  - iii. Such arbitration shall, in all respects, be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules framed there under or any statutory modification or re-enactment thereof for the time being in force.
  - iv. The Award of the Sole Arbitrator shall be final, conclusive and binding upon the Parties.
  - v. In the event of the death or resignation or incapacity or whatsoever of the said Sole Arbitrator if appointed by the parties mutually the said parties may again appoint a suitable Substitute Arbitrator in place of the erstwhile Sole Arbitrator to continue with the proceedings. In the event of appointment of the Sole Arbitrator by the Hon'ble High court at Calcutta on death or resignation or incapacity or whatsoever of the said Sole Arbitrator, either of the parties in this behalf, may make an application to the Hon'ble High court at Calcutta for appointment of a Substitute Arbitrator and the Hon'ble Court may pass such orders as it deems fit and proper.



- vi. Also, in the event an Arbitration award is set aside by a competent court the parties may appoint a Sole Arbitrator mutually or on failing to appoint a Sole Arbitrator mutually within the statutory period then either of the parties may file an application before the Hon'ble High Court at Calcutta under the provisions of the Arbitration and Conciliation Act, 1996 for appointment of a Sole Arbitrator by the Hon'ble Court in accordance with the provisions of the Arbitration & Conciliation Act.
- vii. The cost of the arbitration, fees of the arbitrator, remuneration of the stenographer and clerk, stamp paper etc. shall be shared equally by the parties, unless otherwise directed by the Sole Arbitrator. The venue of arbitration shall be at Kolkata and unless otherwise decided by the parties or by the Sole Arbitrator himself, the venue shall be the premises of Garden Reach Shipbuilders & Engineers Ltd. located at 43/46, Garden Reach Road, Kolkata 700 024.
- viii. The language of the proceeding shall be in English.

(43) **JURISDICTION (न्याय अधिकार):** Litigation, if any, pertaining to this contract will come under the jurisdiction of High Court at Kolkata.

- i) All contracts shall be deemed to have been wholly made in Kolkata and all claims there under are payable in Kolkata City and it is the distinct condition of the order that no suit or action for the purpose of enforcing any claim in respect of the order shall be instituted in any Court other than that situated in Kolkata City, West Bengal State, India.
- ii) The Firm is warranted that all service rendered by them shall conform to applicable city, states & central laws, ordinances and regulations and the said Firm shall indemnify / defend / relieve GRSE harmless, from / of against loss, cost of damage, by reason or any actual or alleged violation thereof.
- iii) GRSE shall not be liable under the workmen's compensation Act of 1923; in case any employee or workmen receives injury while actually serving his employer in connection with the latter's work inside the compound of GRSE Ltd.
- iv) All existing applicable Laws such as ESI, PF, SERVICE, CONTRACT LABOUR, CHILD LABOUR etc. as applicable, shall be binding for the contract.

1. For any discrepancy between NIT (Notice Inviting Tender) and STAC, NIT statement may be taken as final.
2. Clarification required, if any, regarding Tender Document, should be got resolved by contacting competent authority of GRSE prior to submission of bid.

**FORMAT FOR EXECUTED RELEVANT JOBS TO JUSTIFY TECHNICAL ELIGIBILITY**1. **Name of the Bidder and Address:**2. **Job Description:**3. **GeM Tender/Bid Reference:**(A) **Details of Executed relevant jobs:**

<b>S I. N o</b>	<b>Description of Executed relevant jobs</b>	<b>Order No. &amp; Date (Supporting documentar y evidance to be submitted)</b>	<b>Order placed by</b>	<b>Start &amp; Comple tion date as per Order</b>	<b>Actual start date</b>	<b>Actual Completi on Date</b>	<b>Value of Purchase order (in INR)</b>	<b>Scope of work for executed contract</b>	<b>Work completion certificate Ref. No. &amp; date (Supporting soft or, hard copy to be submitted)</b>
1									
2									
3									
4									
5									

*Note: Please add additional pages if required***(Signature of Authorized Representative)****Date:****Name:****Designation:****Official stamp**

**FORMAT ON FINANCIAL ELIGIBILITY CRITERIA**

**(To be submitted on Company's letter head)**

**1.Name of the Bidder:**

**2.Job Description:**

**3.GeM Tender/Bid Reference:**

A. Financial Data for evaluating Financial Eligibility

<b>SL. No.</b>	<b>Financial Years</b>	<b>Turn Over (Rs. in Crore)</b>
<b>1</b>	<b>2021-22</b>	
<b>2</b>	<b>2020-21</b>	
<b>3</b>	<b>2019-20</b>	

**(Signature of Authorized Representative and official stamp)**

**Date:**

**Designation:**

**Note:** ***Audited/certified reports for above FY to be submitted as supporting documents.***



**SELF-CERTIFICATION FOR DECLARATION REGARDING BLACKLISTING/ TENDER HOLIDAY**

*(To be submitted in Company's Letterhead)*

1. **Name of the Bidder:**

**Date:**

2. **Job Description:**

3. **GeM Tender/Bid Reference:**

Dear Sir,

(1) I / We, Proprietor/ Partner(s)/ Director(s) of M/s. ----- hereby declare that our firm/company namely M/s.----- have neither been blacklisted nor have received any tender holiday by any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations during last 03 (three) years ending **on 29.02.2024** from taking part in Government tenders.

