

Format for Submission of EOI

The EOI submitted shall indicate / comprise of the following: -

Sl. No.	Details Required	Particulars
1	Name of the Company / Firm	
2	Type of Firm	
3	Registered Address	<i>Include Tel., Fax, e-mail, website</i>
4	Details of Point of Contact	<i>Name, e-mail, phone of Contact person and Head of Organization is to be provided</i>
5	Year of Establishment	
6	Registration under Companies Act (India) or in the mentioned Country(ies)	<i>Provide requisite Registration details with documentary evidence attached</i>
7	Introductory Letter	<i>Submit a Letter</i>
8	Company Profile	<i>Provide Details</i> <i>(A declaration is required stating that the Company/Firm has not been barred for doing business by any government or local agency in India or in the mentioned country(ies))</i>
9	Provide related Experience details (Refer Cl. 19 of EOI)	<i>Provide all details.</i> <i>Attach supporting documents as required.</i> <i>Client details and references may also be attached.</i>
10	Office Infrastructure facilities available including readiness to open local liaison office at Kolkata	<i>Infrastructure facilities available:</i> <i>Readiness to open local office at Kolkata: Yes / No</i>
11	No. of Employees on Payroll	
12	Annual Turnover for the last 03 (three) financial years	<i>Supporting documents related to financial solvency are to be attached</i>
13	Declaration as per notice for EOI	<i>Attach the same duly signed by Authorized signatory</i>
14	Acceptance to terms and conditions of EOI	Yes / No* (*indicate deviations applicable)
15	PAN, GST Registration, MSME / SSI Registration (if applicable)	<i>PAN</i> <i>GST</i> <i>MSME / SSI Regn.</i> <i>(Attach copies of PAN, GST & MSME / SSI Registration)</i>
16	Any other information considered relevant	

Letter of Expression of Interest (on company letter head)

Firm's Reference No:

Dated: [Date]

To,

GRSE Ltd
Kolkata India

Sub: Expression of Interest for empanelment and selection of Consultants for Design, Vetting and Proof checking of Steel Through Type Bridges

Dear Sir,

1. With reference to your notice inviting submission of Expression of Interest dated [date of advertisement] published in [name of publication/website] ("**Notice for EOI**"), [I / We (on behalf of the company/firm [names of party] hereby submit this Expression of Interest, with the requested information in attached, [and, in addition, we have provided further information in Appendix ___ which we believe would be relevant for this "**EoI**".
2. I/We submit this application under and in accordance with the terms of the Notice for EOI. We have been duly authorised by our Company/firm to correspond with and receive communication from GRSE Ltd in this regard.
3. I/We on behalf of the Company/Firm acknowledge that the GRSE Ltd will be relying on the documents and information provided in this EoI and confirm that the documents and information provided with this EoI are true and accurate. We shall make available to the GRSE Ltd any additional information it may consider necessary or require to supplement this EOI.
4. I/We acknowledge that the GRSE Ltd may cancel the process at any time without assigning any reason and that the GRSE Ltd is not obliged to invite any applicant to bid for the envisage role.
5. I/We declare that our Company/Firm, directly or through any of the respective group companies, have not submitted an expression of interest in response to the subject Notice for EoI, nor are we a member of any other consortium that has submitted an expression of interest in response to the Notice for EOI.
6. I/We hereby irrevocably waive, to the extent permitted by applicable law, any right or remedy which we may have at any stage at law or howsoever otherwise arising, to challenge or question any decision taken by the GRSE Ltd in connection with the shortlisting/bidding process, initiated through this EoI.
7. I/We agree with the terms stated in the Notice for EoI and shall participate in the bidding process if shortlisted.

Yours faithfully,

[Signature, Name and Designation of the Authorized* Signatory]

* Authorisation letter to be attached.