



GARDEN REACH SHIPBUILDERS & ENGINEERS LIMITED

Ref. No. HR/Policy/38/23/

HR Department
31 Aug 2023

CIRCULAR

RE-CONSTITUTION OF INTERNAL COMMITTEE

To All Employees

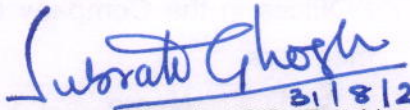
1. In pursuance of Section 4 of 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Committee for all the Units / Offices in the Company except DEP Ranchi is hereby re-constituted with the following members:

Sl. No.	Name	Designation	Department/ Unit	Position	Phone no.
i.	Smt. Lipi Das	GM (HR&A)	HR/ Main	Presiding Officer	8420008812
ii.	Smt. Debjani Sen	AGM (Design)	CDO/ 61P	Member	7604074942
iii.	Smt. Mausumi Pal (Rana)	DGM (Finance)	Finance/ Main	Member	9163361876
iv.	Smt. Tumpa Gargary (Dana)	Sr. Manager (NCM)	Commercial/ Main	Member	8420008832
v.	Shri Partha Mukherjee	Manager (Law)	Law/ Main	Member	9433129623
vi.	Ms. Sonali Purty	Manager (HR)	HR/ Main	Member	9836220204
vii.	Smt. Ruby Ganguly	Supervisor	IT/ Main	Member	9748371111
viii.	Shri Ashok Kumar Sahoo	Progress Chaser-I (Chargeman)	PP&C/ Main	Member	9874368911
ix.	Shri Amar Ghosh	Office Assistant (Gr-I)	FOJ	Member	9874890981
x.	Smt. Soma Sen Gupta	Director, SANHITA (NGO Representative)			9830288644

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2. The new committee shall come into force with immediate effect and will remain operative for three years or until otherwise re-constituted.

3. The Committee will function in accordance with the provisions of The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 and Rules framed thereunder. The Committee will also consult the respective Certified Standing Orders, Service Rules, Conduct, Discipline and Appeal Rules of the Company and will look after the complaints along with other related issues of all the categories of employees posted in different Units/ Offices in the Company except DEP Ranchi.


(DIG Subrato Ghosh, ICG (Retd.)
Director (Personnel)
31/8/23

Distribution:

All Members of Internal Committee

All Units

All Notice Boards

Copy for information to:

CMD D(F) D(S)

All CGMs / GMs / AGMs

In-charge Vigilance Deptt.