**or**

I / We Proprietor/ Partner(s)/ Director(s) of M/s. ----- hereby declare that our firm/company namely M/s.----- has received tender holiday from M/s----- (name of PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations) from taking part in Government tenders for a period of ----- months w.e.f.-- -----to ----- (date). The period is over on ----- (date) and now our firm/company is entitled to take part in Government tenders. (relevant withdrawal/revocation document is attached).

(2) In case the above information are found inappropriate, I/We are fully aware that the offer submitted by our firm / contract awarded to our firm/company namely M/s ----- will be rejected/cancelled by M/s GRSE, and EMD/SD shall be forfeited and appropriate action will be taken in accordance with the vendor policy of GRSE.

Signature -----

Name -----

Designation: -----

Name & address of the firm: -----

Date:

Signature of Bidder with Seal.

<b>CHECK LIST FOR BILL SUBMISSION - for Service Contracts</b>				
<b>A. GENERAL PARTICULARS: (to be checked and submitted by Contractor/Vendor)</b>				
A.1	BTN (as per BTS System):-			
A.2	Invoice No and date / E-Invoice No. & Date (if applicable for the vendor) (Original & in triplicate)			
A.3	PO Number			
A.4	Name of Vendor			
A.5	Location of work :	MW / RBD/ FOJ/ TU / 61Park/other GRSE site/ Vendor's premises		
<b>I. For RA Bill (Running/Progressive bill) (Put ✓ Mark)</b>		<b>YES</b>	<b>NO</b>	<b>NA</b>
A.6	PO Number and date verified with Invoice:			
A.7	Vendor Name & Address in Invoice verified with Purchase Order:			
A.8	Vendor Code as in PO verified with Invoice:			
A.9	Original certified WDC enclosed :			
A.10	Whether WDC is Certified by the Authorized Person as per PO / SOTR with Rubber Stamp			
A.12	HSN/SAC code is as per PO			
A.13	GSTIN No. is as per PO			
A.14	GST % is as per PO			
A.15	Security Deposit (SD) submitted as per PO			
A.16	PBG of equivalent amount submitted, as per PO			
A.17	Compliance of Statutory Liabilities of labour as per PO			
<b>II. Applicable for Final/Balance Bill (Put ✓ Mark)</b>				
A.20	Certified Job Completion Certificate (JCC) enclosed			
A.21	MRS as per PO terms enclosed (If applicable)			
A.22	Guarantee Period (GP) expired as per PO term			
A.23	PBG of equivalent amount submitted, if GP is not over (If Yes, copy to enclose with the bill)			

\_\_\_\_\_  
Signature of Vendor's representative  
with Seal/Stamp

**Note:** Transaction fee of Rs. 500.00 for first return & Rs. 1000.00 for subsequent return of bill with inappropriate documents will be charged.

**For GRSE Use Only**

<b>B.</b>	<b>To be checked and verified by Bill certifying authority (Put ✓ Mark)</b>	<b>YES</b>	<b>NO</b>	<b>NA</b>
B.1	Whether Bill has been forwarded through BTS			
B.2	Whether WDC is Certified by the Authorized Person as per PO / SOTR with Rubber Stamp			
B.3	Job starting & Completion Date (Schedule & Actual) indicated in WDC			
B.4	Certification of Penalty/ Recovery from bill indicated in WDC, if applicable			
B.5	Whether Bill is Certified by the Authorized Person as per PO / SOTR with Rubber Stamp			
B.6	Certification of Penalty/ Recovery from bill as per WDC, if applicable			
B.7	Service Entry Sheet (SES)/GR in line with WDC, PO & Invoice			
	<b>For Final/Balance Bill (Put ✓ Mark)</b>			
B.8	Certified MRS copy as per PO terms enclosed (If applicable)			
B.9	Guarantee Period (GP) expired as per PO term and JCC			
B.10	PBG copy of equivalent amount till GP validity enclosed (if GP is not over)			

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 Signature of GRSE Bill Certifying  
 Authority  
 with Designation

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